

Draft- 213th HHAC Board Meeting Minutes

Meeting date: February 7, 2024

Call to Order:

The 213th meeting of the Homeless Housing and Assistance Corporation (HHAC) was held at the NYS Media Service Center (MSC), in Albany, New York at 1:30 p.m. on February 7, 2024. The meeting was called to order by Rick Umholtz, Deputy Commissioner for Housing and Refugee Services at the NYS Office of Temporary and Disability Assistance (OTDA).

Members in Attendance:

Brett Hebner, Board Member Designee representing Board Member Kenneth Adams, Chairman of the NYS Housing Finance Agency (HFA); Suzanne Cook, Board Member Designee representing Board Member Commissioner Ann Marie Sullivan of the NYS Office of Mental Health (OMH); and Esteban Ramos, Advisory Board Member Designee representing Advisory Board Member Commissioner Chinazo Cunningham, M.D. of the Office of Addiction Services and Supports (OASAS).

Others in Attendance:

Dana Greenberg	HHAC President
Brenda McAteer	HHAC Vice President
John Cucinelli	HHAC Treasurer
Michael Washburn	HHAC Comptroller
Connie Adsitt	HHAC Assistant Comptroller
Amanda Diller	HHAC Secretary
Megan Van Geest	HHAC Assistant Secretary
Barbara Guzman	OTDA Division of Legal Affairs (DLA)
Cassandra Kelleher-Donnaruma	OTDA DLA
Martin Robinson	HHAP Project Manager

Items of Discussion:

Approval of Minutes

Rick Umholtz requested a motion to accept the minutes of the 212th HHAC Board Meeting that took place on December 6, 2023. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

President's Report

Dana Greenberg presented the President's Report and began with an overview of the status of all projects under development as of December 31, 2023, when there were 95 projects in various stages of development. Fifty-two of these projects were in construction, three of which were over 90% complete. Furthermore, 36% of the projects in development at that time were in New York City, 14% were in the suburban regions of Westchester, Nassau and Suffolk counties, and the remaining 50% were in the rest of the state.

Project-Related Milestones

Final Award and Loan Agreements

- Barrier Free Living, Inc. (BFL)/ 270 East 2nd Street Partners LLC (2021-036/HC01097) executed a Final Loan Agreement (FLA) as of November 30, 2023. BFL received a \$6,000,000 HHAP award reservation in February 2022 and requested and received a \$1,250,000 award increase in October 2023 due to increases in construction costs, for a total HHAP investment of \$7,250,000 for the new construction of a 13-story building with 44 units/96 beds of permanent supportive housing (PSH) for survivors of domestic violence (DV) in Manhattan. This is part of a larger 75 unit/128 bed project which will also have 30 units for frail elderly homeless seniors transitioning out of a nursing home and one unit for a live-in building superintendent. Other funding sources include 9% Low Income Housing Tax Credits (LIHTC) equity, Federal Housing Trust Fund (FHTF) and Supportive Housing Opportunity Program (SHOP) through NYS Homes and Community Renewal (HCR), NYC Housing Preservation and Development (HPD) Supportive Housing Loan Program (SHLP), NYC Reso A funds from the Manhattan Borough President and the City Councilmember, a permanent loan, a sponsor loan, a deferred developer fee and deferred accrued interest, for a total project cost of \$53,882,548. Connie Adsitt is the project manager.
- Chautauqua Opportunities, Inc. (COI) (2021-033/HC01066) executed a Final Award Agreement (FAA) on November 15, 2023. COI received a \$2,496,175 HHAP award reservation in February 2022 and requested and received a \$624,044 award increase in April 2023 due to increases in construction costs, for a total HHAP investment of \$3,120,219 for the substantial rehabilitation of a former apartment building to develop 12 units/18 beds of emergency housing for homeless single women aged 18 and older in Jamestown. Other sources of development funding include the American Rescue Plan Act (ARPA) funds through the Chautauqua County Department of Mental Hygiene and Social Services (DMHSS), Chautauqua Region Community Foundation (CRCF), City of Jamestown Community Development Block Grant (CDBG), and an agency contribution from COI, for a total project cost of \$3,776,612. Rachel Gaffey is the project manager.
- Helio Health, Inc. (Helio)/ 200 Court Street Apartments LLC (2022-009/HC01098) executed a FLA on December 13, 2023. Helio received a \$4,975,000 HHAP award reservation in October 2022 and requested and received a \$1,085,000 award increase in September 2023 due to increases in construction costs, for a total HHAP investment of \$6,060,000 for the new construction of 111 units, of which 60 units/61 beds are PSH.

Thirty units are for homeless adults with a substance use disorder (SUD) diagnosis, 16 units are for homeless adults with a serious mental illness (SMI), and 14 units are for homeless Veterans. The remaining 51 units are for low-income individuals and families earning less than 60% of the Area Median Income (AMI). Other sources of development funding include Tax-Exempt Bond financing, 4% LIHTC, Clean Energy Initiative (CEI) and SHOP from HCR; Federal Historic Tax Credits (HTC); a sponsor loan and a deferred developer fee, for a total project cost of \$44,768,105. Ryan Szalkowski is the project manager.

- Ibero-American Development Corporation (IADC)/ Alta Vista Housing LLC (2020-054/HC01099) executed a FLA on December 14, 2023. IADC received a \$2,628,082 HHAP award reservation in April 2021 for the new construction of 14 units/30 beds of PSH in Rochester. Five of these units will be for homeless persons with a SMI, five units for homeless persons with a SUD and four units for DV survivors. The remaining 62 units will be for income eligible members of the community with incomes at or below 30%, 50%, 60% and 80% of the AMI, for a total of 76 units. Other sources of development funding include LIHTC and State Low-Income Housing Tax Credit (SLIHTC) equity, CEI, NYS Housing Trust Fund (HTF) and FHTF, and Community Investment Fund (CIF) through HCR, City of Rochester HOME funds, a loan through Community Preservation Corporation (CPC), Rochester Downtown Revitalization Initiative (DRI) funds, solar incentives, a managing member contribution and a deferred developer fee, for a total project cost of \$35,835,618. Amanda Diller is the project manager.
- Interfaith Partnership for the Homeless, Inc. (IPH) (2020-030/HC01096) executed a FAA on November 8, 2023. IPH received a \$1,326,497 HHAP award reservation in February 2021 and requested and received a \$331,624 award increase in November 2022 due to increases in construction costs, for a total HHAP investment of \$1,658,121 for the substantial rehabilitation of a three-story building into three units/15 beds of PSH for chronically homeless families in Albany. The only other source of development funding is a sponsor contribution, for a total project cost of \$1,796,084. Michael Washburn is the project manager.
- New Ground, Inc. (New Ground) (2019-010/HC01095) executed a FAA on November 9, 2023. New Ground received a \$418,181 HHAP award reservation in November 2019 and requested and received a \$104,545 award increase in November 2022 due to increases in construction costs, for a total HHAP investment of \$522,726 for the new construction of a three-bedroom ranch-style single-family home for chronically homeless families in Bethpage. The only other source of development funding is a sponsor contribution, for a total project cost of \$548,252. Elaine Houlihan is the project manager.
- Shelters of Saratoga, Inc. (SOS) (2019-030/HC01009) executed a FAA on November 10, 2023. SOS received a \$3,466,811 HHAP award reservation in March 2020 and requested and received an \$866,702 award increase in February 2023 due to cost increases to the project, for a total HHAP investment of \$4,333,513 for the new construction of nine units/nine beds of PSH and one superintendent unit. The project

also includes the renovation of two emergency shelters containing a total of nine units/32 beds in Saratoga Springs. The project will provide housing for chronically homeless individuals. Other sources of development funding include Federal Home Loan Bank (FHLB), Saratoga CDBG, Broadview Community Bank, and SOS's Capital Campaign, reserves, and agency funds, for a total development cost of \$5,193,098. Elaine Houlihan is the project manager.

- United Christian Advocacy Network, Inc. dba UCAN City Mission (UCAN) (2022-016S/HC01094) executed a FAA on November 8, 2023. UCAN received a \$100,000 HHAP emergency shelter repair award reservation in December 2022 to replace the HVAC system at their 17 unit/29 bed emergency shelter for single adult males in Jamestown. Other sources of development funding include an agency contribution from UCAN for a total project cost of \$104,844. Rachel Gaffey is the project manager.

Amendments

- CAMBA Housing Ventures, Inc. (CHV)/ CHV 1038 Broadway L.P. (2020-013/HC01046) executed an amendment to their FLA on December 22, 2023. CHV received a \$7,545,630 HHAP award reservation in February 2021. CHV requested and received a \$308,657 award increase in January 2022 due to increases in construction costs and interest rates. In October 2023, CHV requested, and the Board approved an award increase of up to \$2,145,713 due to a change in general contractors, for a total HHAP investment of \$10,000,000. This project, The Hart, involves the new construction of 38 units/46 beds of PSH in Brooklyn. Thirty-four of these units will be for homeless individuals over the age of 55, and four units will be for homeless families where at least one qualifying individual is living with an SMI. There will also be 12 units set aside for households earning 60% of the AMI, six units for households earning 90% AMI, and one superintendent's unit for a total of 57 units. The project will provide housing for homeless families and singles. CHV was awarded the site as designated developer through the HCR's Vital Brooklyn Initiative. The mental health outpatient and co-located primary care center on the ground floor will serve as part of Vital Brooklyn's 32 site Ambulatory Care Center network and will be operated by One Brooklyn Health System. Other sources of development funding include LIHTC and SLIHTC equity, CIF, HOME, and SHOP from HCR; a sponsor loan through FHLB; a sponsor loan from the developer fee and a deferred developer fee, for a total project cost of \$50,588,705. Amanda Diller is the project manager.
- Safe Harbors of the Hudson, Inc., (SHOH) (2001-032/HC00498) executed a contract amendment on October 31, 2023. Safe Harbors received a \$2,819,400 HHAP award reservation in October 2002 for the rehabilitation of 76 units/ beds of PSH for homeless single adults in Newburgh. An additional 52 units were reserved for adults living with SMI, physical disabilities, veterans, and low-income individuals, including artists in need of affordable live-work space, for a total of 128 units. The project provides housing for homeless single adults. Other sources of development funding included LIHTC

equity, HTFC, NYS Office of Mental Health (OMH), Orange County, and a deferred developer fee. The 2023 amendment included HCR SHOP Preservation Funds, for a total project cost of \$36,711,484. Susan Troiano is the project manager.

Completed

- Citizen Advocates, Inc. (CAI)/Harison Place CAI Limited Partnership (2020-020/HC01055) obtained a Certificate of Occupancy (CofO) on December 29, 2023. CAI received a \$4,800,000 HHAP award reservation in February 2021 for the new construction of 20 units/47 beds of PSH for homeless individuals and families where the head of the household is living with an SMI, an SUD, or a co-occurrence of both diagnoses, in Malone. Of the HHAP units, there will be 12 SMI units and eight SUD units. An additional 20 units will be reserved for low-income individuals and families who earn between 50% and 60% of the AMI, for a total of 40 units. Other sources of development funding include LIHTC equity, CIF, and SHOP from HCR, FHLB, NYS Empire State Development (ESD) funding, New York State Energy Research and Development Authority (NYSERDA) incentives, a sponsor loan and a deferred developer fee for a total project cost of \$21,734,911. Michael Riley is the project manager.
- Family Service League (FSL)/ Terryville Shelter Repair (2018-043S/HC01090) completed their emergency shelter repairs on December 28, 2023. FSL received \$100,000 HHAP emergency repair award reservation in December 2018 for the moderate rehabilitation of an existing seven unit/14 bed emergency shelter. The repairs include replacement of the roof, wood columns, deck boards, trim post, and rails on the porch. Megan Van Geest is the project manager.
- Homes for Heroes, Inc. (HfH)/ Homes for Heroes Veterans Apartments (2020-017/HC01053) received their CofO on December 20, 2023. HfH received a \$3,000,000 HHAP award reservation in February 2021 for the new construction of 14 units/14 beds of PSH on the former military station, Camp Shanks, in Rockland County. This project represents the second phase of a two-phase project. The project will serve veterans from Dutchess, Orange, Putnam, Rockland, Sullivan, and Westchester counties. Other sources of development funding include NYS HCR HTF, NYSERDA, FHLB and HfH equity for a total project cost of \$5,383,632. Elaine Houlihan is the project manager.
- Person Centered Housing Options, Inc. (PCHO)/ Cecilia's Place LLC (2020-018/HC01047) received a CofO on December 27, 2023. PCHO received a \$4,319,485 HHAP award reservation in February 2021 and requested and received a \$635,144 award increase in March 2023 due to unforeseen construction costs, for a total HHAP investment of \$4,954,629 for the rehabilitation of a historic building in Rochester. Cecilia's Place will create 15 units/15 beds of PSH for chronically homeless individuals. Other sources of development funding include State and Federal HTFC equity and a NYSERDA incentive, for a total project cost of \$6,483,836. Amanda Diller is the project manager.

- Saving Grace Ministries, Inc. (SGM) – Grace House Emergency Shelter (2019-047S/HC01049) completed their emergency shelter repairs on May 5, 2023. SGM received a \$94,355 HHAP emergency shelter repair award reservation in October 2020 for the moderate rehabilitation of an existing five unit/11 bed emergency shelter. The repairs included replacing the boiler, updating the fire system, updating the electrical system throughout the building, plumbing, dry wall and flooring in the laundry area, plumbing, drywall, fixtures, flooring, and installing a handicap accessible shower, toilet, sink in the first-floor bathroom, plumbing, flooring, and replacing appliances and cabinetry in the kitchen. Heather Lombardo is the project manager.

Events and Ceremonies

- Bethesda House of Schenectady, Inc. (Bethesda) (2020-035/HC01048) held a ribbon cutting ceremony on November 30, 2023. Bethesda received a \$6,238,769 HHAP award reservation in February 2021 and requested and received a \$242,180 award increase in February 2022 due to increases in construction costs, for a total HHAP investment of \$6,480,949. The project includes the new construction of 26 units/beds of PSH for 10 chronically homeless individuals and 16 ex-offenders re-entering the community, and 11 units/16 beds of emergency housing for homeless adults in Schenectady. Other sources of development funding include FHLB, Wright Family Foundation, Golub Family Foundation, Schenectady County, a sponsor loan, and contributions, for a total project cost of \$8,563,561. Connie Adsitt is the project manager.
- CAMBA Housing Ventures, Inc. (CHV)/ CHV 329 Clarkson Avenue L.P. (2021-046/HC01076) held a groundbreaking ceremony on December 5, 2023. CAMBA received a \$9,928,000 HHAP award reservation in June 2022 and requested and received a \$72,000 award increase in January 2023 due to an increase in the project size and increases in construction costs, for a total HHAP investment of \$10,000,000 for the new construction of 164 units/286 beds of PSH in Brooklyn. Fifty-nine units are for chronically homeless families, 35 units are for individuals re-entering the community from incarceration, 35 units are for homeless youth, and 35 units are for youth aging out of foster care. An additional 164 units will be reserved for low-income individuals and families who earn up to 30%, 40%, 50% or 70% of the AMI, with one unit for the building superintendent, for a total of 328 units. Other sources of development funding include tax-exempt Bond financing, 4% LIHTC, CEI, CIF, FHTF and SHOP from HCR, FHLB, accrued interest, ConEd Vault funding, a special Limited Partner (LP) and managing General Partner (GP) contribution, a sponsor loan for reserves and a deferred developer fee for a total project cost of \$237,907,903. Connie Adsitt is the project manager.
- DePaul Properties, Inc. (DePaul) (2021-042/HC01093) held a groundbreaking ceremony on November 29, 2023. DePaul received a \$3,499,650 HHAP award reservation in April 2022 and requested and received an \$850,000 award increase in August 2023 due to increases in construction costs, for a total HHAP investment of \$4,349,650 for the new construction of the Mosaic Apartments in Schenectady. The

project will create 30 units/36 beds of PSH for homeless individuals and families who are age 55 and older, and/or individuals with a diagnosed SMI. The additional 30 units/63 beds will be affordable units for low-income individuals and families at or below 60% of the AMI, for a total of 90 units. The buildings will include laundry facilities, on-site property management, a community room, in-unit resident storage, an exterior courtyard, and off-street parking. Other sources of development funding include LIHTC equity, CEI, HTF and SHOP through HCR, OMH Program Development Grant (PDG), Schenectady Metroplex, the Land Bank, a sponsor loan and deferred developer fee, for a total project cost of \$27,238,552. Heather Lombardo is the project manager.

- Unique People Services, Inc. (UPS)/ 2050 G.C., L.P. (2018-015/HC00975) held a ribbon-cutting ceremony attended by Lieutenant Governor Antonio Delgado on November 3, 2023. UPS received a \$5,500,000 HHAP award reservation in October 2018 and requested and received a \$380,000 award increase in January 2022 due to unforeseen construction costs, for a total HHAP investment of \$5,880,000 to provide 58 units/58 beds of PSH for homeless individuals in the Bronx. Thirty units are for homeless single adults living with HIV/AIDS and 28 units are for homeless single adults living with a SMI. An additional 23 units will be reserved for households with incomes less than 60% of the AMI, 14 units for households with incomes less than 80% AMI and one unit reserved for a live-in superintendent, for a total of 96 units. Other sources of development funding include tax-exempt Bond financing, 4% LIHTC, HTF and SHOP funding through HCR, a Local Initiatives Support Corporation (LISC) loan, a NYSERDA grant, solar tax credit equity, developer equity and a deferred developer fee, for a total project cost of \$61,764,025. Amanda Diller is the project manager.

There was no further discussion or comment.

Rick Umholtz requested a motion to accept the President's Report. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

Treasurer's Report

John Cucinelli provided a brief synopsis of Schedule One of the Treasurer's Report and reported the cash balance available as of the date of the meeting was \$45,252,535.27. This included \$14,822,758.61 in Mortgage Insurance Funds (MIF).

There was no further discussion or comment.

Rick Umholtz requested a motion to accept the Treasurer's Report. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

A Resolution of the Homeless Housing and Assistance Corporation Regarding Certain SEQRA Classifications and Findings

Martin Robinson presented the following projects to the Board:

- Project Name: Greater Opportunities for Broome and Chenango, Inc. 2023-005
- Project Name: Family of Woodstock, Inc. 2023-011

Martin Robinson reported that the Greater Opportunities for Broome and Chenango project will not result in any significant adverse environmental impacts and therefore, a conditional Negative Declaration was recommended at this time, conditioned upon the preservation and replication of historic elements on the exterior and interiors of the building, as well as the salvage of any historic components to be either re-installed or stored on-site during construction. It was also determined that the Family of Woodstock project will not result in any significant adverse environmental impacts and therefore, a Negative Declaration was recommended.

There was no further discussion or comment.

Rick Umholtz requested a motion to approve the SEQRA resolution. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

A Resolution of the Homeless Housing and Assistance Corporation Regarding Award of an Audit Services Agreement

Michael Washburn stated that Section 2925(3) of the Public Authorities Law (PAL) requires the Homeless Housing and Assistance Corporation (HHAC or the Corporation) to prepare an annual independent audit of the investments of the Corporation. The PAL authorizes HHAC to engage the services and contract with private firms and corporations for the provision of necessary professional services relating to the activities of the Corporation.

Michael Washburn requested that the Board approve entering into an Audit Services Agreement with EFPR Group, CPAs, PLLC (EFPR) to provide audit services to HHAC for a period of five years, as the current agreement ended in 2023. EFPR was the low bidder in response to an RFP issued in September 2023.

There was no further discussion or comment.

Rick Umholtz requested a motion to approve the Resolution Regarding Award of an Audit Services Agreement. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

A Resolution of the Homeless Housing and Assistance Corporation Authorizing Awards

Brenda McAteer explained that the purpose of the resolution was to request the Board's approval of two awards from the state fiscal year (SFY) 2023-24 funding round totaling \$7,569,234 to the following organizations:

- People Community Housing Development Corporation- Juniper Apartments
- Housing Visions Consultants, Inc.- Parish Heights

Eight applications were reviewed and not recommended for funding at that time:

- Empowerment Temple- Eastgate Community Shelter
- MHANY Management, Inc.- Atlantic King ENY
- Community Access, Inc.- Bryant Avenue
- Family Enrichment Network, Inc.- Hope Haven

- Institute for Community Living, Inc.- Emerson Place
- Christopher Community, Inc.- La Madra Landing Apartments
- Fifth Avenue Committee, Inc.- 588-594 Park Place
- Faith Based Fellowship

These applicants will be offered technical assistance.

Brenda McAteer reported that there were 15 applications under review at the time of the Board meeting, requesting approximately \$107 million in HHAP funding. The remaining uncommitted appropriation balance of approximately \$29.4 million may be utilized for future awards, which includes up to \$1 million for emergency shelter repairs and \$2 million for HHAC operating and administrative expenses.

Brenda McAteer stated that the \$7,569,234 in project funding recommended at the meeting will produce 22 units/beds of permanent supportive housing (PSH).

Brenda McAteer noted that the SFY 2023-24 enacted State Budget contained a \$128 million appropriation for HHAP, including \$2 million for administrative expenses. Funds are awarded via an open Request for Proposals (RFP), which means that applications are reviewed, and awards are considered, in the order in which they are received, subject to the availability of funds. The RFP was issued on May 4, 2023, with applications being accepted starting May 25, 2023.

Brenda McAteer further stated the COVID-19 pandemic unquestionably impacted the construction world. HHAP's not-for-profit partners have experienced significant challenges during development, material costs have escalated substantially, as have interest rates for projects working toward construction closings. Working with its State and City partners, HHAC has assisted projects to fill gaps caused by these market forces. In the current SFY, HHAC provided award increases totaling \$8,854,437 to nine projects. With approval of the HHAP awards presented today and the additional funds provided to projects in development, the total funds committed to date is approximately \$98.5 million.

Brenda McAteer also reported that of the \$128 million allocation, \$5 million is set aside for projects that will provide supportive housing for persons living with HIV/AIDS. To date there have been no applications submitted under the HIV/AIDS set-aside. Five million dollars is also set aside for projects that will provide supportive housing for veterans. One application, Soldier On, was awarded the full veterans' set-aside. Up to \$1 million of the appropriation is allocated for existing emergency shelter repairs outside of NYC. Emergency shelter repair awards do not require HHAC Board approval pursuant to the policy adopted by the Board in August 2019.

Brenda McAteer concluded her presentation by reporting on the geographic distribution of HHAP awards, award increases and amendments from SFY 2023-24. Forty-one percent of the funding was awarded to projects in the NYC region, 51% to the rest of state region, and 8% to projects in the suburban region of Suffolk, Nassau, and Westchester counties.

There was no further discussion or comment.

Rick Umholtz requested a motion to approve the Resolution Authorizing Awards. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

Agency Reports:

HCR

Brett Hebner reported that HCR continues to review the 59 applications submitted under the Multifamily 9% LIHTC RFP. Awards are expected to be announced in early March 2024. Brett Hebner also reported that HFA appointed Russell Hughley as Vice President of Multi-Family Finance to oversee 4% Bond financing program.

OMH

Suzanne Cook reported that OMH, as the procurement agency for the Empire State Supportive Housing Initiative (ESSHI), released 122 conditional awards for over 4,800 supportive units. Suzanne Cook also reported OMH released two RFPs, located on their website, with plans to release additional RFPs prior to the end of the fiscal year.

OASAS

Esteban Ramos reported that OASAS continues to assist OTDA with HHAP applications. The agency continues to work on the second round of public comments related to recovery residences. Esteban Ramos stated that OASAS participated in the recent ESSHI reviews. Esteban Ramos also reported that OASAS is currently looking at the 1115 waivers to see what implications it will have on the work done at the agency.

OTDA

Rick Umholtz began by thanking those who participated in both ESSHI reviews and the reconciliation meetings that were organized by staff at OTDA and OMH. Rick Umholtz went on to report the Bureau of Housing has reviewed nine concept papers.

Rick Umholtz reported that HUD recently announced Continuum of Care (CoC) awards; CoC's in New York collectively secured an additional \$34.7 million in funding. The total HUD CoC awards across the state total \$303 million. Rick Umholtz also recognized the Balance of State, administered by OTDA, was awarded \$2.1 million, an increase of over \$500,000 as two additional projects were awarded.

Rick Umholtz noted that the Solutions to End Homelessness Program (STEHP) RFP, which is a program that supports street outreach, shelter, rapid re-housing, and prevention activities throughout the State, is still under development.

Rick Umholtz concluded his discussion by stating the conversion from Grants Gateway to the State Finance System (SFS) is complete. Most procurements going forward will be released in SFS; Rick Umholtz reminded community partners that they should engage in SFS familiarity as agencies across NYS leverage the platform for new procurements.

Rick Umholtz further stated that training guides and videos can be found at GrantsManagement.ny.gov.

New/Other Business:

The next HHAC Board meeting is scheduled to take place on Wednesday, April 3, 2024, hosted by the Media Service Center Studio, Albany, New York, at 1:30 p.m.

Rick Umholtz asked for a motion to adjourn the meeting. Brett Hebner made the motion, which was seconded by Suzanne Cook. The motion carried.

Rick Umholtz adjourned the meeting at 2:16 p.m.

Amanda Diller

HHAC Secretary

Date: