

**NYS OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE (OTDA)
DIVISION OF DISABILITY DETERMINATIONS**

**CONSULTATIVE EXAMINATION CONTRACT MEDICAL PROVIDER
SYRACUSE, BINGHAMTON, POUGHKEEPSIE/NEWBURGH**

OFFICIAL QUESTIONS AND ANSWERS

April 17, 2012

- 1. Q. Page 37, paragraph L discusses the OTDA Non-Disclosure Agreement. Does the OTDA Non-Disclosure Agreement need to be signed by each employee of a subcontractor working on the contract or can a blanket statement from the subcontractor stating they would be responsible for all staff be acceptable?**

A. A blanket statement from a subcontractor stating they would be responsible for all their staff would not be acceptable. All contractor and subcontractor staff performing under the contract must sign the OTDA Non-Disclosure Agreement.
- 2. Q. Page 15, Section E.1 deals with mandated ancillary testing. The RFP states, "The contractor must perform the following mandated ancillary testing (specified in Appendix B) at the primary site on the same day as the exam. Will a proposal be considered from a party who does not have X-ray and Treadmill EKG on site and would need to utilize a subcontractor to provide the testing?"**

A. The RFP States that the contractor must perform all mandatory specialty examinations and ancillary tests at the primary site. (Statement of Work, II.D.3. and II.E.1.) However, the OTDA reserves the right to consider proposals to have certain procedures conducted in close proximity to the primary site, with appropriate claimant distribution controls in place. Site acceptability is one of the major factors in the evaluation of the technical proposals.
- 3. Q. If we are unable to bid as a Key Provider-CE Contractor due to lack of some of the mandatory requirements, how do we become a CE Panelist?**

A. Parties interested in becoming CE Panelists may contact the Medical Relations Officer of the region in which they are interested in providing examinations. Medical Relations Officer contact information can be obtained by calling 1-800-522-5511 or online at the Social Security Administration's website of <http://www.socialsecurity.gov/disability/professionals/index.htm>.