

Services to Cuban/Haitian Entrants

Issue Date: 12/5/2012

Description:

The New York State Office of Temporary and Disability Assistance (OTDA) through its Bureau of Refugee and Immigrant Assistance (BRIA), issues a Request for Proposals (RFP) to select two service providers or entities, one from each Monroe and Onondaga Counties to administer the NYS Services to Cuban and Haitian Entrants Program. The Cuban/Haitian program will consist of improving access to accredited immigration services; it will serve in accessing the appropriate English language training for Cubans and Haitian entrants. This program will also increase community education and the objective will be to provide outreach to eligible Cuban and Haitian entrants as potential participants in this program. Service issues facing eligible Cubans and Haitians, given their lack of immigration documents, limited English proficiency, native language literacy and limited work history, will be addressed. Eligible Cuban and Haitian individuals will also be assisted with the processes to obtain necessary immigration and work authorization documents as well as help with legal processes. 100% of funds for the programs are federal funds from the Department of Health and Human Services (DHHS) program title Refugee and Entrant Assistance Discretionary Grants. Applications will be accepted through **January 3, 2013**, for the Cuban/Haitian Program. The intent is to award two 36-month contracts with an aggregate value of approximately \$646,701. It is estimated that approximately \$301,567 in funds will be available for the first budget period, anticipated to begin February 1, 2013.

Eligibility/Qualifications/Requirements/Preferences

Eligible applicants include public agencies, county or municipal governments, or any subdivision thereof; not-for profit corporations, including charitable organizations incorporated, registered and in good standing with the Charities Bureau of the Attorney General in the State of New York; faith based organizations and educational institutions. Eligible applicants must meet additional criteria as outlined in the Request for Proposals (RFP)

Minority Sub-Contracting Goal: 10%

Women Owned Sub-Contracting Goal: 10%

Due Date: 1/3/2013

Contract Term: 2/1/13 – 1/31/16

Location: Monroe and Onondaga Counties

Contact: Ms. Julie Atwood
NYS OTDA-BRIA
40 North Pearl Street, 10C
Albany, NY 12243
Phone: (518) 473-8698
Fax: (518) 402-3029
Julie.Atwood@otda.ny.gov

Submit To: Mr. Salvatore Pamadora
NYS OTDA - BCM
40 North Pearl Street, 10A
Albany, NY 12243
Phone: (518) 486-6352

