

## College Courses for Associates Degree

**Issue Date:** 8/23/2012

**Description:**

OTDA is seeking an accredited college to provide onsite and web based credit-bearing college courses, and appropriate college credit for suitable life experiences, to the staff of the New York State Office of Temporary and Disability Assistance. Instruction will be provided in six degree programs: Accounting, Business Administration, Civil and Public Services, Computer Information Systems, Human Services and Individual Studies. On-site courses will be located at the OTDA Albany location at 40 North Pearl Street in Albany. The provider is expected to provide on-site academic guidance and advising to OTDA staff pursuing degrees. This activity will occur at least once a month in Albany. The purpose of this advertisement is to seek qualified parties to perform the services; there is no bid document at this time. If you believe your entity is qualified to perform these services, or if you require additional information, please contact Regina Andrews by 9/17/2012.

**Eligibility/Qualifications Requirements/Preferences:** The provider must be an institution accredited to offer Associates level degrees in on-line and instructor led classroom courses. Additionally, the provider is expected to match the indirect costs for this project and accept reimbursement rate for services at 95%.

**Minority Sub-Contracting Goal:** 10%

**Women Owned Sub-Contracting Goal:** 10%

**Due Date:** 9/17/2012

**Contract Term:** January 1, 2013 through December 31, 2016

**Location:** New York State

**Contact:** Ms. Regina Andrews  
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Albany, NY 12243  
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