

## **CBIC 2010 Exhibit 2 (Return Address File)**

**The return address file contents will be loaded by State Staff prior to production start up. For each LSSD a minimum of one record will be added, which will contain the Default value of the return address. Additional values will be loaded for each Local Office within each district. The Contractor can expect several hundred records to be added prior to start-up.**

**A.** Default return address to be used when the local office (within LDSS) on the card request record is not found on this table.

**B.** Edit input screen. Valid values = 01-99

**C.** Local District Name. Alphanumeric. 35 characters.

**D.** Local Office Number. Three digits alphanumeric. Compare criteria to card request record is not case sensitive.

**E.** Street Address. 26 characters alphanumeric. Upper and lower case.

**F.** Street name. 26 Characters alphanumeric. Upper and lower case.

**G.** City/town. 26 Characters alphanumeric. Upper and lower case.

**H.** Zip Code. 9 Characters numeric. Spaces and dashes also acceptable.