

STATE OF NEW YORK HOMELESS HOUSING AND ASSISTANCE CORPORATION

**A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE CORPORATION
ESTABLISHING GUIDELINES FOR THE DISPOSITION OF PROPERTY AND APPROVING A
REPORT ON THE DISPOSITION OF PROPERTY**

WHEREAS, § 45-c of the Private Housing Finance Law (“PHFL”) created and established the Homeless Housing and Assistance Corporation (“Corporation”), a public benefit corporation, and authorized it to administer the Homeless Housing and Assistance Program (“HHAP”); and

WHEREAS, § 2896 of the Public Authorities Law (“PAL”) requires that the Corporation review and adopt annually, by resolution, comprehensive guidelines for the disposal of property (“Property Disposal Guidelines”), and prepare an annual report regarding property disposed of by the Corporation; and

WHEREAS, staff of the Corporation are employees of the Office of Temporary and Disability Assistance (“OTDA”), and generally utilize equipment provided and owned by OTDA (“Personal Property”); and

WHEREAS, in accordance with a prior resolution of the Members, the Corporation adopted OTDA’s policies and procedures with regard to the disposal of Personal Property; and

WHEREAS, staff of the Corporation have prepared the annexed Property Disposal Guidelines (“Guidelines”) and report on the disposal of property (“Report”); now, therefore be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. Members of the Corporation hereby review and adopt the attached Guidelines and approve the attached Report.

Section 2. The President, Vice President, or other officer of the Corporation designated by either, is hereby authorized and directed to provide a copy of the annexed Guidelines to the Office of the State Comptroller (“OSC”) and make the Guidelines available to the public via the internet in accordance with PAL § 2896.

Section 3. The President, Vice President, or other officer of the Corporation designated by either, is hereby authorized and directed to provide a copy of the annexed Report to OSC, the director of the budget, the Commissioner of General Services, the Legislature and the Authorities Budget Office, in accordance with § 2896 of PAL.

Section 4. This resolution shall take effect immediately.

STATE OF NEW YORK HOMELESS HOUSING AND ASSISTENCE CORPORATION

**A RESOLUTION OF THE HOMLESS HOUSING AND ASSISTENCE CORPOATION
REGARDING CERTAIN SEQRA CLASSIFICATIONS AND FINDINGS**

WHEREAS, the Homeless Housing and Assistance Corporation (hereinafter the “Corporation”) is subject to the State Environmental Quality Review Act (SEQRA);

WHEREAS, the Corporation must conduct a SEQRA review of all its projects and make certain findings;

WHEREAS, the SEQRA Committee has reviewed several projects and has made recommendations to the Corporation; and

WHEREAS, the Corporation has determined that certain classifications and findings should be made.

NOW THEREFORE, BE IT

RESOLVED, that the Corporation accepts the recommendations of the SEQRA committee attached hereto; and be it further

RESOLVED, that the Corporation classifies the following projects as listed in the table below, and finds that no further action is required for those termed Type II, and be it further

RESOLVED, that for the following projects, the determination as listed in the table below be made and that no further action is required,

<u>Project Name</u>	<u>Location</u>	<u>Classification</u>	<u>Determination</u>
Mental Health Association of Columbia-Greene Counties, Greenport Commons 2013-031	Joslen Blvd. Greenport, NY 12534	Type I	Negative Declaration
H.E.L.P. Development Corp., Livonia II 2015-016	465 Livonia Ave. Brooklyn, NY 11207	Unlisted	Negative Declaration

AND BE IT FURTHER

RESOLVED by the Members of the Corporation, as follows:

Section 1 The SEQRA Officer is authorized and directed to implement the determinations of the Corporation as made above.

Section 2 This resolution shall take effect immediately June 1, 2016.

**STATE OF NEW YORK HOMELESS HOUSING AND ASSISTANCE CORPORATION
A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE
CORPORATION ACCEPTING THE RESIGNATION OF AN OFFICER**

We, the Members of the Homeless Housing and Assistance Corporation, a public benefit corporation organized and existing under the laws of the State of New York, do hereby consent to the adoption of the following resolution:

WHEREAS, Chapter 215 of the Laws of 1990 created and established the Homeless Housing and Assistance Corporation (hereinafter "Corporation"), as codified at Section 45-c of the Private Housing Finance Law, pursuant to which the Corporation is authorized to administer the Homeless Housing and Assistance Program (hereinafter "HHAP"); and

WHEREAS, the Corporation is authorized, pursuant to Section 45-c of the Private Finance Law to make and alter By-laws and to delegate to its officers such duties and powers as it may deem proper; and

WHEREAS, the Corporation has duly adopted its By-laws, which provide in Article III for the appointment and removal of certain officers by the Members in order to perform such duties as the Members may designate; now, therefore be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. The Members hereby accept the resignation of Brett Hebner as Vice President, Barbara Roff as Comptroller, Scott Kunkler as Assistant Comptroller, Dana Greenberg as Secretary and Brenda McAteer as Assistant Secretary, effective immediately and with a vote of gratitude for the service provided to the Corporation.

STATE OF NEW YORK HOMELESS HOUSING AND ASSISTANCE CORPORATION

**A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE CORPORATION
APPROVING THE APPOINTMENT OF OFFICERS**

WHEREAS, the Homeless Housing and Assistance Corporation (the "Corporation") is authorized, pursuant to Section 45-c of the Private Finance Law to make and alter By-laws and to delegate to its officers such duties and powers as it may deem proper; and

WHEREAS, the Corporation has duly adopted its By-laws which provide in Article III for the appointment of a President, Vice-President, Counsel, Secretary, Assistant Counsel, Assistant Secretary, Treasurer, Assistant Treasurer, Comptroller, Assistant Comptroller and such other officers as may be determined by the Members to perform such duties as the Members may designate; and

WHEREAS, the By-laws call for the appointment of said officers each year at the Annual Meeting of the Corporation; now, therefore, be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. The Members hereby designate the meeting held on June 1, 2016 to be the Annual meeting of the Corporation in accordance with Article IV of the Bylaws.

Section 2. The Members hereby appoint the following officers:

President	Barbara Roff
Vice President	Dana Greenberg
Comptroller	Scott Kunkler
Secretary	Brenda McAteer
Counsel	Krista Rock
Treasurer	Karen Martin
Assistant Treasurer	John Siniapkin

Section 3. This resolution shall take effect immediately.

STATE OF NEW YORK HOMELESS HOUSING AND ASSISTANCE CORPORATION

A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE CORPORATION AUTHORIZING TECHNICAL ASSISTANCE AWARDS

WHEREAS, Sections 41-44 of the Social Services Law, established the Homeless Housing and Assistance Program (“HHAP”) to provide State financial assistance to fund capital programs sponsored by not-for-profit corporations, charitable organizations or wholly owned subsidiaries thereof, public corporations and municipalities (“Project Sponsors”), for the purpose of expanding and improving the supply of shelter and other housing arrangements for homeless persons; and

WHEREAS, Section 45-c of the Private Housing Finance Law created and established the Homeless Housing and Assistance Corporation (“Corporation”), and authorized it to administer the HHAP; and

WHEREAS, the Corporation is authorized under such laws to enter into contracts with not-for-profit corporations, charitable organizations or wholly owned subsidiaries thereof, public corporations and municipalities, to provide such State financial assistance for costs attributable to the establishment and operation of homeless projects, including the provision of technical assistance in support of project development and operation, in accordance with Section 42 and 43 of the Social Services Law of the State of New York; and

WHEREAS, the Corporation is authorized under such laws to engage the services and contract with private firms and corporations for the provision of necessary professional services relating to the activities of the Corporation; and

WHEREAS, certain eligible individuals and organizations applied to the Corporation to provide such technical assistance to the Corporation and to Project Sponsors, in accordance with the terms of a Request for Qualifications issued by the Corporation; and

WHEREAS, staff of the Corporation reviewed the applications received in response to said Request for Qualifications and have recommended that contracts be awarded for the provision of technical assistance for the eligible providers as described in the annexed list; now, therefore be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. The President, or other officer of the Corporation designated by the President or other person designated by the Members, is hereby authorized, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into agreements for the provision of technical assistance to the Corporation or to Project Sponsors in support of project development and operation, and to select appropriate technical assistance providers from the annexed list of providers, said agreements not to exceed a term of five years.

Section 2. This resolution shall take effect immediately.

Contractors to be added to Approved List of Technical Assistance Providers

Contractor Name	Services Provided	Geographical Regions	Hourly/ Daily Rates	MWBE Status
Alice Astarita	Accounting/ Audit Services	1,2,3,4,5	\$115/ \$920	WBE
Corporation for AIDS Research, Education, and Services, Inc. (CARES)	Monitoring Property Management Organizational Capacity	1,2,3,4,5	\$90/ \$800	n/a
Nazareth Housing, Inc.	Property Management Organizational Capacity	1	\$133/ \$999	n/a

STATE OF NEW YORK HOMELESS HOUSING AND ASSISTANCE CORPORATION

**A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE CORPORATION
AUTHORIZING THE REPLACEMENT OF A SPONSOR**

WHEREAS, Sections 41-44 of the Social Services Law, established the Homeless Housing and Assistance Program (“HHAP”) to provide State financial assistance to fund capital programs sponsored by not-for-profit corporations, charitable organizations or wholly owned subsidiaries thereof, public corporations and municipalities, for the purpose of expanding and improving the supply of shelter and other housing arrangements for homeless persons; and

WHEREAS, Section 45-c of the Private Housing Finance Law created and established the Homeless Housing and Assistance Corporation (“Corporation”), and authorized it to administer the HHAP; and

WHEREAS, the Corporation is authorized under such laws to enter into contracts with not-for-profit corporations, charitable organizations or wholly owned subsidiaries thereof, public corporations and municipalities, to provide such State financial assistance for costs attributable to the establishment and operation of homeless projects as defined in Section 42 of New York’s Social Services Law ; and

WHEREAS, the Corporation entered into contracts with Community Action Agency of Franklin County, (“Comlinks”) as project sponsor under contract numbers HC00028, HC00154, HC00198, HC00274 and HC00294 (“HHAP Agreements”), executed, respectively, on July 9, 1991, October 27, 1994, June 3, 1996, amended August 19, 1997, September 6, 1994 and amended July 7, 2006, June 20, 1997 and February 8, 200 and amended June 28, 2001; and

WHEREAS, Comlinks has been found and determined to be in default of the above referenced Final Award Agreements; and

WHEREAS, Franklin County Community Housing Council Inc. (FCCHC) (the “Replacement Sponsor”) submitted a proposal to assume sponsorship of the homeless projects and accept title to the Project Premises included in the HHAP Agreements , which proposal has been evaluated and determined by staff of the Corporation to be acceptable; and

WHEREAS, it is the intention of the Corporation, upon approval by the Members, to execute new Final Award Agreements with the Replacement Sponsor for the homeless projects and to transfer title to the Project Premises to the Replacement Sponsor; and now, therefore, be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. The President, Vice President or other officer of the Corporation designated by the President, is hereby authorized and directed to facilitate the transfer of title to the Project Premises, consisting of five sites located in Franklin and Essex Counties, to FCCHC as Replacement Sponsor, and to execute any and all necessary documents to accomplish this transfer.

Section 2. Subject to any applicable pre-contract approvals or conditions, the President, or other officer of the Corporation designated by the President, is hereby authorized to enter into one or more Final Award Agreement(s) and related note(s), mortgage(s) and other ancillary documents with the Replacement Sponsor, as appropriate to transfer sponsorship of the homeless projects as set forth above.

Section 3. This resolution shall take effect immediately.

STATE OF NEW YORK HOMELESS HOUSING AND ASSISTANCE CORPORATION

A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE CORPORATION AUTHORIZING AWARDS

WHEREAS, Title 1 of Article 2-A of the Social Services Law, established the Homeless Housing and Assistance Program (“HHAP”) to provide State financial assistance to fund capital programs sponsored by not-for-profit corporations, charitable organizations or wholly owned subsidiaries thereof, public corporations and municipalities, for the purpose of expanding and improving the supply of shelter and other housing arrangements for homeless persons; and

WHEREAS, Section 45-c of the Private Housing Finance Law created and established the Homeless Housing and Assistance Corporation (“Corporation”), and authorized it to administer the HHAP; and

WHEREAS, the Corporation is authorized under such laws to enter into contracts with not-for-profit corporations, charitable organizations or wholly owned subsidiaries thereof, public corporations and municipalities, to provide such State financial assistance for costs attributable to the establishment and operation of homeless projects as defined at Section 42 of the Social Services Law of the State of New York; and

WHEREAS, eligible sponsors have applied for awards under HHAP to establish and operate homeless housing projects for homeless persons; and

WHEREAS, the Corporation staff has reviewed the required documentation and has recommended that awards be made and agreements be authorized for said eligible sponsors; now, therefore, be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. The President or Vice President of the Corporation, or other Officer of the Corporation designated by either, is hereby authorized, upon satisfactory compliance with any pre-contract conditions and other conditions as are required by statute, regulation or otherwise, to enter into preconstruction agreements, final award agreements and any and all other documents HHAC may require with the attached listed applicants.

Section 2. This resolution shall take effect immediately.

Section 3. The President or Vice President of the Corporation is further directed and authorized to review all information pertaining to disclosures of potential conflicts of interest for each of the eligible sponsors receiving an award pursuant to this Resolution. The President or Vice President of the Corporation shall consult with HHAC Counsel or his/her designee to determine, in accordance with New York Codes Rules and Regulations (NYCRR) Part 800.10 (“HHAP Regulations”), whether an individual's position or relationship as an officer, director and/or employee of a sponsor organization, or the position or relationship of any member of his or her immediate family, or other category of persons described in the HHAP Regulations, constitutes a conflict of interest with respect to his or her involvement with the HHAP project. The President or Vice President of the Corporation is further authorized to determine whether to approve or require additional information and/or actions to mitigate the potential conflict of interest created by the position or relationship consistent with the Policy adopted by the Board in February 2006.