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 | INFORMATIONAL LETTER |  
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TRANSMITTAL: 91 INF-56

TO: Commissioners of  
 Social Services

DIVISION: Income  
 Maintenance

DATE: October 18, 1991

SUBJECT: Fair Hearings - Compliance with Favorable Decisions

SUGGESTED

DISTRIBUTION: Public Assistance Staff  
 Food Stamps Staff  
 Medical Assistance Staff  
 Fair Hearing Staff  
 Staff Development Coordinators

CONTACT PERSON: Mark Schaffer at 1-800-342-3715, extension 4-9346  
 Food Stamps: County Representative, extension 4-9225

ATTACHMENTS: None

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
88 INF-83		358-3.3(a) (1) 358-6.4 387.21		<u>FSSB</u> VIII-C- 11.3 <u>PASB</u> VII-C-11.3	

As part of our cost containment efforts, we are reminding local districts of the importance of implementing favorable Fair Hearing decisions as soon as possible.

Department reports from the Affirmed Decision Project reveal that in some instances, a lag exists between the time a decision is rendered and the actual closing or reduction. This means that the household is getting benefits to which it is not entitled. This is costly to both local social services districts and the State.

When a favorable decision is issued to the district, steps must be taken to close the case or reduce the benefits immediately. Additionally, if Aid to Continue was authorized, the recoupment of those funds must also begin immediately. Local procedures should be reviewed to assure that this is being done.

Finally, please note that the Fair Hearing decision notice satisfies all notification requirements. No further notices are needed.

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Oscar R. Best, Jr.  
Deputy Commissioner  
Division of Income Maintenance