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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-112

Date: August 27, 1993

Division: Services and  
Community  
Development

TO: Local District Commissioners

SUBJECT: Protective Services for Adults (PSA) Intake: Regional  
Technical Assistance on 93 ADM-23

ATTACHMENTS: None

On August 24 , 1993, the Department issued 93 ADM-23 entitled "Protective Services for Adults (PSA): Intake", which becomes effective on September 1, 1993. The purpose of this directive is to clarify local social services district responsibilities for responding to PSA referrals as defined in Section 457.1(c)(2) of the Department's regulations. The release consolidates all existing requirements pertaining to the PSA intake function. Additional standards are also established for investigating, documenting and reporting PSA referrals and for supervisory oversight of the intake process.

Staff of the Office of Housing and Adult Services will be conducting regional technical assistance sessions on this ADM in September and October of this year. These regional meetings will address the content of the directive and other relevant information. More detailed information regarding the dates of these meetings and registration forms will be forwarded to the person responsible for staff development activities in your agency.

Please share this memorandum with the Director of Services, PSA staff and the staff development coordinator. If you or your staff have any questions regarding these technical assistance sessions, please contact Irvin Abelman at (212) 383-1755 or OFISLink USERID 0AM020.

Thank you for your cooperation on this matter.

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Frank Puig  
Deputy Commissioner  
Division of Services  
& Community Development