

+-----+  
| LOCAL COMMISSIONERS MEMORANDUM |  
+-----+

DSS-4037EL (Rev. 9/89)

Transmittal No: 94 LCM-25

Date: March 4, 1994

Division: Office of Employment  
Programs

TO: Local District Commissioners

SUBJECT: JOBS/JTPA Coordination

ATTACHMENTS: - SDA Technical Advisory 2-94.  
- Draft Governor's Plan for Coordination of Workforce  
Development Programs in NYS 1994-1995.  
- JTPA/JOBS Flowchart and Side-by-Side Comparison.  
- PY 1993 PA Service Levels  
(Not Available On-Line)

The purpose of this memorandum is to encourage you to initiate discussions with your Job Training Partnership Act (JTPA) agency as JTPA is beginning its planning process.

JTPA should play an essential role in support of the goal of assisting public assistance recipients to gain entry into the labor force as quickly as possible. Discussions related to the State's Plan for Coordination of Workforce Development Programs in New York strongly encourage coordination and joint planning to support Jobs FIRST at both the state and local level. Opportunities for coordination are outlined in the JTPA/JOBS Flowchart and Side-by-Side comparison (attached) and include areas of assessment, job readiness training and job development/placement. Local district's should review JTPA programs as complements to the local JOBS program and effective coordination will enable local districts and Service Delivery Areas to maximize resources and reduce duplication.

The local Service Delivery Areas (SDAs) recently began planning for the JTPA program period of July 1, 1994 through June 30, 1996. Since PY 1994 is the first year of their biennial planning period, SDAs must prepare a draft, as well as a final plan. The draft plan is due March 2, 1994 and the final plan must be submitted by April 11, 1994. Therefore, we urge you to begin your discussions as quickly as possible.

Date March 4, 1994

Trans. No. 94 LCM-25

Page No. 2

---

Enclosed is a package of resource materials which may prove helpful to you in these efforts. The package includes:

- SDA Technical Advisory 2-94 - PY 1994-95 SDA Job Training Plan Format.
- Draft Governor's Plan for Coordination of Workforce Development Programs in New York State 1994-1995 with permission of the New York State Job Training Partnership Council.
- JTPA/JOBS Flowchart and side-by-side comparison.
- PY 1993 PA Service Levels for Title II programs.

As you pursue these discussions, questions should be directed to your State Employment Program Technical Advisor or Linda Strong at (518) 474-9109 or Joseph Capobianco at (518) 474-9287.

---

Jack Ryan  
Assistant Commissioner  
Office of Employment Programs

Attachments