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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 94 LCM-118

Date: September 27, 1994

Division: Office of Employment  
Programs

TO: Local District Commissioners

SUBJECT: 1994-95 Biennial JOBS/FSET Plan

ATTACHMENTS: I. Entry to Employment Chart (Not available on-line)  
II. 1994-95 Biennial JOBS Plan (Available On-Line)

Attached please find a copy of the 1994-1995 Biennial JOBS/FSET Plan. This document is required by Section 333 of NYS Social Services Law to describe local district strategies for continued operation of the JOBS and FSET programs. This year we expect that it will reflect a commitment of local social service districts to a Jobs FIRST strategy.

We are pleased that we have been able to significantly reduce the effort needed to complete this document by adopting a pre-print assurances format in which the local district can indicate the presence or absence of specific elements of the JOBS program. The document is self-explanatory. However, should you desire clarification on any issue, please contact your Office of Employment Program (OEP) Technical Advisor.

As in the past, districts must offer the public a 30 day comment period, during which the plan may be reviewed by interested parties, and must respond to any comments received. Districts are advised to submit the completed plan document to the State Department of Social Services by November 1, 1994. Districts should make the plan available locally for the 30 day review period concurrently with its submission to SDSS. Only plans which have been amended as a result of comments received during the 30 day review period need to be resubmitted. Plans should be submitted to:

New York State Department of Social Services  
Attn: Local District Plan Unit  
Office of Employment Programs - 10th floor  
40 North Pearl Street  
Albany, New York 12243

Please note that both the JOBS plan and the Attachment, Child Care Component of District Plan for JOBS and Supportive Services (10/1/94 through 9/10/96), must be signed by the Commissioner of the local social services districts. Districts are also reminded that plan documents for the EDGE IV funding cycle are in your agency. The JOBS planning process should include consideration of how local districts choose to utilize their EDGE resources (as well as State DOL staff and BRIDGE resources where applicable) and create a coordinated JOBS delivery system in their district.

Finally, local districts should note that the JOBS/FSET Plan contains program target recommendations which have been developed by OEP based on historical performance of the district and their relative productivity when compared with performance levels of other districts. These target recommendations are included in Attachment I to provide districts with a sense of what is expected to be achieved. The recommended target is the higher of either the median average performance of local districts or the previous year's actual entries to employment plus 20 percent. District performance in relation to the targets will not be a determinant of reimbursement levels for the JOBS program this year. Discussions with NYPWA have begun regarding the implementation of recent legislation providing for incentive payments for achievement of specific performance expectations. One indicator which districts may choose to be measured against relates to employment placements. If a district chooses to be measured for employment outcomes for purposes of the incentives legislation, the submitted JOBS Plan will be amended to reflect the negotiated target.

As mentioned previously, questions regarding this Memorandum should be directed to your OEP Technical Advisor.

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Jack Ryan  
Office of Employment Programs