



Each of the workshops will include a half hour call-in question and answer period at the end of the teleconference.

In this series, Mr. Law will help supervisors learn how to:

- create a positive work environment;
- identify the team's strengths and weaknesses;
- empower staff;
- capitalize on diversity and more.

Viewing Locations:

These teleconferences are designed for all State and local supervisory staff who wish to acquire additional skills in dealing with these important issues. These teleconferences can be viewed at any local social service department that is equipped with a SUNYSAT receive dish.

In the Albany area, the teleconference series can be viewed at the Bulmer Communications Center at Hudson Valley Community College. In Syracuse, the teleconference can be viewed at the Syracuse Regional Training Center at 351 South Warren Street. In New York City, it can be viewed in the Faculty Alcove at the Fashion Institute of Technology located at 8th Avenue and 27th Street.

Registration Process:

A formal teleconference announcement with a registration form is forthcoming. As participant handbooks will be provided, it is necessary that all staff pre-register for this teleconference series. We encourage staff to register for all three sessions. Certificates of Completion will be awarded to those participating in all sessions. Local district staff who wish to attend any session should notify their Staff Development Coordinator. Immediately after the registration deadline for each session, Staff Development Coordinators can submit a single registration form for their county to OA USERID AW7510, or use the registration form on the announcement.

State staff who wish to attend can register directly through the OA system. Registrations should include the number of attendees, the name and date of the teleconference, and the site at which they will be attending. These registrations may be sent directly to ID AW7510. If you have any questions, please refer them to Derrick Holmes at (518)474-2403, ID 89A507, or Dave McGann at (518)473-8380, ID AW2950.

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David P. Avenius  
Deputy Commissioner  
Division of Management Support  
and Quality Improvement