

ATTACHMENT VI

PAYMENT PROCEDURES SUMMARY

There are two methods of payment for supplemental expenses:

- 1) **The Local District or Voluntary Agency purchases services or products** from the CONNECTIONS contractor and the Department pays for these up-front on behalf of the Local District/Voluntary Agency.

The Department recoups the Local District costs through a bottom line deduction to its monthly settlement claim.

The Department recoups the Voluntary Agency costs through a bottom line deduction to the monthly settlement claim of the Local District that sponsored the Voluntary Agency's request. The Local District is responsible for obtaining reimbursement from the Voluntary Agency.

The Department pays up-front for:

- site Surveys
- supplemental equipment purchased from the CONNECTIONS contractor. [The amount that will be eligible for reimbursement to the Local District through the normal administrative claiming process will be determined by the function(s) of the staff that receive and use the equipment. The appropriate cost allocation plan will apply.]
- network connectivity architect analysis
- site preparation completed by the CONNECTIONS contractor
- supplemental installation costs completed by the CONNECTIONS contractor
- additional bandwidth

PAYMENT PROCEDURES SUMMARY

- 2) The Local District or Voluntary Agency purchases the services or products from it's own contractor (with prior approval from the Department). The Local District or Voluntary Agency pays for these directly.

The Local District is reimbursed through the normal administrative claim process.

The Voluntary Agency is reimbursed through the rate setting process.

Local District/Voluntary Agency pays the costs directly for:

- site preparation costs (not completed by the CONNECTIONS contractor), including the provision of clear cabling paths (raceways, conduit, etc.)
- Department approved installations completed by a Local District or Voluntary Agency contractor.
- Department approved supplemental equipment (NOT purchased from the CONNECTIONS contractor)
- security and theft deterrents NOT purchased from the CONNECTIONS contractor
- furniture NOT purchased from the CONNECTIONS contractor
- monthly ongoing telecommunications charges (only those sites with 4 PCs or less)
- monthly maintenance NOT provided by the CONNECTIONS contractor
- liability insurance

Attachment VII

LAN SURVEY FORM

A - Demographics

Agency Name: _____

Address: _____
(Street) (If P.O. Box, Please give street address also)

City: _____ Zip Code _____

Site Contact: _____

Phone: Area Code _____
(Must be in building where LAN or PCs are located)

Background

The Department understands that business needs may require that local LANs have the capability of interoperability with the CONNECTIONS network. By completing the following questions for each location where you conduct CONNECTIONS business, you will assist the Department in the development of a solution.

B - Existing LAN Information

1. What type of hardware do you currently employ? Please list device, manufacturer, model number, and amount.

PCs _____

Printers _____

File Servers _____

Communication Servers _____

1. What type of hardware do you currently employ? Please list device, manufacturer, model number, and amount

Routers

Hubs

Wiring

Type (e.g. Ethernet thin or thick, 10BaseT, etc.)

Modems

2. What type of software do you currently employ? Please list type, manufacturer, and version number.

Communications

LAN Management

Network Operating Systems (e.g. Novell, Windows, NT, etc.)

Operating Systems

Database

Applications (e.g. Office Automation, Database, etc.)

3. Do you currently communicate with a WAN? _____

If yes, provide details _____

4. What type(s) of communications protocol(s) do you currently employ? (e.g. X.25, IPX, TCP/IP, etc.)

5. Other information you feel would be useful (Laptops, WAN, etc.)

C - Integrated Design

Please describe how your LAN and CONNECTIONS should interface to maximize the value in both. Your specific design ideas and anticipated outcomes are important to the Department, so please share your thoughts with us.

D - Please provide any details regarding special projects in progress or that you expect to undertake.

E - Completed Surveys

Please complete this survey as soon as possible and return it to the CONNECTIONS Command Center via Exchange to mailbox COMCTRUP. You may also fax the completed survey to 518-473-5765.

Attachment VIII

Voluntary Agencies with Outstanding Financial Obligations

<u>AGENCY</u>	<u>AMOUNT OWED</u>
Catholic Charities of Syracuse/Syracuse 1654 W. Onondaga Street Syracuse, NY	\$252.00
Center for the Advancement of Family & Youth Project Strive-Family Services Offices 130 Ontario Street Albany, NY	\$27.50
Child Development Support Corp-Mind Power 352-358 Classon Ave. Brooklyn, NY	\$3,973.75
Coalition for Hispanic Family Services 315 Wyckoff Ave. - 4th Floor New York, NY	\$192.50
Columbia-Greene Mental Health Assoc. 25 Railroad Avenue Hudson, NY	\$16.03
Edwin Gould Services for Children (1) Edwin Gould Services for Children 41 East 11th Street - 7th Floor New York, NY	(Total = \$1,715.63) \$1,662.50
(2) United Families of East Harlem 104 East 107th Street New York, NY	\$53.13
Friendship House of Western New York 90 Dona Street Lackawanna, NY	\$625.00
Gateway Youth and Family Services 295 Main St. - Room 882 Ellicott Square Bldg Buffalo, NY	\$72.90

Attachment VIII

<u>AGENCY</u>	<u>AMOUNT OWED</u>
Graham-Windham Services for Fam. & Children Residential Campus One South Broadway Hastings-On-Hudson, NY	\$195.00
Hopevale Residential Center 3800 Howard Road Hamburg, NY	\$552.50
Julia Dyckman/Andrus Memorial, Inc. 1156 North Broadway Yonkers, NY	\$106.25
Louise Wise Services 1 East 104th Street - Room 345 New York, NY	\$97.88
New York Foundling Hospital	(Total = \$2,598.00)
(1) Bronx Regional Admin. 1029 East 163rd Street Bronx, NY	\$37.50
(2) Mott Haven Preventive Serv. 364 East 151st Street Bronx, NY	\$300.00
(3) New York Foundling - Ulster County 6 Adams Street Kingston, NY	\$297.50
(4) New York Foundling Hospital 18 W. 18th Street (7th-8th Floor) New York, NY	\$441.50
(5) New York Foundling Hospital: Queens Unit 11-43 47th Avenue Long Island City	\$172.50
(6) Project Basement 542 West 153rd St. New York, NY	\$30.00
(7) St. Agatha - Administration 135 Convent Road Nanuet, NY	\$916.50
(8) Staten Island Services 119 Tompkins Avenue Staten Island, NY	\$402.50

Attachment VIII

<u>AGENCY</u>	<u>AMOUNT OWED</u>
Praca-Puerto Rican Assoc. for Commun. Affairs 853 Broadway - 3rd Flr. New York, NY	\$1,875.00
S C A N - New York 876 Gerard Ave. Bronx, NY	\$258.75
St. Joseph's Children's Serv. for Child. & Fam. 540 Atlantic Avenue Brooklyn, NY	\$1,050.00
Toomey Residential and Community Services 1654 W. Onondaga St. Syracuse, NY	\$113.40