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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 98 INF-5

TO: Commissioners of
 Social Services

DIVISION: Temporary
 Assistance

DATE: March 11, 1998

SUBJECT: Alien Status Desk Guide
 (LDSS-4579) (Rev.2/98)

SUGGESTED

DISTRIBUTION: Income Maintenance Directors
 Food Stamp Directors
 Medical Assistance Directors
 CAP Coordinators
 Services Coordinators
 Forms Coordinators
 Staff Development Coordinators

CONTACT PERSON: Program Questions:
 Region I (518-473-0332); Region II (518-474-9344);
 Region III (518-474-9307); Region IV (518-474-9300);
 Region V (518-473-1469); Region VI (212-383-1658)
 Forms Questions:
 Bob Gullie, DTA/New Technology, 1-800-343-8859,
 extension 4-6055 (AV1060)

ATTACHMENTS: LDSS-4579: "Alien Status Desk Guide"
 (Rev.2/98) - Not Available on-line

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
97 ADM-23		349			Alien
97 ADM-25					Status Telecon- ference

The purpose of this Informational Letter is to introduce the new LDSS-4579: "Alien Status Desk Guide" (Rev.2/98) (copy attached).

This desk guide contains Alien Status program eligibility requirements under the federal "Personal Responsibility and Work Opportunity Reconciliation Act" (August 1996) and the "New York State Welfare Reform Act of 1997".

The LDSS-4579: "Alien Status Desk Guide" (Rev.2/98) has been developed to assist staff in identifying appropriate alien status as established under the federal Immigration and Nationality Act and to relate that status to individuals' eligibility for Public Assistance, Food Stamps and/or Medicaid.

The LDSS-4579 replaces the initial Alien Status chart that was distributed at the May 8, 1997, Alien Status Teleconference and similar desk guides used for training purposes. It includes one recent change whereby an alien lawfully admitted for Permanent Residence, who has 40 qualifying quarters of Social Security Coverage can, if otherwise eligible, receive Food Stamps without regard to date of entrance.

The revised State policy regarding alien eligibility status was issued in 97 ADM-23, "Public Assistance (Family Assistance/Safety Net Assistance) Changes Resulting from the Welfare Reform Act of 1997". Related MA eligibility was also addressed in this ADM. Food Stamp policy for aliens was issued in 97 ADM-25, "Food Stamp Eligibility of Non-Citizens". Additionally, Regional Meetings were conducted to provide information for implementation of the new requirements of the Welfare Reform Act, including alien eligibility status.

The new desk guide will be printed on green cardstock and should be delivered to the Albany and NYC/HRA Warehouses sometime in May, 1998. Local districts will automatically receive initial supplies of this form.

Office of Temporary and Disability Assistance
Bureau of Management Services
Forms Supply, Control and Distribution
P.O. Box 1990
Albany, New York 12201

Question concerning ordering forms should be directed to the Bureau of Management Services by calling 1-800-343-8859, ext. 4-2702.

Patricia A. Stevens
Deputy Commissioner
Division of Temporary Assistance