

## 02 ADM 3 Attachment B: Project Type Descriptions

The following list of Project Types is intended to be an aid to LDSS's in categorizing their TANF Services Plan projects for purposes of choosing standardized outcome measures in TRACS. It is recognized that there is overlap across these project types. For entering projects in TRACS, please choose the Project Type that best describes the project in order to view and choose outcome measures appropriate to your project. If none of the Project Types and/ or outcome measures apply to the project, LDSS's have the option to choose "Other". Outcome measures are subject to approval by DTSP. The Service Types and Target Populations indicated below are stated as they appear in TRACS. The goals listed below were paraphrased or borrowed directly from the 2001 TANF Services Plans.

### **Mandated Drug& Alcohol:**

*Goals:* To identify and address substance abuse through screening, assessment and treatment of all TANF and SN applicants and recipients for substance abuse as required by state law.

*Typical Services:* Screening, Assessment, Monitoring.

*Target Populations:* TANF Applicants/ Recipients; SN Applicants/ Recipients; Drug/Alcohol Dependency.

### **Enhanced Drug & Alcohol**

*Goals:* Provide necessary wrap-around and support services to individuals mandated to D/A rehabilitation services to enhance the prospect of success; assist families in dealing with the effects of substance abuse; prevent placement of children in foster care; facilitate the transition to self-sufficiency; promote the achievement of sobriety and family stability.

*Typical Services:* Case Management, Counseling, Child Care (incidental), Coordination and Monitoring, Employment Readiness, Housing Services, Parenting, Money Management, Transportation (incidental), "Wrap-Around Services".

*Target Populations:* TANF Applicants/ Recipients; Drug/Alcohol Dependency.

### **Mandated Domestic Violence**

*Goals:* To identify domestic violence victims through screening and assessment of all TANF applicants and recipients as required by state law; provide waivers from program requirements where necessary to ensure safety; provide information on domestic violence resources and services in the community.

*Typical Services:* Screening, Assessment, Information and Referral.

*Target Populations:* TANF Applicants/ Recipients, Domestic Violence Victims.

## **Enhanced Domestic Violence**

*Goals:* Enhance the service capacity of local domestic violence providers; assist victims of domestic violence who are being discharged from residential DV facilities with safety planning and independent living skills; increase awareness of and sensitivity to Domestic Violence for LDSS staff, provide information and referral services; provide advocacy and counseling for victims; to help stabilize the family unit; provide improved outreach, awareness and support to special need populations; assist DV victims in gaining awareness of the cycle of domestic violence, obtaining an order of protection, living abuse-free and obtaining gainful employment.

*Typical Services:* Case Management; Employment Services; Information and Referral; Advocacy; Counseling; Outreach; Parenting; Basic Skills, Staff Training; Housing Services, Crisis Intervention.

*Target Populations:* DV Victims; TANF Applicants/Recipients; Agency Staff; Drug/Alcohol Dependency.

## **Basic Skills/Vocational\***

*Goals:* Provide TANF families with skills needed to achieve self-sufficiency; provide for some of the work-related expenses not covered by cash assistance (alarm clocks, work attire, etc.); provide families the opportunity to increase knowledge in a variety of life skills including nutrition, household management, literacy, hygiene, wellness, etc.; improve the overall health, nutrition, fitness, and daily functioning of sedentary TANF adults.

*Typical Services:* Money Management; Personal Skills Development; Parenting Services; Mentoring; Vocational/ Self-Sufficiency Training.

*Target Populations:* Unemployed/ Underemployed; Earned Income Cases Long-Term Assistance Cases; TANF Applicants/ Recipients; 200% of Poverty; Youth.

## **Case Management\*\***

*Goals:* “Provide a comprehensive, single-site program services targeting outcomes related to personal development, parenting skills, child development, education and employment”; “address issues interfering with TANF recipients' ability to get and retain a job provide intensive case management - utilize whatever resources necessary to assist these individuals to resolve barriers that impair success, and develop the skills needed to end welfare dependency”; assist the TANF client in acquiring a favorable SSI determination or obtaining and retaining employment; utilize a peer support model (Pathways) to assist TANF adults in their efforts to transition off of public assistance.

*Typical Services:* Case Management; Case Coordination/monitoring; Assessment; Advocacy; Home Visiting; Information and Referral; Money Management; Parenting Services; Personal Skills Development; Transportation (incidental); Child Care (incidental); Vocational/Self-Sufficiency Training; “Wrap-Around Services”; Housing Services.

*Target Populations:* Long-Term Assistance Cases; Unemployed/Underemployed; Pregnant Parenting; Teens at Risk; Youth; TANF Applicants/ Recipients; Housing Instability; 200% Poverty; Child Welfare/ Foster Care; Mental Health.

\*Refers to projects where the only or principal service is basic/ life skills or employment readiness as opposed to projects where basic skills is a secondary service. Some examples of Basic Skills projects are “Hygiene Kits”, “Work Start Packs”, “Fitness Works”).

\*\*Although case management appears as one of several services in many other project types, the case management project type generally refers to projects where case management is the primary or only service provided to a variety of target populations. Projects offering case management to one specific target population may conform more closely to a different project type (e.g. Sanctioned cases).

### **Child Only Cases**

*Goals:* To identify youth in child only cases; provide a strengths based family assessment to develop a services plan for each utilizing intensive case management and other services to maximize long term self-sufficiency and minimize risk of foster care placement and inter-generational dependency; enable identified families to develop the skills for self-sufficiency and effective parenting; provide supportive and respite services to caretakers; prevent and reduce out-of-wedlock pregnancies; increase school attendance and performance.

*Typical Services:* Assessment; Case Management; Case Coordination/Monitoring; Counseling; Child Care (incidental); Vocational/Self-Sufficiency Training; Information and Referrals; Personal Skills Development; Mentoring, Money Management; Parenting Services; Intervention/Mediation (Preventive); Home Visiting; Preventive Respite.

*Target Populations:* Child-only cases, Caretaker relatives.

### **Child Welfare Crossover**

*Goals:* Prevent a child's placement in foster care or expedite their return home; increase the likelihood of long term self-sufficiency of children; defer adolescents from applying for TANF benefits; reduce incidence of CPS reports and rates of homelessness; foster cooperation and coordination of benefits and services between Temporary Assistance and Child Welfare; enhance parenting skills; preserve family stability and to prevent recurrent child abuse and/or foster care placement.

*Typical Services:* After School; Case Management; Crisis Intervention; (preventive) Intervention/Mediation; Parenting; Preventive Respite; Case Coordination/Monitoring; Youth/Teen Programs.

*Target Populations:* TANF Applicants/ Recipients; 200% Poverty; Child Welfare/ Foster Care; Agency Staff; Teens at Risk; Youth.

### **Counseling**

*Goals:* Assist clients in addressing social and emotional difficulties; develop improved judgment, decision making, pro-social group affiliation, increased interpersonal trust, self-discipline, and self-control; improve the academic functioning of pre-school children; “provide drug counseling services”; “counseling will focus on basic living, social and parenting skills”.

*Typical Services:* Counseling; Parenting; Anger Management; Case Coordination/Monitoring; Personal Skills Development; Vocational/Self-Sufficiency Training.

*Target Populations:* Mental Health; Pregnant-Parenting; Teens at Risk; TANF Applicants/ Recipients.

### **Emergency Services**

*Goals:* Minimize or avoid need for TANF assistance by providing limited one-time services to TANF applicants indicating discrete needs; improve nutritional status of low-income population by supplying non-perishable food to soup kitchens/food pantries; provide non-recurrent, short-term payments for services to deal with a specific crisis; assist TANF recipients in maintaining employment.

*Typical Services:* Advocacy; Crisis Intervention; Information and Referral; Transportation (incidental, to include auto repairs); Child Care (incidental); Housing Services.

*Target Populations:* Earned Income Cases; 200% of Poverty; TANF Applicants/ Recipients; Housing Instability.

### **Healthy Families/ Home Visiting**

*Goals:* Promote the health and well-being of children; enable pregnant women to obtain proper prenatal care; identify and reduce health risks to children in the home; reduce the risk of child abuse and neglect; identify and address barriers to self-sufficiency; promote positive parenting skills; assist households with the necessary skills and supplies to maintain a clean, safe home environment; educate teens on the risks and consequences of sexual activity; reduce teen pregnancy;

*Typical Services:* Home Visiting; Counseling; Parenting Services; Assessment; Information and Referral; Case Coordination/Monitoring; Housing Services; Intervention/Mediation (preventive); Personal Skills Development; Vocational/ Self-Sufficiency Training.

*Target Populations:* Pregnant-Parenting; Housing Instability; Long-Term Assistance Cases; TANF Applicants/ Recipients; Teens at Risk.

### **Housing Services**

*Goals:* “Ameliorate the housing problems experienced by TANF applicants/ recipients”; assure safe/decent housing conditions for applicants/recipients of TANF; reduce the number of emergency housing requests; assist households in avoiding evictions/ homelessness; “stabilize families in quality housing enabling them to focus on securing and maintaining employment”; move clients from temporary emergency shelter into permanent housing; assist TANF recipients to located and maintain decent housing in secure, stable neighborhoods; increase community capacity to ensure the health and safety of runaway and homeless youth living on the street; conduct outreach, drug/ alcohol and mental health screening, and referral services to the homeless.

*Typical Services:* Housing Services; Screening; Assessment; Crisis Intervention; Counseling; Intervention/Mediation (preventive); Tenant Education.

*Target Populations:* Homeless; Housing Instability.

## **Juvenile Justice/ PINS/ Criminal Justice**

*Goals:* Preserve integrity of the family; prevent juveniles from entering detention services or foster care; reduce PINS/JD behavior; assist individuals incarcerated in the county jail awaiting trial to be released to their families, work, school and treatment program; create intervention and support network to improve home, school, community, workplace participation and remain out of criminal justice system; hold youth accountable for actions; provide children a means to do restitution in their community in a cost efficient manner; improve motivation, school performance and self-esteem; reduce school-dropout and teen pregnancy rates to reduce the frequency of re-offending youth; end dependency of parolees and their families on public benefits by promoting job preparation, work and family reintegration.

*Typical Services:* Advocacy; Case Management; Case Monitoring; Counseling; Crisis Intervention; Parenting; Personal Skills Development; Intervention/Mediation (preventive); Vocational/Self-Sufficiency Training; Youth/Teen.

*Target Populations:* Criminal Justice; Teens at Risk; Youth; Non-Custodial Parents.

## **Mental Health/ Learning Disabled**

*Goals:* Identify and address mental health issues, learning or developmental disabilities, which serve as barriers to employment and self-sufficiency; enhance access to mental health services and improve coordination between human service providers and mental health providers; reduce the timeframe for the receipt of mental health services to children and families in need; provide wrap-around services to families attending mental health treatment; refer learning disabled clients to rehabilitative services.

*Typical Services:* Screening; Assessment; Case Management; “Wrap-Around Services”; Housing Services; Information and Referral.

*Target Populations:* Mental Health; Developmentally Disabled; Learning Disabled; Long-Term Assistance Cases; Sanctioned Cases.

## **Mentoring**

*Goals:* Reduce juvenile delinquency and negative peer/gang participation by TANF at risk youth; provide mentors for adults to secure and maintain employment; “improve family functioning, goal setting, communication, interpersonal skills and problem solving”; “provide mentors who will act as role models, helping with academics, modeling appropriate societal behavior and helping youth build assets for success”; enable clients to acquire parenting skills; prevent foster care placement; enable clients to learn basic skills by example to assist them in achieving self-sufficiency.

*Typical Services:* Mentoring; Vocational/Self-Sufficiency Training; Money Management; Parenting Services; Personal Skills Development; Home Visiting.

*Target Populations:* TANF Applicants/ Recipients; Youth; Teens at Risk; Pregnant Parenting; Long-Term Assistance Cases; Unemployed/ Underemployed; Case Management; Case Coordination/Monitoring

## **Program Supports and Training**

*Goals:* Staff Training: Provide specific training to DSS and contract agency workers to enable them to better achieve the goals of TANF block grant projects; provide Family Credentialing training to agency staff; raise awareness and sensitivity of staff to issues such as domestic violence, drug/alcohol dependency, mental health, HIV, etc. TANF Plan Coordination: Ensure the effective implementation, coordination, monitoring and evaluation of the TANF Services Plan; provide management and oversight of all the projects within the TANF services plan; Systems Enhancements: Establish a computerized client tracking system; develop a DSS website for linkages to community providers; Administrative Enhancements: Strengthen the network of support services for families up to 200% poverty level; provide extended hours to serve clients; establish a drop-in day care at DSS for clients attending employment/ case management services; establish a resource center for child care, transitional benefits and employment information; provide services for non-English speaking clients.

*Typical Services:* TANF Plan Coordination/ Monitoring; Information and Referral; Staff Training/Support; Translation/ESL.

*Target Populations:* Agency Staff; Non-English Speaking; TANF Applicants/ Recipients; Provider Staff; 200% of Poverty; Unemployed/ Underemployed; Earned Income Cases.

## **Sanctioned Cases**

*Goals:* Bring sanctioned TA recipients into compliance with TANF requirements; provide coordination of services to sanctioned households; “remove individuals from sanctioned status and close TANF cases w/ long-term sanctions [based on] household circumstances”; conduct home visits and investigations to determine barriers to self –sufficiency; move sanctioned TANF parents to self-sufficiency; “work with SSA to obtain benefits for unemployable clients”; collect and analyze data on sanctions to better address and reduce long-term sanctions; identify circumstances such as learning disabilities, domestic violence, child care, mental health, and drug/alcohol issues and refer to appropriate service provider; explore how needs are being met; assist sanctioned households in overcoming obstacles to compliance.

*Typical Services:* Home Visiting; Advocacy; Case Coordination/Monitoring; Investigations; Information and Referrals; Case Management; Screening; Assessment.

*Target Populations:* Sanctioned Cases.

## **School/ Community Collaborative/ Merit Incentive**

*Goals:* Offer incentives to encourage youth to remain in school and to improve attendance and academic performance; foster work readiness and youth/family development skills; prevent/reduce the incidence of out-of-wedlock pregnancies; provide recreational activities (summer and after-school) allow them time away from their home environments giving them and their parents/caretakers respite time; increase students’ self-esteem; reduce misconduct/misbehavior in home, school; reduce delinquency.

*Typical Services:* Merit Incentive; After School; Counseling; Home Visiting; Preventive Respite; Youth/Teen; Vocational/Self-Sufficiency Training; Personal Skills Development.

*Target Populations:* Teens at Risk; Youth.

## **Transitional Opportunities Program**

*Goals:* (Per LCM 00-13) Provide the supports and services necessary to keep working TANF recipients employed and moving toward self-sufficiency, i.e., income sufficient to make them ineligible for cash assistance, and to ensure that those who leave TANF with earnings that do not exceed 200% of poverty receive all of the transitional and ongoing assistance they need and are eligible for; identify and understand the specific circumstances of each family they are serving and to determine how those circumstances will impact the family's ability to achieve and maintain independence from the cash assistance system.

*Typical Services:* Case Management; Counseling; Information and Referral; Case Coordination/Monitoring; Crisis Intervention; Home Visiting; Money Management; Personal Skills development; Transportation (incidental); Child Care (incidental); Vocational/Self-Sufficiency Training.

*Target Populations:* Earned Income Cases; Long-Term Assistance Cases; TANF Recipients; 200% of Poverty; Unemployed/Underemployed.

*Goals:* Identify and address mental health issues, learning or developmental disabilities, which serve as barriers to employment and self-sufficiency; enhance access to mental health services and improve coordination between human service providers and mental health providers; reduce the timeframe for the receipt of mental health services to children and families in need; provide wrap-around services to families attending mental health treatment; refer learning disabled clients to rehabilitative services.