



George E. Pataki
Governor

NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NY 12243-0001

Brian J. Wing
Commissioner

Local Commissioners Memorandum

Section 1

Transmittal:	02 LCM 5
To:	Local District Commissioners
Issuing Division/Office:	Temporary and Disability Assistance Office of Finance
Date:	May 6, 2002
Subject:	Submission of TANF Special Project Claims
Contact Person(s):	Roland Levie (Region I-IV) 1-800-343-8859, Extension 4-7549 (e-mail-Roland.Levie@dfa.state.ny.us) Marvin Gold (Region V) 212-383-1733 (e-mail-Marvin.Gold@dfa.state.ny.us)
Attachments:	None
Attachment Available On – Line:	None

Section 2

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to notify local districts of a June 30, 2002 deadline for the submission of TANF Special Project claims for expenditures through September 30, 2001.

II. Background

Local districts are advised that claims for TANF Special Projects for expenditures for the period October 1, 2000 through September 30, 2001 must be submitted to the OTDA Bureau of Financial Services by June 30, 2002. This claiming deadline is being established in order to evaluate the status of spending for obligations established at the State level for prior Federal Fiscal Years.

As allocations are announced to local districts, OTDA reports those allocations on the TANF Federal Financial Report. Once an obligation is established, the State has one year following the year of obligation to fully liquidate it. Since many of the TANF Special allocations have been established in prior Federal Fiscal Years and due to delays in start up of programs and spending, OTDA has rolled the obligations into subsequent years. By establishing this claiming deadline, OTDA and other State Agencies will be able to project funds needing to be established in future reports.

III. Program Implications

The following projects for expenditures made by local districts for the period October 1, 2000 through September 30, 2001 must be claimed and forwarded to the OTDA Bureau of Financial Services- claims unit by June 30, 2002:

TANF Block Grant (BG CY 2001)- administered by OTDA
TANF Drug/alcohol (DRUG/AL CY 2001)
TANF Domestic Violence Liaisons (DVL CY 2001)
BILT

Employment Assisted Initiatives (EAI)
Merit Incentives
Non – Residential Domestic Violence (NON-RES DV)
NYWBG- DOL administered
NYWBG 2 – DOL administered
Community Solutions for Transportation (SOLUTIONS)
TANF Special Initiatives (TANF SP INIT)
TANF Transportation Programs
Transitional Opportunities Program (TOP)
Wheels for Work (WFW)
Work Opportunities for Persons with Employment Barriers 2 (WORK OPP 2)

This claiming deadline is established to allow the evaluation of TANF spending versus obligations and **will not result in local districts losing funds previously awarded. Once the deadline of June 30, 2002 has been reached, local districts will only be able to claim expenditures made on or after October 1, 2001 against their allocations.**

Issued By

Name: Philip Maher

Title: Assistant Commissioner

Division/Office: Office of Finance