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Governor

**NEW YORK STATE**  
**OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE**  
40 NORTH PEARL STREET  
ALBANY, NY 12243-0001

**Robert Doar**  
Commissioner

## Informational Letter

### Section 1

<b>Transmittal:</b>	06-INF-13
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	PSQI/A&QC
<b>Date:</b>	April 5, 2006
<b>Subject:</b>	Contract with TALX Corporation for Employment and Income Verification Services
<b>Suggested Distribution:</b>	Commissioners, Fraud Supervisors, Eligibility Supervisors
<b>Contact Person(s):</b>	Richard Nawrot, Director Program Integrity Phone: 518-402-0125 e-mail: <a href="mailto:Richard.Nawrot@otda.state.ny.us">Richard.Nawrot@otda.state.ny.us</a>
<b>Attachments:</b>	None
<b>Attachment Available On – Line:</b>	<input type="checkbox"/>

### Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
N/A					

### Section 2

#### I. Purpose

To solicit local districts interest in participating in the statewide Contract with TALX Corporation via The Work Number.

#### II. Background

OTDA has decided to implement a computer match with the National Directory of New Hires (NDNH) with an anticipated roll-out in July 2006. A separate ADM regarding policy and procedures for the NDNH will be issued in the near future.

The Federal requirements for participation in the NDNH are that the W-4 match information must be verified with the employer prior to taking case action and that the W-4 information is considered IRS information subject to IRS security requirements. To meet these requirements, OTDA will conduct employment and income verifications centrally, and only disseminate the verified information to the local districts.

A pending contract with TALX Corporation will allow us to conduct the verifications for the NDNH project and will also make available their services to local districts that choose to avail themselves to the service. OTDA will contract for both eBatch Services and eXpress Services. The eBatch Services is for high volume search transactions where batch files are sent to The Work Number and hits are returned the next business day. The eXpress Service is an online internet based service, which the districts can use to verify employment and income. You can find out more about these services by accessing their web site at TALX.Com or TheWorkNumber.com.

### III. Program Implications

Fees for these services are dependent on the statewide volumes we anticipate. OTDA would pay the monthly vouchered amount from TALX Corporation and charge the districts for their actual usage. A separate revenue intercept letter will be mailed to those districts that elect to utilize these services under the State's Contract.

For the purpose of negotiating volume and pricing with the contractor, we need to determine reasonable usage estimates. Please e-mail responses to the questions below to Richard Nawrot at [Richard.Nawrot@otda.state.ny.us](mailto:Richard.Nawrot@otda.state.ny.us) , no later than April 14, 2006.

- Does your district intend to utilize these services?
  1. eBatch
  2. eXpress
  
- Monthly volume of transactions                      NPA/FS                      TA                      MA-Only
  1. eBatch
  2. eXpress

**Issued By:** \_\_\_\_\_  
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**Division/Office:** Program Support and Quality Improvement