

ATTACHMENT 6

NYS CHILD SUPPORT PROCESSING CENTER
PO BOX 15365
ALBANY NY 12212-5365

DATE:

CASE CLOSURE NOTICE

COUNTY CODE:
CSMS ID:
CUSTODIAL PARENT:
NONCUSTODIAL PARENT:
JCA WORKER:

TO:

ATTENTION

THE ABOVE CHILD SUPPORT CASE WILL BE CLOSED IN 60 DAYS

Our records indicate that you, as the referring state (district), requested child support enforcement services from us on behalf of the above-referenced case. For the reason(s) indicated below, we are notifying you of our intention to close this child support case in New York State.

If you agree with our decision to close this child support case no further action is required on your part; however, if the noncustodial parent is obligated by court order to pay support to our Support Collection Unit (SCU), refer to the information below. This also applies to orders registered in New York State for enforcement. You may contact us at the phone number listed below. You will have the opportunity to provide us with the necessary information so that we may proceed in providing child support services in this case.

NOTE: IF THERE IS A CHILD SUPPORT ORDER, PLEASE READ THE FOLLOWING

If the child support order is payable to our SCU, we will take administrative action within 90 days of the date of this notice make your State Disbursement Unit the payee of the order. No court action may be necessary. However, if you disagreed with our reason(s) to close this case but our decision to close this case (after our review) is final, we will petition the court to enter an order directing that:

- All future support payments are payable directly to your State Disbursement Unit; and
- That a money judgment be granted for any arrearages due, as of the date of the hearing.

You may contact the NYS Child Support Helpline toll free at 888-208-4485, TTY 866-875-9975, Video Relay Services (http://www.fcc/cgb/dro/trs_providers.html), Monday through Friday from 8:00 AM to 7:00 PM.

Sincerely,

Child Support Enforcement Unit