

Access to the Sex Offender Housing Map (CIRIS)

The Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) has developed an application that allows designated local district staff to access information regarding:

- The location of sex offenders required to register pursuant to the Sex Offender Registration Act; specifically, whether there is a concentration of registered sex offenders in a certain residential area or municipality;
- The number of registered sex offenders residing at a particular property; and
- The proximity of the entities with vulnerable populations.

The Sex Offender Housing Location Map (CIRIS) is accessed via the Applications link on CentraPort. Outside agencies will access the map through the Internet at www.ciris.ny.gov.

The commissioner of each county's Department of Social Services will authorize access to CIRIS for designated staff. The county's delegated administrator (DA) will be responsible for the following.

- Directory Services account set-up and maintenance;
- Assuring that authorized CIRIS users have an active Directory Services account with a security level of 1 or 2 and current work contact information;
Note: Outside agency contract staff must request LDAP accounts through the OFT website.
- Ensuring that each user's Directory Services account user ID is recorded on a CIRIS access request form; and
- Advising CSCIC if the employment status of a user changes, so CSCIC DA's can remove CIRIS access from the user's Directory Services account if necessary.

Completed CIRIS access request forms (Attachment 7) must be signed by the LSSD commissioner and returned to the attention of Thomas Henderson at

*NYS Office of Cyber Security and Critical Infrastructure Coordination
30 South Pearl Street, 11th Floor
Albany, NY 12207*

CSCIC's delegated administrators will provide CIRIS entitlements to authorized Directory Services accounts, notify users of their CIRIS access, and provide a contact for CIRIS related questions.

Training on the use of the application will be announced using STARS.