



**NEW YORK STATE  
OFFICE OF TEMPORARY AND DISABILITY  
ASSISTANCE  
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ALBANY, NY 12243-0001  
Andrew M. Cuomo  
Governor**

**Local Commissioners Memorandum**

**Section 1**

<b>Transmittal:</b>	11-LCM-04
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	Center for Child Well Being (CCWB) Division of Child Support Enforcement (DCSE)
<b>Date:</b>	May 17, 2011
<b>Subject:</b>	Child Support Incentives—Federal Fiscal Years 2009 and 2011
<b>Contact Person(s):</b>	Child Support Questions: Chas Ackley, (800) 343-8859, extension 49081 or (518) 474-9081 or via email at <a href="mailto:Charles.Ackley@otda.state.ny.us">Charles.Ackley@otda.state.ny.us</a>  Claiming Questions (Regions I – V): Edward Conway, (518) 474-7549 or via e-mail at <a href="mailto:Edward.Conway@otda.state.ny.us">Edward.Conway@otda.state.ny.us</a> .  Claiming Questions (Region VI): Michael Simon, (212) 961-8250 or via e-mail at <a href="mailto:Michael.Simon@otda.state.ny.us">Michael.Simon@otda.state.ny.us</a> .
<b>Attachments:</b>	<a href="#">Attachment 1 Adjustment of Actual to Reported Incentives—FFY 2009</a> <a href="#">Attachment 2 Estimated Incentives—FFY 2011</a>
<b>Attachments Available Online:</b>	Yes

**Section 2**

**I. Purpose**

The purpose of this Local Commissioners Memorandum is to provide information about the method for allocating local district child support incentives; reconcile the federal fiscal year (FFY) 2009 incentive payments; and provide the estimated incentive allocations for the remainder of FFY 2011.

## II. Background

Pursuant to Section 458 of Title IV-D of the Social Security Act (42 USC § 658a), a state's ability to earn federal child support incentives is based entirely upon a formula that takes into consideration the state's performance in five key child support areas:

- Paternity Establishment;
- Support Order Establishment;
- Current Support Payments;
- Arrearage Payments; and
- Cost-Effectiveness.

Performance level percentages in each of the five areas are applied against a state's *collection base*, which is determined by doubling the state's total collections for current and former public assistance recipients and adding this figure to the state's total collection for those households that were never on public assistance. States receive incentives based upon their respective percentage of the incentive base for all states, as applied against the total "capped" *incentive payment pool* available to all states.

For FFY 2009, New York State's performance in the five key child support areas resulted in an incentive payment of \$28,206,904.

A state's ability to retain its incentive payment is subject to data reliability audits of their reported performance measures. Failure to meet the data reliability audit criteria for one or more performance measure has the potential for significantly reducing a state's individual allocation when compared to other states. In addition, failure to meet the data reliability audit criteria in a specific category for two consecutive years can result in a reduction of the TANF block grant.

States are required to reinvest an amount equal to the amount of incentive funds received. States must expend the incentive payments to supplement, and not supplant, other funds used by states to carry out IV-D program activities or other approved activities that may contribute to improving the effectiveness or efficiency of a state's IV-D program. This reinvestment requirement also applies to political subdivisions, i.e., local social service districts. In meeting the reinvestment requirement, those entities receiving incentives must expend an amount of funds equal to its incentive amount received over and above a base expenditure level (FFY 1998 state and/or local expenditures or the average of FFYs 1996-1998 state and/or local share expenditures).

## III. Program Implications

### **FFY 2009 ACTUAL INCENTIVE CALCULATION**

Of the \$28,206,904 statewide incentives received for FFY 2009, OTDA will allocate \$17,138,877 to local districts, based on the overall percentage of local IV-D program administrative costs. Attachment 1, column 6 contains the final adjusted incentive amounts for

FFY 2009, which is the difference between claimed incentives reported on Schedule A-1 and **actual incentives allocated**. These amounts will be processed on an upcoming settlement for each district. **Please do not submit a supplemental claim for these adjustments.**

## **FFY 2011 ESTIMATED INCENTIVE CALCULATION**

Attachment 2 is a schedule of estimated incentives for the remainder of FFY 2011. The county specific allocation is based upon actual FFY 2010 support collection figures. Since final incentive figures for FFY 2010 are not expected from federal OCSE until late calendar year 2011, we are continuing to provide a conservative claiming figure (\$10 million in the aggregate) to avoid the potential for future negative adjustments. **Local districts should report the monthly estimated incentives consistent with Attachment 2.** These amounts should be reported each month beginning with the next original claim after this LCM is issued. In accordance with the Schedule A-1 instructions found in the Fiscal Reference Manual, Volume 2, Chapter 3, local districts must enter the estimated monthly incentive amount on line 19, column 2 –“Current IV-A Assistance” of the Schedule A-1. This amount will automatically be entered as the line 19, column 1 –“Total.”

## **CLAIMING INSTRUCTIONS**

As a result of the Deficit Reduction Act of 2005 (DRA 2005), no federal funds were to be paid to a state for amounts expended from incentive payments made to the state effective October 1, 2007. From October 2007 through September 2008, states identified expenditures made with incentive funds as Federally Non-Participating (FNP). The fiscal impact of this action was that states lost federal reimbursement equal to 66% of their incentive funds. For this period, districts reported on Line 16 of Schedule D-8 (*Expenditures funded with Title IV-D Incentives*) the amount of incentives that were reported on Schedule A-1 for the corresponding month.

As noted in 10-LCM-01, the American Recovery and Reinvestment Act (ARRA) temporarily restored Federal Participation (FP) to incentives, as existed prior to the DRA 2005 incentive provisions. This change was in effect for any incentive funds expended between October 1, 2008 and September 30, 2010. As of the original April 2009 claim until September 2010, districts should not have entered any FNP amounts on the Schedule D-8, line 16 for administrative costs funded with incentives.

Effective October 1, 2010, the federal government no longer allows the use of incentives as a match for federal funding, and incentives are not eligible for additional federal funding. Beginning with October 2010 Schedule D-8 claims, the local districts must resume identification of an FNP component of their administrative expenditures equal to the amount of incentives received and reinvested in the Child Support program. Therefore, the amount on Schedule A-1, Line 19 (*Incentive Payments*) should be identified as the FNP component on the Schedule D-8, Line 16 (*Expenditures Funded with Title IV-D Incentives*). In addition, the adjustment to the actual amount for 2009 must also be reported as an FNP component with the estimated incentive amount reported on the Schedule D-8, line 16 during FFY 11.

## **RELATIONSHIP BETWEEN INCENTIVES AND FEDERAL PERFORMANCE MEASURES**

Although the incentive allocation calculated for each local district is based on collections, attaining and maintaining high standards for each of the five federal performance measures is extremely important to ensure that New York State:

- Provides full services to its entire child support caseload;
- Maintains a consistent level of incentive revenue;
- Avoids a federal program penalty for poor performance; and
- Maximizes the statewide incentive payment, thereby maximizing the amount available for local districts.

**Issued By:**

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**Division/Office:** Child Support Enforcement