



Office of Temporary and Disability Assistance

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Informational Letter

Section 1

Transmittal:	16-INF-11
To:	Local District Commissioners
Issuing Division/Office:	Center of Employment and Economic Supports
Date:	July 14, 2016
Subject:	Revisions of forms LDSS-4799 and LDSS-4799-NYC
Suggested Distribution:	TA Directors SNAP Directors Employment Coordinators Staff Development Coordinators WMS Coordinators Investigation/Fraud Coordinators
Contact Person(s):	SNAP Policy Questions: SNAP Bureau (518) 473-1469 Fraud Policy Questions: A&QI, Stephen Bach (518) 402-0117
Attachments:	Attachment 1: LDSS-4799 IPV Disqualification Notice for SNAP Attachment 2: LDSS-4799NYC IPV Disqualification Notice for SNAP
Attachment Available Online:	<input checked="" type="checkbox"/>

Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
05-INF-23 93 ADM-08		7 CFR 273.16, 18 NYCRR 387.1	SSL 147	SNAP SB Section 6, 15	GIS 03 TA/DC021, FNA of 2008 Section 6

Section 2

I. Purpose

The purpose of this release is to inform social service districts that the following notices have been revised:

- The LDSS-4799 “Intentional Program Violation (IPV) Disqualification Notice for the Supplemental Nutrition Assistance Program (SNAP)” (Rev. 3/16); and

- The LDSS-4799-NYC “Intentional Program Violation (IPV) Disqualification Notice for the Supplemental Assistance Program (SNAP) (NYC)” (Rev. 3/16).

II. Background

The LDSS-4799 and LDSS-4799-NYC are used by social service districts and other authorized entities to notify clients of their disqualification from the Supplemental Nutrition Assistance Program due to an Intentional Program Violation. The LDSS-4799 and LDSS-4799-NYC inform the household of the SNAP disqualification penalties and the effect the IPV claim will have on the household’s current benefit. These forms also serve as the demand notice for IPV overpayments.

III. Revisions

In Section II of the notice, the language under “Period of Disqualification” has been revised to be consistent with SNAP Penalty Warning language and current federal and state regulations at 7 CFR 273.16 and 18 NYCRR 387.1, respectively.

The Non-Discrimination Statement (NDS) required by the United States Department of Agriculture (USDA) has been added to both forms.

IV. Forms Ordering Information

- The revised English version of the LDSS-4799: “*Intentional Program Violation (IPV) Disqualification for the SNAP Benefits Program*” and the LDSS-4799 NYC: “*Intentional Program Violation (IPV) Disqualification for the SNAP Benefits Program*” are “Camera Ready Only” forms.
- The above referenced document has been posted on the OTDA Intranet website at http://otda.state.ny.net/ldss_eforms/default.htm and is available for downloading by local districts for reproduction locally.
- Upon the release of this INF all previous versions of the “*Intentional Program Violation (IPV) Disqualification for the SNAP Benefits Program*” **must immediately be destroyed** and replaced with the revised (3/16) version.
- Any future requests for master camera ready copies of the English version, should be submitted to the New York State Office of Temporary and Disability Assistance (OTDA) using either the OTDA 876EL (DOC) or OTDA 876 EL (PDF) available at the link above and either mail, fax or e-mail it to:

Office of Temporary and Disability Assistance
BMS Document Services and Operational Support
PO Box 1990
Albany, NY 12201

E-mail: forms.orders@otda.ny.gov

Social Services Districts (SSD) online forms ordering system: <http://formorders/>
Fax: (518) 402-0084

- Questions concerning ordering forms should be directed to BMS Document Services at (518) 474-9522.
- Any previously approved Local Equivalent of this form should be resubmitted, reflecting the current updates, to the mailing address above for review and approval.

Issued By

Name: Phyllis Morris

Title: Deputy Commissioner

Division/Office: Center for Employment and Economic Supports