

DATE: April 30, 2018

TO: Subscribers

SUGGESTED DISTRIBUTION: Commissioners, TA, MA and SNAP Directors,
Accounting Supervisors, Staff Development
Coordinators, WMS Coordinators

FROM: Jeffrey Gaskell, Assistant Deputy Commissioner
Employment and Income Support Programs

SUBJECT: Issuing Nonrecurring Temporary Assistance (TA) Emergency Payments on an
Active Non-Temporary Assistance Supplemental Nutrition Assistance Program
Case, an Active Medicaid Case or at the Time of a TA Application Denial

EFFECTIVE DATE: Immediately

CONTACT PERSON: Temporary Assistance Bureau at: (518) 474-9344

The purpose of this message is to remind social service districts (districts) that they may choose to issue specific TA payments on active Non-Temporary Assistance Supplemental Nutrition Assistance Program (NTA-SNAP) cases, active Medicaid cases and at the time of a TA application denial in accordance with [03 ADM-08](#). Payment types include: Emergency Assistance to Adults (EAA), Emergency Assistance to Needy Families with Children (EAF), Welfare Management System (WMS) Diversion Payment types, burial payments and TANF Services Plan payments (200% of Poverty Payments). It is important to note that there have been no policy changes in this area.

Districts are reminded that if they choose to participate in this optional process, they must agree to adhere to the procedures outlined in [03 ADM-08](#) and submit a written plan to the Office of Temporary and Disability Assistance describing how the process will be utilized within the district. Plans must be submitted to:

Assistant Deputy Commissioner
Employment and Income Support Programs
Office of Temporary and Disability Assistance
40 North Pearl Street
Albany, New York 12243

Upon submission of a district's plan, the Office of Temporary and Disability Assistance will work with the Department of Health to review the plan and notify the district of a decision.

If you have any questions, please contact the TA Bureau at: (518) 474-9344.