

DATE: February 10, 2020

TO: Subscribers

SUGGESTED DISTRIBUTION: Commissioners, TA Directors, Staff Development
Coordinators

FROM: Jeffrey Gaskell, Deputy Commissioner
Employment and Income Support Programs

SUBJECT: Release of Revised LDSS-4732B: *“District of Fiscal Responsibility (DFR)
Determination Worksheet”*

EFFECTIVE DATE: Immediately

CONTACT PERSON: Temporary Assistance Bureau: (518) 474-9344 or:
otda.sm.cees.tabureau@otda.ny.gov

The purpose of this General Information System (GIS) message is to inform social services districts (districts) of the revised [LDSS-4732B](#): *“District of Fiscal Responsibility (DFR) Determination Worksheet.”* Due to questions raised by districts, the DFR Medical Rule language within the form has been revised for clarification purposes. It is important to note that there have been no policy changes in this area.

The revised English version of the LDSS-4732B: *“District of Fiscal Responsibility (DFR) Determination Worksheet”* is a Web posted only form. Therefore, it is only available online and is not available in hard copy from the New York State Office of Temporary and Disability Assistance (OTDA).

The above referenced document has been posted on the OTDA Intranet website at: http://otda.state.ny.net/ldss_eforms/default.htm and is available for downloading by districts for reproduction locally.

Upon the release of this GIS, all previous versions of the *“District of Fiscal Responsibility (DFR) Determination Worksheet”* **must immediately be destroyed** and replaced with the revised 1/2020 version.

Questions concerning Web posted only forms should be directed to the Bureau of Management Services (BMS) Document Services at: (518) 474-9522, forms.orders@otda.ny.gov, or by mail at the address provided below.

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