

NYS Homeless Housing and Assistance Corporation (HHAC)
Budget and Financial Plan
Fiscal Year 2017 – 2018
Prepared October 17, 2016

In accordance with Public Authorities Law §2801 and the Public Authorities Accountability Act regulations found at 2 NYCRR 203, HHAC is required to annually prepare and submit a budget and Financial Plan to the Office of the State Comptroller (OSC) and the Authorities Budget Office (ABO) through their online reporting system, the Public Authorities Reporting Information System (PARIS), as well as provide similar information to the Governor, the Chair and Ranking Minority Member of the Senate Finance Committee, and the Chair and Ranking Minority Member of the Assembly Ways & Means Committee.

The Financial Plan includes the budget for the current fiscal year and revenue and expenditure projections for at least three following years. The budget and Financial Plan must be approved by the HHAC Board and are required to be submitted at least 90 days prior to the beginning of the fiscal year.

The regulations also require that the budget be accompanied by additional information, which is detailed and provided below:

- (a) An explanation of the public authority's relationship with the unit or units of government, if any, on whose behalf or benefit the authority was established:

HHAC is a subsidiary of the NYS Housing Finance Agency (HFA), created to administer the Homeless Housing and Assistance Program (HHAP). HHAC is governed by a three-member Board. By statute, the Commissioner of the Office of Temporary and Disability Assistance (OTDA) serves as the Chairperson. The second Board Member is the Chair of HFA, and the third Board Member is appointed by the Commissioner of OTDA. HHAC has no direct employees; rather, OTDA provides staffing for HHAC.

- (b) A description of the budget process, including the dates of key budget decisions:

The HHAC budget is prepared in draft form annually by staff of HHAC. It is presented for comment to the HHAC Treasurer, Assistant Treasurer, and the budget personnel within OTDA. As HHAC Board meetings are bi-monthly, the budget is presented for approval at the December Board Meeting, and then submitted to PARIS.

- (c) A description of the principal budget assumptions, including sources of revenues, staffing and future collective bargaining costs, and programmatic goals:

The primary source of revenue is the annual appropriation for HHAP. The appropriation was \$63 million dollars for State Fiscal Year (SFY) 2016-17. Expenses are principally grant or loan contracts for construction or rehabilitation of homeless housing and consultant costs for technical assistance and architectural services.

- (d) A self-assessment of budgetary risks:

The budgetary risks are fairly remote, but include the unavailability of State funds or a statutory change affecting the Corporation.

- (e) A revised forecast of the current year's budget:

The 2016-2017 Budget has been fairly accurate when compared to projections.

- (f) A reconciliation that identifies all changes in estimates from the projections in the previously approved budget or plan:

N/A

- (g) A statement of the last completed fiscal year's actual financial performance in categories consistent with the proposed budget or financial plan:

The revenues and expenses have been fairly consistent with projections. The “financial performance” is somewhat inapplicable as HHAC administers a capital grant program in accordance with the HHAP statute and within the limits of the annual appropriation.

- (h) A projection of the number of employees, including sources of funding, the numbers of full-time and full-time equivalents, and functional classifications:

HHAC has no employees.

- (i) A statement of each revenue-enhancement and cost-reduction initiative that represents a component of any gap-closing program and the annual impact on revenues, expenses and staffing:

N/A

- (j) A statement of the source and amount of any material non-recurring resource that is planned for use in any given fiscal year:

N/A

- (k) A statement of any transactions that shift material resources from one year to another and the amount of any reserves;

N/A

- (l) A statement of borrowed debt projected to be outstanding at the end of each fiscal year covered by the budget or financial plan; the planned use or purpose of debt issuances; scheduled debt service payments for both issued and proposed debt; the principal amount of proposed debt and assumed interest rate(s); debt service for each issuance as a percentage of total pledged revenues, listed by type or category of pledged revenues; cumulative debt service as a percentage of available revenues; and amount of debt that can be issued until legal limits are met:

N/A

- (m) A statement of the annual projected capital cost broken down by category and sources of funding, and for each capital project, estimates of the annual commitment, total project cost, expected date of completion and the annual cost for operating and maintaining those capital projects or capital categories that, when placed into service, are expected to have a material impact on the operating budget.

HHAC provides capital grants or loans to not-for-profit or charitable corporations, their subsidiaries, and municipalities to develop housing for the homeless. HHAC does not directly engage in capital projects.

Public Authority Name:	Homeless Housing and Assistance Corporation					
Fiscal Year Start Date:	4/1/2017					
Preparation Date:	10/17/16					
Board Approval Date:	12/07/16					
CONDENSED BUDGETED REVENUES, EXPENDITURES, AND CHANGES IN CURRENT NET ASSETS						
<u>REVENUE & FINANCING SOURCES</u>	Actual	Current Year (Estimated)	Proposed Budget	Budget Projection	Budget Projection	Budget Projection
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Operating Revenues						
Charges for services						
Rental & financing income						
Miscellaneous revenues - HHAP	\$45,500,000	\$46,000,000	\$52,000,000	\$54,000,000	\$56,000,000	\$58,000,000
/ IDDP/	\$0	\$0	\$0	\$0	\$0	\$0
MRT	\$28,114,000	\$0	\$0	\$0	\$0	\$0
MIF	\$16,340,000	\$16,300,000	\$16,300,000	\$16,300,000	\$16,300,000	\$16,300,000
Nonoperating Revenues						
Investment earnings - Interest	\$5,351	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000
Miscellaneous revenues - Reserve Repayment	\$37,327					
Mortgage Note Payments Received	\$217,578					
		\$0	\$0	\$0	\$0	\$0
Total Revenues & Financing Sources	\$90,214,256	\$62,400,000	\$68,350,000	\$70,350,000	\$72,350,000	\$74,350,000
<u>EXPENDITURES</u>						
Operating Expenditures						
HHAP Capital Project/MRT Expenditures	\$48,616,171	\$48,000,000	\$47,000,000	\$47,000,000	\$48,000,000	\$50,000,000
Program Administration Consultants - DASNY, Audit, DIF, NHT	\$998,893	\$1,350,000	\$1,750,000	\$1,750,000	\$1,750,000	\$1,750,000
Nonoperating Expenditures						