



New York State Balance of State Continuum of Care

## 51<sup>st</sup> New York State Balance of State CoC Steering Committee Meeting

August 3, 2023  
9:30am-11:00am

### **Steering Committee Attendees**

Adam Anderson, Cattaraugus  
Commissioner Christine Peters, Clinton  
Crystal Narducci, Clinton  
Commissioner Anne Solar, Fulton  
Amanda Anderson, Fulton  
Mary Tubia (on behalf of Maureen Petrie), Herkimer  
Commissioner Matthew Beck, Montgomery  
Janine Robitaille, Montgomery  
Commissioner Mike Piazza, Putnam  
Ann Ellsworth, Putnam  
Kate Jancovic (on behalf of Ashley Brody), Putnam  
Stephen Munford (on behalf of Commissioner Donna Becker), Schoharie  
Commissioner John Liddle, Sullivan  
Deborah Worden, Sullivan  
Sarita Green, Sullivan

### **Guests**

Jennifer Schultz, Albany VA  
Kelli Clark, CARES of NY  
Megan Clark, CARES of NY  
Amanda Haley-Beaudette, ETC  
Colleen Haberzettl, Sullivan County DSS

### **Ex-Officio Members**

Linda Camoin, OTDA  
Heather Diamond, OTDA  
Arden Estep, OTDA  
Jason Gallacchi, OTDA  
Sarah Watson, OTDA

## **Welcome and Introductions**

### **Steering Committee Voting Actions**

#### ***New Steering Committee Representative***

Montgomery County DSS Commissioner Matthew Beck was nominated to the Steering Committee by the Montgomery Local Planning Body. A motion to accept Commissioner Beck to the Steering Committee was made by Ann Ellsworth and seconded by Deb Worden. All attendees were in favor, none opposed.

#### ***Previous Meeting Minutes***

The July 6<sup>th</sup> Steering Committee meeting minutes were reviewed. A motion to approve the minutes was made by Adam Anderson and seconded by Commissioner John Liddle. All attendees were in favor, none opposed.

### **HUD Monitoring**

Mary Ann Oliver from HUD Buffalo is monitoring the Sullivan Catholic Charities Permanent Supportive Housing program from July 31<sup>st</sup> to August 4<sup>th</sup>. She also visited the Fearless DV-RRH program and the Putnam/Northern Westchester Women's Resource Center DV-RRH program to provide technical assistance.

### **FY2023 NOFO**

The Notice of Funding Opportunity (NOFO) was released by HUD on July 5<sup>th</sup>. The e-snaps portal is now open, and the funding amount has been released. All renewal applications have been received by OTDA and are undergoing final review. There are three new expansion project applications. The final ranking of project applications will be reviewed by the Rank and Review Committee before being reviewed and approved by the Steering Committee. All project applications must be entered into e-snaps by mid-August. The consolidated application is due to HUD at the end of September.

### **Funding Opportunities**

#### ***NYS Office of Mental Health (OMH) Youth Assertive Community Treatment (ACT) Teams***

OMH released a Request For Proposal (RFP) that is available to Cattaraugus and Clinton Counties. Youth ACT funding serves children/youth with Serious Emotional Disturbance (SED), who are returning home from inpatient settings or residential services, at risk of entering such settings, or have not adequately engaged or responded to treatment in more traditional community-based services. The goal of this funding is to deliver intensive, highly coordinated, individualized services and skilled therapeutic interventions through an integrated multi-disciplinary team approach to better achieve success and maintain the child in the home, school, and community. Applications are due on September 19<sup>th</sup>.

#### ***OMH Safe Options Support (SOS) Program***

OMH released a further RFP for SOS Critical Time Intervention (CTI) teams. Sullivan County is eligible to apply for the funding, which provides intensive outreach, engagement, and care coordination services to individuals experiencing street homelessness and those in temporary shelter settings.

### ***Apartment Treatment RFP***

OMH announced an RFP for the development and operation of up to 450 Treatment Apartment Program (TAP) housing units statewide. Behavior Health Services North (BHSN) from Clinton County and Upstate Caring Partners in Herkimer County are applying. Proposals are due to OMH by August 9<sup>th</sup>.

### **Emergency Housing Vouchers (EHV) Program and Funding**

An itemized list of eligible tenant stipend items was distributed by CARES. This includes costs such as application fees, broker fees, transportation, and moving costs (hiring movers or renting a moving truck).

Post move service reimbursement requests should be sent to CARES by the 5<sup>th</sup> of each month.

New York State Homes and Community Renewal (HCR) is closing the EHV referral portal as of August 7<sup>th</sup>. HCR is exploring alternative options to connect those on the waiting list with vouchers. The NYS BoS CoC has submitted 480 referrals to HCR for the EHV program. There are 105 participants that have been housed and 124 people on the waiting list.

### **Stability Vouchers**

The Stability Voucher initiative makes Housing Choice Vouchers (HCV) assistance available to Public Housing Agencies (PHAs) in partnership with CoCs. NYS HCR was allocated 69 vouchers from HUD and nine of those vouchers were allocated to the NYS BoS CoC. These nine vouchers were split between Cattaraugus, Clinton, Fulton, Putnam, and Sullivan Counties. The Herkimer Housing Authority received its own allocation of Stability Vouchers. Referrals have been made for most of the vouchers.

### **Committee/Program Updates**

#### ***Regional Racial Justice Advisory Committee (RRJAC)***

The Diversity Assessment Tool has been distributed for any NYS BoS CoC members to complete. This survey was developed to assess the diversity and demographic representation of CoC members and use that data to address intuitional biases that can impede housing access. That data will be compared to HMIS data to determine if the BoS CoC membership is lacking in any areas and to better understand how the BoS CoC can become more diverse.

#### ***Lived Experience Advisory Board (LEAB)***

Liam Nugent from CARES joined the most recent Lived Experience Advisory Board (LEAB) meeting to observe as CARES is working towards establishing similar committees in other CoCs with whom they work.

The BoS Vulnerability Assessment Tool (BoS-VAT) was reviewed, and utilization will begin in September of this year. A Housing Program Agreement will be reviewed during the month of August. In September LEAB members will review the NOFO application and will provide a letter of support.

## ***HMIS***

CARES staff are updating intake and discharge forms to reflect the new data standard updates that take effect in October of this year. Additionally, releases and forms are being revised to prepare for the CoC's move to an open HMIS system. As ESG-CV is ending CARES is preparing to discontinue those projects in HMIS to allow for accurate reporting. CARES will also be starting a quarterly system performance measures analysis to make future data clean-up and compilation easier. CARES will be receiving training in the coming weeks from the HMIS vendor. They will then be providing required training to all HMIS users in September. This will count towards the training all HMIS users are required to complete annually. Registration emails will be sent in the next few weeks.

## ***Services Coordinating Committee***

The Services Coordinating Committee reviewed the new Permanent Supportive Housing (PSH) Policy Standards Manual and provided feedback. The PSH manual is now with OTDA management for final review before being reviewed and voted upon by the Steering Committee.

## ***Rank and Review Committee***

The ranking of the NOFO applications is underway and will be finalized by the Rank and Review Committee before being reviewed and approved by the Steering Committee.

## ***Foster Youth to Independence (FYI) Vouchers***

FYI referrals have been made in Fulton, Sullivan and Putnam Counties. The MOU for Schoharie is in the process of being finalized.

## ***Local Planning Body (LPB) Updates***

### ***Herkimer***

Herkimer's ESG-CV Rapid Rehousing funding is nearly fully utilized. Catholic Charities of Herkimer County is working with Herkimer Housing Authority regarding Stability Vouchers.

### ***Montgomery***

Interfaith Partnership for the Homeless (IPH) has submitted an HHAP application.

### ***Schoharie***

Schoharie County has received the engineering report for the former Public Safety Facility. The report found that it would cost \$17.7 million to rehabilitate the building in its entirety. Several of the supervisors will be meeting with GPI to discuss rehabilitation of part of the building and other options. The CoC is searching for developers for the potential project.

### ***Sullivan***

Sullivan County DSS will be submitting an HHAP application in early 2024. Sullivan County has utilized its RSP funding but is still building a waitlist. The digital application that is in development, Unite Us, is in the process of being implemented. More than 40 agencies including health care providers and community nonprofit agencies are participating. The Section 8 waitlist in Sullivan County has opened up and 85 applications were completed and delivered to PathStone on July 26<sup>th</sup>.

## **Schedule of Upcoming Meetings**

Schoharie – August 14

Cattaraugus – August 16

Lived Experience Advisory Board – August 21

Steering Committee – September 7

Fulton/Montgomery – August 15

Clinton – September 18

Herkimer – September 25

Sullivan – September 26

OTDA Regional Meetings – October 13<sup>th</sup> Syracuse  
October 20<sup>th</sup> Westchester

Meeting adjourned at 10:54 am.