



New York State Balance of State Continuum of Care

## 52<sup>nd</sup> New York State Balance of State CoC Steering Committee Meeting

September 7, 2023  
9:30am-11:00am

### **Steering Committee Attendees**

Adam Anderson, Cattaraugus  
Nichole Zink (on behalf of Commissioner Erin Whitcomb), Cattaraugus  
Crystal Narducci, Clinton  
Commissioner Christine Peters, Clinton  
Kaitlyn Wedlock (on behalf of Liz Carpenter), Clinton  
Amanda Anderson, Fulton  
Kristina Ruggeri (on behalf of Commissioner Anne Solar), Fulton  
Randy Viele, Fulton  
Pamela Gardinier, Herkimer  
Mary Tubia (on behalf of Maureen Petrie), Herkimer  
Janine Robitaille, Montgomery  
Ashley Brody, Putnam  
Ann Ellsworth, Putnam  
Commissioner Mike Piazza, Putnam  
Stephen Munford (on behalf of Commissioner Donna Becker), Schoharie  
Meg Parsons, Schoharie  
Jennifer Reynolds (on behalf of Christy Houck), Schoharie  
Commissioner John Liddle, Sullivan  
Deborah Worden, Sullivan

### **Guests**

Jennifer Schultz, Albany VA  
Naomi Spivey, Albany VA  
Jenn Braun, Alliance for Positive Health  
Kelli Clark, CARES of NY  
Megan Clark, CARES of NY  
Carolyn Chevalier, Catholic Charities of Delaware, Otsego, and Schoharie Counties  
Gretchen Crowningshield, Clinton County DSS  
Amanda Haley-Beaudette, ETC  
Mary Ann Oliver, HUD Buffalo  
Colleen Haberzettl, Sullivan County DSS  
Leah Jacobson, Sullivan County DSS  
Savanna Lazroe, Sullivan County DSS  
Desmond Washington, Sullivan County DSS

## **Ex-Officio Members**

Sonia Tate, OCFS  
Timothy Bethea, OTDA  
Linda Camoin, OTDA  
Heather Diamond, OTDA  
Arden Estep, OTDA  
Jason Gallacchi, OTDA  
Sarah Watson, OTDA

## **Welcome and Introductions**

### **Steering Committee Voting Actions**

#### ***Previous Meeting Minutes***

The August 3<sup>rd</sup> Steering Committee meeting minutes were reviewed. A motion to approve the minutes was made by Ann Ellsworth and seconded by Deborah Worden. All attendees were in favor, none opposed.

#### ***Local Project Ranking***

The Local Project Ranking for the 2023 CoC NOFO submission was reviewed. A motion to approve was made by Amanda Anderson and seconded by Ashley Brody. All attendees were in favor, none opposed.

### **FY2023 NOFO**

Final project applications are due in e-snaps by September 13<sup>th</sup>. The final draft of the NOFO will be sent out via email for final approval by the Steering Committee on September 18<sup>th</sup>. The NOFO is due to HUD on September 28<sup>th</sup>.

### **Emergency Housing Vouchers (EHV) Program and Funding**

The Emergency Housing Voucher Program is currently on pause. New York State Homes and Community Renewal (HCR) is working with Local Administrators to obtain Section 8 vouchers for those who are on the EHV waitlist.

### **Committee/Program Updates**

#### ***Regional Racial Justice Advisory Committee (RRJAC)***

The Regional Racial Justice Advisory Committee has been preparing for their summit on October 3<sup>rd</sup>. The RRJAC has developed a Diversity Assessment Tool which has been distributed for CoC members to complete. They are now analyzing the data collected in conjunction with data from HMIS and Coordinated Entry to ensure there are no disparities being perpetuated.

#### ***Lived Experience Advisory Board (LEAB)***

The Lived Experience Advisory Board is reviewing the NOFO application in advance of its submission and will provide a letter of support.

#### ***HMIS***

As of September 12<sup>th</sup>, the appearance of Foothold's HMIS interface will be changing. Two short videos highlighting the changes are available to view. The 2024 data standards will deploy in

HMIS on October 1<sup>st</sup>. Updated policies and procedures reflecting the new data standards will also be available. CARES staff will be attending a training webinar on September 21<sup>st</sup> and will host two trainings on September 26<sup>th</sup> and 28<sup>th</sup> to review updates with all HMIS users. All HMIS users are required to register and attend one of these trainings. This will fulfill the annual HMIS training requirement. An email with registration information will be sent out in advance of the trainings. Additionally, updated data collection forms will be available September 25<sup>th</sup>.

### ***Services Coordinating Committee***

The Services Coordinating Committee reviewed the new Permanent Supportive Housing (PSH) Policy Standards Manual and provided feedback. The PSH manual is under review by OTDA management before final review and adoption by the Steering Committee.

### ***Foster Youth to Independence (FYI) Vouchers***

FYI referrals have been made in all counties except Schoharie. The MOU for Schoharie is in the process of being finalized.

### ***Stability Vouchers***

The Stability Voucher initiative makes Housing Choice Vouchers (HCV) available to Public Housing Agencies (PHAs) in partnership with CoCs. Nine vouchers were split between Cattaraugus, Clinton, Fulton, Putnam, and Sullivan Counties. Referrals have been made for most of the vouchers. The Herkimer Housing Authority received its own allocation of five Stability Vouchers and all have been utilized.

## **Local Planning Body (LPB) Updates**

### ***Fulton***

Interfaith Partnership for the Homeless (IPH) is providing technical assistance to a Fulton County Single Room Occupancy (SRO) program.

### ***Herkimer***

As of October 1<sup>st</sup>, the only housing programs available in Herkimer will be the Rental Supplement Program (RSP) and the Solutions to End Homelessness Program (STEHP).

### ***Montgomery***

IPH has a meeting scheduled with OTDA regarding their HHAP application.

### ***Putnam***

Search for Change is anticipating the new STEHP RFP as their current grant cycle is ending in 2024. Putnam/Northern Westchester Women's Resource Center has housed two individuals in their Rapid Rehousing program. DSS is pursuing another FYI voucher.

### ***Sullivan***

Sullivan is planning to submit for additional Code Blue funds to pay for security at their new warming center location in Monticello. Unite Us, Sullivan's new digital application-based referral system, has been deployed. Sullivan DSS has also increased their housing team from one person to four people. Action Toward Independence (ATI) has applied to be an application site for HEAP and submitted an RFP for rental assistance for those with a substance use disorder.

## **Schedule of Upcoming Meetings**

Schoharie – September 11<sup>th</sup>

Clinton – September 18<sup>th</sup>

Fulton/Montgomery – September 19<sup>th</sup>

Cattaraugus – September 20<sup>th</sup>

Lived Experience Advisory Board – September 25<sup>th</sup>

Sullivan – September 26<sup>th</sup>

Herkimer – September 27<sup>th</sup>

Putnam – September 27<sup>th</sup>

Steering Committee – November 2<sup>nd</sup>

OTDA Regional Meetings:

October 13<sup>th</sup> Syracuse

October 20<sup>th</sup> White Plains

Meeting adjourned at 10:21am.