

CONSULTATIVE MEDICAL EXAMINATIONS FOR LOCAL SOCIAL SERVICES DISTRICTS

Issue Date: 6/21/2011

This is a continuous recruitment listing

Description:

Description: The New York State Office of Temporary and Disability Assistance (OTDA) is responsible for establishing and monitoring state policy and local operations regarding employment services for public assistance applicants and recipients. These efforts include a requirement under federal Temporary Assistance for Needy Families (TANF) regulations to maintain participation rates for individuals in receipt of public assistance supported by federal TANF or State/local funds claimed as TANF Maintenance of Effort (MOE) funds. State Law also requires districts to meet a State participation rate for adult individuals without dependent children who are receiving Safety Net Assistance. Many applicants and recipients of Family Assistance, Safety Net Assistance, and Medicaid present with medical and/or psychological issues which may affect their ability to participate in employment or work preparation activities.

The Office is requesting offers to become agents of OTDA in performing Consultative Examinations (CE) for individuals referred by participating social service districts (SSDs) to obtain independent medical and psychiatric examinations and psychological evaluations. The information provided from this examination and any ancillary testing will be used to assist SSD staff in making a determination of employability under state guidelines. In addition, SSDs are looking for evaluations to determine if any of these individuals have disabilities severe enough to qualify them for Supplemental Security Income, Social Security Disability benefits or in some cases eligibility for Aid to Disabled reimbursement under Medicaid. The Office is seeking Offerors throughout the state and is particularly interested in Offerors who can serve multiple SSDs. All examinations will be reimbursed by OTDA at the New York State Office of Temporary and Disability Assistance Division of Disability Determination (DDD) fee schedule rate, which is subject to periodic revision. Currently, these rates are \$105.00 for each Medical and Psychological examination and at \$120.00 for each Intelligence examination.

CE providers examine an individual referred by the social services district and perform or arrange for ancillary testing when authorized by the SSD. The most frequent types of testing include: X-rays. Resting and Exercise Treadmill EKGs, Pulmonary Function Tests and laboratory tests. CE providers must perform or arrange for the ancillary testing and refer the laboratory work. Rates for all ancillary tests are set by the Office at the DDD fee schedule rate. CE providers will be required to complete and submit an examination report to the SSD, using forms provided by the Office, within 10 business days of the examination. CE providers will also be required to submit vouchers for payment to the Office on a monthly basis along with a verifiable accounting of the examinations and testing performed for each client. The reported results of the physical/mental/intellectual examination, ancillary test(s), pertinent laboratory findings, diagnosis and prognosis must conform to accepted professional standards and practices in the medical field for a complete and competent examination.

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ELIGIBILITY/QUALIFICATIONS REQUIREMENTS/PREFERENCES: Offerors must clearly demonstrate the capacity through past experience to perform the types of services specified in this proposal. Past experience may include NYS Division of Disability Determination exams, employment exams, independent medical exams and direct patient care. The number and types of examinations will vary with SSD size and location. The Office cannot make any assurances on the number or type of examination or participation of any SSD. Proposals from Offerors without substantial experience in providing the above-referenced examinations, credibility and/or who lack adequate financial resources

will be rejected. A qualified Offeror must be a single, fully responsible prime contractor and must identify any intended subcontractors and describe in detail their specified roles. The use of subcontractor(s) must be approved by the Office. Offerors and their staff must be in full compliance with federal, state and local operating requirements, as appropriate, for providing a facility and services as specified by this proposal. Contractors providing medical consultative examination services must comply with those articles, which regulate the admission to and practice of the professions, including medicine. All such entities must be in compliance with the requirements of Education Law 6527 and in compliance with Article 15 of the New York State Business Corporation Law, or other corporate organization for physicians as authorized by law. All directors and officers of a corporation providing medical examinations (except those entities delineated in Education Law 6527) must be physicians. The Office reserves the right to disqualify from consideration any organization that it believes is not capable of performing the services as specified in this proposal.

SUBCONTRACTING PROVISIONS: The offeror must be a single, fully responsible prime contractor and must identify any intended subcontractors and describe their specified roles in detail.

Minority Sub-Contracting Goal: 5 - 7%

Women Owned Sub-Contracting Goal: 5 - 7%

Contract Term: Five year contract term beginning 10-1/2011; applications will be accepted on an ongoing basis.

Location: Throughout NYS

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