

OTDA Temporary Personnel Services IFB

Description:

The New York State Office of Temporary and Disability Assistance (OTDA) is soliciting bids for the provision of temporary personnel services, as a complement to the New York State Office of General Services' (OGS) recently implemented centralized contract entitled Administrative Services (Statewide). The OTDA Temporary Personnel Services IFB will result in multiple five-year contracts for the provision of temporary personnel services throughout New York State, for titles that were not included or where no awards were made in the OGS Administrative Services Contract. This procurement is subject to NYS Executive Law Article 15-A and the implementing regulations with Minority and Woman Owned Business Enterprise (MWBE) participation goals established at 10% each for Minority and for Woman owned enterprises, for a total MWBE participation rate of 20%. Contractors are encouraged to subcontract with or utilize a number of NYS Certified MWBEs in support of their overall operations to satisfy the OTDA's established goals.

The OTDA Temporary Personnel Services IFB is available on-line at:

<http://otda.ny.gov/contracts/procurement-bid.asp> or by e-mailing Constance.Blais@otda.ny.gov

To be given consideration by the OTDA, all questions related to this procurement, must be submitted via e-mail to: Constance.Blais@otda.ny.gov no later than 4:00 pm, on Monday, September 16th, 2013. The OTDA will e-mail the official Responses to Questions to all bidders, as well as post them on the OTDA's website: <http://otda.ny.gov/contracts/procurement-bid.asp> by September 19th, 2013. Only answers provided in writing by the OTDA will be considered official. All Bidders are responsible for checking the OTDA's website for any amendments that might be issued to this solicitation. Bidders are responsible for considering the Responses to Questions and any IFB amendments when developing their bids, as they will be incorporated into the Agreement(s) resulting from this procurement.

The original plus two copies of the Bid must be received by the OTDA on or before the close of business (4:00 P.M.) on Monday, September 30th, 2013.

Minority Sub-Contracting Goal: 10%

Women Owned Sub-Contracting Goal: 10%

Due Date: 9/30/13 4:00pm

Contract Term: 5 Years

Location: throughout New York State

Contact or Submit to:

Constance Blais

Bureau of Contract Management

Temporary & Disability Assistance, NYS Office of

40 North Pearl Street

Albany, NY 12243

Phone: 518-474-0657

Constance.Blais@otda.ny.gov