

### M/WBE SUBCONTRACTORS AND SUPPLIERS LETTER OF INTENT TO PARTICIPATE

Contractor: \_\_\_\_\_ Contract No.: \_\_\_\_\_

Address: \_\_\_\_\_ Federal ID#: \_\_\_\_\_

Dear Contractor:

I, \_\_\_\_\_ intend to perform work for \_\_\_\_\_  
(Name of Subcontractor/Supplier) (Name of Prime Contractor)

My Minority/Women Business Enterprise (M/WBE) status as a MBE ( ) and/or WBE ( ) is certified as of \_\_\_\_\_  
(Certification date) (Check one)

\_\_\_\_\_ is prepared to do the following:  
(Name of Subcontractor/Supplier)

(Describe work to be performed on the above project)	Unit Price	Total Amount

You have projected \_\_\_\_\_ for such work to start.  
(Commencement Date)

\_\_\_\_\_ will sign a formal contract for the above work conditioned  
(Name of Subcontractor/Supplier)

upon the approval of your executed contract with the contractor.

Please choose one of the following options:

**MBE: Subcontractor    Supplier**  
**WBE: Subcontractor    Supplier**

Company Official's Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Company Official's Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_

**\*\*\*This section is to be completed by the prime contractor\*\*\***

Company Official's Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Company Official's Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_