NEW YORK STATE OF OPPORTUNITY. | Office of Temporary and Disability Assistance

ANDREW M. CUOMO
Governor

MICHAEL P. HEIN
Commissioner

BARBARA C. GUINN
Executive Deputy Commissioner

HHAP Existing Emergency Shelter Repair Applications

In support of the Governor's initiative to improve shelter conditions, up to $1,000,000 of the HHAP annual appropriation has been made available for applications that request funds for existing emergency shelter repairs. Eligible applicants are owners or operators of existing emergency shelters outside of New York City. Funding is limited to proposals that will undertake facility improvements critical to the health and safety of shelter residents and/or assist the shelter with any current non-compliance issue(s), which the shelter does not otherwise have the means to remedy. Repair costs of up to $100,000 per facility may be requested and no project may be awarded more than $100,000 under this category.

Typical eligible costs:

- Roof repair or replacement
- Window replacement
- Exterior building repairs
- Fire and Security systems – instillation or upgrade
- HVAC repair or replacement
- Plumbing & Electric
- Flooring repair or replacement that addresses health & safety (e.g. bed bugs, trip hazards, cracked tiles)
- Wall repairs (patching)
- Elevator repair
- Other: Health & Safety – shelter issues that have residents in danger
- Other: Compliance concerns - must be documented by some government entity (e.g. NYS OTDA Division of Shelter Oversight & Compliance, local Code & Fire Enforcement, Local Social Service District)

Not eligible costs:

- On-going operating expenses (e.g. staff salaries/ bonuses, insurance)
- Office equipment
- Outside amenities (e.g. fencing, playgrounds, picnic tables, smoking pavilion)

Feasible:

- Furniture – when related to health & safety concerns (e.g. bed bug resistant furniture)
- Appliances
- Sidewalks
- Painting

*It is highly recommended that a Concept Paper be submitted to NYS OTDA Bureau of Housing Support Services before submitting a full application. Both the application and Concept Paper Guidelines can be found at: http://otda.ny.gov/contracts/2020/HHAP/

If you have any other questions, please contact Dana Greenberg (518) 473-2587 or Dana.Greenberg@OTDA.ny.gov