

New York State Office of Temporary and Disability Assistance (OTDA)
**NORTHEAST COALITION OF STATES (NCS) ELECTRONIC
BENEFITS TRANSFER**

Request for Proposal (RFP) Bidders' Notice
October 29, 2020
Amendment 1

Pursuant to Section 2.8.1 (D) of the RFP, providing the right to amend the RFP, OTDA is issuing this Amendment for the above-referenced RFP. The changes for Amendment 1 are as follows:

1. RFP – 2.4 Timetable. The following Timetable has been revised. The following changes have been made:

- a. All answers to questions received by the specified due date will be available at <http://otda.ny.gov/contracts/2020/NCSEBT/>
- b. Proposal Evaluation Period and Approvals to Proceed, 12/7/2020 – 5/27/2021, has been deleted.
- c. Anticipated NYS OSC approval 12/21/2021 has been deleted.

Release of RFP		9/3/2020
Pre-Bid Offeror's Conference		10/8/2020
Due Date for Questions Submitted by Offerors	All questions must be submitted in writing via e-mail by 5:00 PM Eastern Time and must cite the specific RFP section and paragraph number to which it refers. Questions should be as concise as possible.	10/22/2020
Release of Official Written Answers to Offeror Questions	All answers to questions received by the specified due date will be available at: http://otda.ny.gov/contracts/2020/NCSEBT/	11/19/2020
Proposal Due Date	Proposals must be received by 2:00 PM Eastern Time. Those Proposals received after the due date may be rejected. A separate, sealed package must be submitted for each section of the Offeror's Proposal (Administrative Proposal, Technical Proposal, and Financial Proposal). Each sealed package must include: five originals, 20 printed copies (preferably double sided) and electronic copies (in MS Word/Excel/Project format and unlocked Adobe PDF and unlocked Excel for Financial Proposals), stored on 25 separate USB's and 10 separate CDs. The Proposals must be prepared in accordance to Section 14 Proposal Submission of this RFP. Faxed or electronic copies will not be accepted.	12/17/2020

Tentative Contract Award Announcement	Contract negotiations may be scheduled immediately by each CSA.	8/23/2021
NYS Anticipated Start of Transition		12/22/2021

2. Appendix F - Rhode Island State Appendix has been deleted and replaced in its entirety by the revised Appendix F- Rhode Island State Appendix attached hereto.

3. Appendix J - Glossary has been revised. The following change has been made: A term on page 6 has two typos which are corrected to read "Cancelled Transaction".

4. Appendix N-1 - Security and Confidentiality Terms, Section 8 Data Location has been deleted and replaced in its entirety by the following revised Section:

8. DATA & WORK LOCATED IN CONUS

Contractor shall perform services to the CSA and the CSA's end users solely from locations physically situated within the continental United States (CONUS), meaning the 48 contiguous States and the District of Columbia. Storage of Protected Information at rest shall be located solely in data centers within CONUS. The Contractor shall not store, access, maintain, or process Protected Information on a mobile or portable device. The Contractor will store and maintain Protected Information in a place and manner that is physically secure from unauthorized access (e.g., locked cabinets or storage room) and will store and process electronic Protected Information in such a way that it will be secure from unauthorized access by any means.

NOTE: No other changes have been made to the material contained within the RFP.

Materials in this Amendment supersede any contradictory material in the RFP.

Please note that the due date for the submission of proposals has not changed. All proposals are due December 17, 2020, by 2:00 pm Eastern Time.