

New York State Office of Temporary and Disability Assistance (OTDA)
**NORTHEAST COALITION OF STATES (NCS) ELECTRONIC BENEFITS
 TRANSFER**

Request for Proposal (RFP) Bidders' Notice
 December 18, 2020
 Amendment 3

Pursuant to Section 2.8.1 (D) of the RFP, providing the right to amend the RFP, OTDA is issuing this Amendment for the above-referenced RFP. The changes for Amendment 3 are as follows:

1. RFP – 2.4 Timetable. Below is an updated RFP Timetable. It has been changed to reflect the revised release date of first round answers to Offeror questions; the addition of a second and final round of Offeror questions with restrictions as outlined below; and the updated proposal due date of March 25, 2021.

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| Release of RFP | | 9/3/2020 |
| Pre-Bid Offeror's Conference | | 10/8/2020 |
| Due Date for Questions Submitted by Offerors | All questions must be submitted in writing via e-mail by 5:00 PM Eastern Time and must cite the specific RFP section and paragraph number to which it refers. Questions should be as concise as possible. | 10/22/2020 |
| Release of Official Written Answers to First Round of Offeror Questions | All answers to first round questions received by the specified due date will be available at: http://otda.ny.gov/contracts/2020/NCSEBT/ | Approximately 1/19/2021 |
| Due Date for Second Round of Questions Submitted by Offerors | OTDA will only accept second round questions pertaining to Amendments 1, 2, 3 and the pending Amendment for the Q&As. All questions must be submitted on Attachment 9 posted on OTDA's website with this Amendment 3. Questions must be submitted in writing via e-mail by 5:00 PM Eastern Time. Questions should be as concise as possible. | 2/2/2021 |
| Release of Official Written Answers to Second Round of Offeror Questions | All answers to second round questions received by the specified due date will be available at: http://otda.ny.gov/contracts/2020/NCSEBT/ | Approximately 3/4/2021 |

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| <p>Proposal Due Date</p> | <p>Proposals must be received by 2:00 PM Eastern Time. Those Proposals received after the due date may be rejected. A separate, sealed package must be submitted for each section of the Offeror's Proposal (Administrative Proposal, Technical Proposal, and Financial Proposal). Each sealed package must include: five originals, 20 printed copies (preferably double sided) and electronic copies (in MS Word/Excel/Project format and unlocked Adobe PDF and unlocked Excel for Financial Proposals), stored on 25 separate USB's and 10 separate CDs. The Proposals must be prepared in accordance to Section 14 Proposal Submission of this RFP. Faxed or electronic copies will not be accepted.</p> | <p>3/25/2021</p> |
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2. OTDA Form 4938 – HHAP M/WBE Subcontractors and Suppliers Letter of Intent to Participate found in Appendix E – New York State Attachment 3 - Administrative Forms and Checklist has been deleted and replaced in its entirety by the revised OTDA Form 4938 – M/WBE Subcontractors and Suppliers Letter of Intent to Participate attached hereto.

Please note that the due date for the submission of Proposals **has changed**.
All Proposals are due March 25, 2021, by 2:00 PM Eastern Time.

Offerors are hereby advised that due to COVID-19, OTDA will not be accepting hand-delivered Proposals. Offerors should refer to RFP Section 14, Proposal Submission, for additional information regarding the submission of Proposals.

Materials in this Amendment supersede any contradictory material in the RFP.