

<b>Office of Administrative Hearings (OAH) Internal Procedures Transmittal</b>			<b>Transmittal Number:</b> 10-002
<b>Distribution:</b>			<b>Date:</b> December 13, 2010
			<b>Page:</b> 1 of 1
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input checked="" type="checkbox"/>	Upstate LDSS <input type="checkbox"/>	<b>Subject:</b>  NYC HRA \$500 Client Incentive Bonus
	SUP ALJs <input checked="" type="checkbox"/>		
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input checked="" type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>	
	SUP ALJs <input checked="" type="checkbox"/>		

The New York City Human Resources Administration (HRA) has begun to offer a \$500 Client Incentive Bonus to clients who move from certain subsidized jobs to unsubsidized employment, whether or not their employer remains the same. The bonus is intended to provide assistance with costs such as clothing, transportation or other work-related expenses.

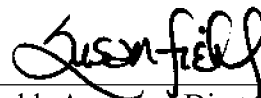
Communications Intake Unit staff should set up the hearings to be held at 14 Boerum Place, Brooklyn, NY. Coding is as follows:

Agency: **N080**  
Category: FA, SNA  
Sub-category: None  
Issue code: **195 (Client Incentive Bonus)**  
Action: DENY/INAD  
Aid Status: NA  
Hearing Location: 14 Boerum Place

**Use SERTS ID or case number as the case number in FHIS**

Other non-\$500 Client Incentive Bonus-related issues **cannot** be added to these requests. Hearings will be separately calendared as notification and preparation of evidentiary packets/representation will be done by Income Support Center 80, which handles special project issues for NYC HRA.

If you have any questions regarding this transmittal, you may contact your supervisor or Susan Fiehl at (518) 473-4779 or via email [susan.fiehl@otda.state.ny.us](mailto:susan.fiehl@otda.state.ny.us).



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