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| Office of Administrative Hearings (OAH) Procedures Transmittal | | | Transmittal Number: 10-05 |
| Distribution: | | | Date: July 19, 2010 |
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| ALB OAH Staff <input checked="" type="checkbox"/> | UPS ALJs <input checked="" type="checkbox"/> | Upstate LDSS <input checked="" type="checkbox"/> | Subject: New Issue Code 971Fishman Litigation/ 971 Special Purpose Code |
| | SUP ALJs <input checked="" type="checkbox"/> | | |
| NYC OAH Staff <input checked="" type="checkbox"/> | NYC ALJs <input checked="" type="checkbox"/> | NYC Agencies <input checked="" type="checkbox"/> | |
| | SUP ALJs <input checked="" type="checkbox"/> | HRA Only | |

A new FHIS (Fair Hearing Information System) issue code has been established as follows:

971 FISHMAN LITIGATION

Effective July 14, 2010, the description was changed to:

971 SPECIAL PURPOSE CODE

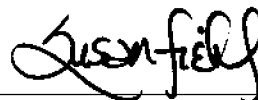
This code is for litigation tracking purposes and has been added to certain Medical Assistance cases by Bureau of Information Technology (BIT) staff to ensure that cases are not purged from the Fair Hearing Information System (FHIS). No action is required on the part of Communications Intake Unit staff, however, care must be taken not to delete the 971 tracking code when it appears.

The 971 SPECIAL PURPOSE CODE will be eliminated once BIT systems staff are able to create an "indicator" code rather than an issue code that will be less visible on our system and will serve to ensure that these cases can be tracked in the future and will not be purged from the FHIS system. Until then, 971 SPECIAL PURPOSE CODE will continue to be visible on FHIS and FHDMS.

Administrative Law Judges Please Note:

When entering dispositions on the Appellant Data Screen in FHDMS (Fair Hearing Decision Management System), the same disposition should be entered on the 971 issue code that is entered for the primary issue for that particular hearing. Also, care must be taken not to delete the 971 tracking code when it appears.

If there are any questions with respect to this transmittal, you may contact your supervisor or Susan Fiehl at (518) 473-4779 or via email susan.fiehl@otda.state.ny.us.



Susan Fiehl, Assistant Director of Administration
Office of Administrative Hearings