

**Senior Accountant (SG-18); OR
Accountant Trainee 1 (NS=SG-14); OR
Accountant Trainee 2 (NS=SG-16)**

Announcement Posted:

05/04/22

Responses must be hand delivered or postmarked by:

07/03/22

Salary Range:

\$61,270 to \$77,912 (Senior Accountant); **OR**

\$49,202 (Accountant Trainee 1); **OR**

\$54,903 (Accountant Trainee 2)

Location:

Division of Budget, Finance and Data Management

Bureau of Financial Services

40 North Pearl Street

Albany, NY 12243

Grade:

18/NS

of Positions:

2

Candidates Must Meet the Following Qualifications:

Senior Accountant (SG-18):

Eligible for a lateral transfer or eligible for a 70.1 transfer by having one year of permanent competitive service in an appropriate title;

View a complete listing of [70.1 transferable titles](#); **OR**

Accountant Trainee 1 (NS=SG-14):

Eligible for a lateral transfer or eligible for a 70.1 transfer by having one year of permanent competitive service in an appropriate title;

View a complete listing of [70.1 transferable titles](#); **OR**

Accountant Trainee 2 (NS=SG-16):

Eligible for a lateral transfer or eligible for a 70.1 transfer by having one year of permanent competitive service in an appropriate title;

View a complete listing of [70.1 transferable titles](#); **OR**

Reachable on the appropriate eligible list in Albany.

Duties of Position:

The incumbent of the Senior Accountant position in the Division of Budget, Finance and Data Management's Bureau of Financial Services will be assigned to the Fiscal Systems Unit. Duties will include, but not be limited to, the following:

- Member of the Integrated Eligibility System (IES) project team within the unit;
- Contribute to the planning, analysis, and design (i.e., identify business and functional requirements) of the statewide system and focusing on the financial management of benefits through the system as a subject matter expert;
- Analyze federal and state laws, proposed federal and state legislation, departmental releases, program policy, fiscal policy, rules, work methods and procedures, and regulations to determine the fiscal impact to the financial management component of the IES project, as well as the impact of changes upon local social services districts;
- Understand the fiscal aspects of all the programs administered by the local social services districts;
- Work closely with staff working on the current legacy accounting systems to understand the scope and implications of changes to the legacy system(s), while keeping a focus on the modernization of the systems through the IES project;
- Participate in meetings and prepare documentation as needed, as well as preparing responses to inquiries about fiscal systems or procedures and IES from local social services districts, other agencies, or department staff;
- Frequently communicate both verbally and in writing with other members of the unit, as well as IES project members in other areas of OTDA and other State Agencies;
- Effectively manage and prioritize IES project deadlines and assist unit members meeting these deadlines and adapt to dynamic changes to priorities and deadlines;
- The incumbent will need to possess the technical skill to perform system testing as the IES project progresses to the level which requires unit staff to assess functionality is working to business specifications, then report on this performance to appropriate unit members.

Conditions of Employment:

Full-time, permanent appointments will be made. If certified by Civil Service, mandatory reemployment list candidates must be considered first for appointment to this title.

Remarks:

- **Candidates should reference posting 22-134 when submitting your application.**
- **If submitting electronically, please reference posting 22-134 as part of your subject line.**
- **If you are interested in applying to this position, please visit [how to apply](#) for applicant instructions.**
- **This position meets the criteria for appointment under 55-b and 55-c of Civil Service Law.**
- **Veterans may be entitled to additional compensation if this position is filled via a traineeship. Applicants should identify themselves as a Veteran if this applies to you.**