

## Information Systems Auditor 3

**Announcement Posted:**

09/22/2021

**Responses must be hand delivered or postmarked by:**

10/22/2021 (NOTE: If you previously applied to the August 10, 2021, posting, you do not need to re-apply)

**Salary Range:**

\$112,155 to \$141,538

**Location:**Audit & Quality Improvement  
40 North Pearl St 3<sup>rd</sup> Floor  
Albany, NY 12243**Grade:**

M-4 (Management Confidential)

**# of Positions:**

1

**Candidates Must Meet the Following Qualifications:**

Non-Competitive: a bachelor's degree and seven years of IT auditing experience\*, including two years of managerial experience, or an associate degree and nine years of the experience listed, including two years of managerial experience.

\*IT auditing experience must have been gained in any one or combination of the following:

- An information system or audit professional with responsibility for designing, developing, and evaluating mainframe and server-based audit systems;
- An information system or audit professional with responsibility for designing and programming tests to perform audits of physical and logical access controls of mainframe and server-based systems;
- An information system or audit professional with responsibility for data extraction, manipulation and analysis using information from diverse sources, including preparation and presentation of written reports of findings suitable for a non-technical audience; and
- An information system or audit professional with responsibility for supporting an audit group, including developing and maintaining audit systems and identifying and providing data in support of audit activity.

**Duties of Position:**

Duties include but are not limited to the following:

- This position supervises Audit & Quality Improvement's (A&QI's) Technical Systems Audit (TSA) unit and is responsible for coordinating all major phases of A&QI's systems auditing function, including the oversight of audit system application development and hardware/software support and maintenance;
- With other audit managers, participates in the design of higher-level audit planning for the utilization of information resources needed to achieve audit goals, including establishment of overall guidelines and necessary techniques to be followed in the conduct of all aspects of application development and

systems support related to A&QI's audit efforts;

- Assures support for, and compliance with, A&QI's and the agency's security policies, protocols and procedures, including safeguarding of critical audit data and systems;
- Coordinates the development of innovative audit techniques and methods that utilize various data sources within A&QI and the agency, as well as data derived from outside sources, to meet A&QI's various audit project requirements. Also ensures that A&QI's data needs and requirements are represented and implemented on appropriate agency systems;
- Work with the agency's Legal division to develop computer matching agreements with outside entities to obtain and use external data sources required for audit activities;
- Ensures that staff receive the appropriate training and informational resources to maintain the high level of knowledge, skills, and abilities needed to achieve the audit and business goals of the office; and
- Keep management informed through verbal and written communications on all aspects of the unit's business.

### **Conditions of Employment:**

A full-time, non-competitive appointment will be made. If certified by Civil Service, mandatory reemployment list candidates must be considered first for appointment to this title. This position requires less than 50% travel.

### **Remarks:**

- **Candidates should reference posting 21-133 when submitting your application.**
- **If submitting electronically, please reference posting 21-133 as part of your subject line.**
- **If you are interested in applying to this position, please visit [how to apply](#) for applicant instructions.**