

Disability Analyst 2

Disability Analyst 2 (Spanish Language)

Announcement Posted:

12/23/2021

Responses must be hand delivered or postmarked by:

6/30/2022

Salary:

Hiring Salary \$66,566

Plus Location Pay (NYC only): \$3,026

Location:**New York State Office of Temporary and Disability Assistance (NYS OTDA)
Division of Disability Determinations**Albany Processing Center
One Commerce Plaza
Albany, NY 12210Buffalo Processing Center
295 Main Street
Buffalo, NY 14203Binghamton Processing Center
2001 Perimeter Road East
Endicott, NY 13760New York City Processing Center
25 Beaver St
New York, NY 10004**Grade:**

20

of Positions:

Varies by location

Candidates Must Meet the Following Qualifications:**EITHER:** Possession of a bachelor's degree or higher in one of the following fields: human biology, biochemistry, human anatomy, human physiology, psychology, nursing, physical therapy, speech and language pathology, medicine, occupational therapy, chiropractic, radiology, or medical technology;**OR:** Possession of a bachelor's degree or higher in any field and **two years** of experience adjudicating claims under Title II and XVI of the Social Security Act; where the primary responsibility (50% or more of your duties) involves the evaluation of the criteria, (including medical criteria), to award disability benefits claims and/or special programs to determine a claimant's eligibility for such benefits.

Non-Qualifying Experience: Non-qualifying experience includes, but is not limited to, routine processing and/or adjusting of claims; clerical experience involving forms completion; providing routine claims or client information. You MUST provide sufficient DETAILED descriptions of qualifying, verifiable experience on your resume.

Note:

Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. You can write to the Examination Information Desk of the NYS Department of Civil Service for a list of acceptable companies who provide this service. This information can also be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

If you are selected for appointment as a Disability Analyst 2 (Spanish Language), you will be required to demonstrate proficiency in that language. Proficiency must be at a level which will permit you to perform the duties of the position satisfactorily.

The agency may, at its discretion, nominate qualified candidates for a permanent appointment under the provisions of Rule 4.2 (b) of the Rules for the Classified Service.

Duties of Position:

As a **Disability Analyst 2 or Disability Analyst 2 (Spanish Language)**, you would review individual claims for disability benefits under the provisions of Title II and Title XVI of the Social Security Act and special programs to determine the claimant's eligibility for such benefits. You would evaluate the basis for the claim after examining complex medical reports from physicians, hospitals, and medical labs as well as vocational information in view of the claimant's disability, age, education, and work history. You would clarify any issues by face-to-face or telephone interviews with claimants, administrators, physicians, attorneys, or other medical record personnel. You would then prepare a detailed written analysis of the case information providing a full explanation of the investigation, documentation, and assessment of the medical and other evidence that led to the decision concerning the claim.

Conditions of Employment:

Full-time, permanent or provisional appointments will be made. If a provisional appointment is made, the appointee will be required to take the next holding of the Disability Analyst 2 / Disability Analyst 2 (Spanish Language) examination and be immediately eligible for appointment from the eligible list in order to maintain continued employment in this position. If certified by Civil Service, mandatory reemployment list candidates must be considered first for appointment to this title.

Please be advised that all hires or transfers to OTDA's Division of Disability Determinations must submit to mandatory fingerprinting and an associated FBI background investigation by the Social Security Administration under Homeland Security Presidential Directive-12. Not all prior arrests and/or convictions will prohibit appointment. Information is considered on a case-by-case basis.

Working for New York State:

As a New York State employee, you are afforded great fringe benefits totaling in excess of 50% of your salary. Our comprehensive package includes:

- Health care coverage with provisions for hospitalization, medical/surgical coverage, prescription drug benefits, dental and vision;
- Generous vacation, personal, and sick leave benefits;
- Up to twelve paid holidays per calendar year;
- Pre-Tax Health Care;

- Voluntary enrollment in deferred compensation plans;
- Access to financial assistance for further career-related study;
- Membership in the New York State Retirement System

NYS OTDA is an Affirmative Action/Equal Opportunity Employer and actively solicits applications from minorities, women, disabled individuals and veterans.

Candidates must be legally authorized to work in the United States

Remarks:

- **Candidates should reference posting 21-212 when submitting your application.**
- **If submitting electronically, please reference posting 21-212 as part of your subject line.**
- **If you are interested in applying to this position, please visit [how to apply](#) for applicant instructions.**