

**HHAC INTERIM BOARD MEETING MINUTES**  
**Meeting date: January 11, 2016**

**Call to order:**

The January 11, 2016 Interim Meeting of the Homeless Housing and Assistance Corporation (HHAC) was held at the NYS Media Service Center (MSC), Albany, NY on January 11, 2016, at 1:30 p.m. The meeting was called to order by OTDA Executive Deputy Commissioner, Sharon Devine.

**Members in attendance:**

James Lupoli, Board Member Designee representing Commissioner Ann Marie T. Sullivan of the Office of Mental Health (OMH) and Sean Fitzgerald, Board Member Designee representing Board Member William Thompson, Chairman of the NYS Housing Finance Agency (HFA).

**Others in attendance:**

|                |                                    |
|----------------|------------------------------------|
| Brett Hebner   | HHAC Vice President                |
| Linda Glassman | OTDA Deputy Commissioner           |
| Brian Wootan   | OTDA Office of Legal Affairs (OLA) |
| Barbara Guzman | OTDA OLA                           |
| Dana Greenberg | HHAC Secretary                     |

**New Business:**

*A Resolution of the Homeless Housing and Assistance Corporation Declaring and Addressing an Emergency*

Mr. Hebner read through the recitals of the resolution and Ms. Devine explained that effective January 5, 2016 the Governor's Executive Order No. 151 declared an emergency with the purpose of mitigating the effects of inclement winter weather on individuals experiencing homelessness. This resolution will allow HHAC to address this emergency in a timely manner, as the Corporation will enter into contracts on an expedited basis with qualified and experienced not-for-profits to establish and operate projects to reach homeless persons on the street.

Mr. Fitzgerald asked if these expenditures would be paid using Homeless Housing and Assistance Program (HHAP) funds.

Ms. Devine stated details of the funds are still being worked on, but it is anticipated funds will be directed to HHAC for these contracts.

There was no further discussion or comment.

Ms. Devine requested a motion to approve the resolution. Mr. Fitzgerald made the motion, which was seconded by Mr. Lupoli. The motion carried.

**Agency Reports:**

HCR and OMH both stated there were no new updates to report on since the last HHAC Board meeting on December 2, 2015.

Ms. Devine requested a motion to adjourn. Mr. Fitzgerald made and motion and it was seconded by Mr. Lupoli. The motion carried, meeting adjourned.

**Adjournment:**

Ms. Devine adjourned the meeting at 3:37pm.

The **next HHAC Board meeting is** scheduled to take place on Wednesday February 3, 2016 at the Media Service Center Studio, Albany, NY, at 1:30pm.

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Secretary

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Date of Approval