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| INFORMATIONAL LETTER |
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TRANSMITTAL: 91 INF-15

TO: Commissioners of
Social Services

DIVISION: Income
Maintenance

DATE: February 28, 1991

SUBJECT: Revision of "Bank Inquiry and Clearance Report"
(DSS-760) (Rev. 1/91)

SUGGESTED

DISTRIBUTION: Income Maintenance Directors
Food Stamp Directors
Medical Assistance Directors
WMS Coordinators
Staff Development Coordinators

CONTACT PERSON: Wayne Marquit, IM/WMS Program Operations
1-800-342-3715, extension 6-3413

ATTACHMENTS: DSS-760 - "Bank Inquiry and Clearance Report"
(Not Available On-line)

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.

The purpose of this release is to introduce the revised (1/91) "Bank Inquiry and Clearance Report" (DSS-760). The form is designed to be mailed directly to the bank for release of information at the time of the application or recertification.

The revisions to the (2/87) version, which are included in the (1/91) version, are listed below:

FACE PAGE

The reference to Article I, Section 4 of the New York State Banking Law has been changed, substituting "Medical Assistance" for the word "care".

REVERSE PAGE

Third Section:

1. The instructions have been clarified by placing the third section, beginning with "Do any of..." above the "Bank Report" section.
2. The first sentence was changed from "Do any of the person(s)..." to "Do any of the individuals...".
3. Immediately below that first sentence, a new sentence was added which reads "(If yes, please enter the identifying information below.)"

Attached is a sample copy of the revised DSS-760. Requests for copies of these forms are to be submitted on Form WMS-47 (Rev. 9/89): "WMS Order Form", and should be sent to:

New York State Department of Social Services
Welfare Management System
P.O. Box 1990
Albany, New York 12201
Attention: Office of Systems Development (OSD)

Questions concerning ordering the forms should be directed to OSD by calling 1-800-342-4100, extension 6-6223.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance