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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 91 INF-59

TO: Commissioners of
 Social Services

DIVISION: Income
 Maintenance

DATE: October 28, 1991

SUBJECT: Revision of "WMS Non-Services Code Cards (WMS-94)"
 (September 1991 Update)

SUGGESTED

DISTRIBUTION: Income Maintenance Directors
 Food Stamp Directors
 Medical Assistance Directors
 Welfare Management System Coordinators
 Accounting Supervisors
 Staff Development Coordinators
 Forms Coordinators

CONTACT PERSON: IM/WMS Program Operations
 Wayne Marquit
 1-800-342-3715, extension 6-3413

ATTACHMENTS: WMS-94: WMS Non-Services Code Cards -
 not available on-line

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
90 INF-61	90 INF-61				

The purpose of this release is to introduce the 9/91 revision of the WMS-94: "WMS Non-Services Code Cards". The code cards are designed to assist examiners in locating WMS data-entered and system-generated codes.

The latest update (9/91) to the code cards reflects additions, deletions and changes in codes which have occurred since the last update (8/90).

Listed below is a detailed summary of the changes which were incorporated into this revision.

Pages i, ii, & iii - INDEX - modified as a result of changes in text and paging.

Page 1

1. Under Monthly Reporting Codes section, added the following code:
 - o S Monthly Reporting Exempt/No Change in Earned Income for Prior Six Month Period.
2. Deleted the Separate Determination Codes section.
3. Changed Separate Determination Reason Codes section title to MA Extension Reason Codes and:
 - a. Added the following sentence under the title: (See MA Reason Codes Pages 11, 12 for Definitions of Codes).
 - b. Added MA Opening Reason Codes 088, 089, 090, 093 and 710.
 - c. Added MA Closing Code 197.
 - d. Deleted asterisks after headings for Opening and Closing, as well as deleting accompanying footnotes.

Page 3

1. Under CHAP Referral Status Codes section:
 - o Changed "CHAP" to "CTHP" for all appropriate codes.
2. Under Individual Categorical Codes section:
 - o Changed Code 16 from "Public Home FNP" to "Public Home FNP (CT 20 - Pub Home Dists Only)".

Page 4

1. Under Employability Codes Section:

- o Changed Code 35 from "In School Full-Time Age 16-19" to "In School Full-Time Age 16-18".

2. Under Sanctioned/Ineligible Reason Codes section:

a. Added the following codes:

- o 32 Failure to Participate in Employment or Training Program
- o 40 Failure to Participate in Drug/Alcohol Treatment Program (45 days)
- o 41 Failure to Participate in Drug/Alcohol Treatment Program (120 days)
- o 42 Failure to Participate in Drug/Alcohol Treatment Program (180 days)

b. Deleted the following codes:

- o 01 Fail to Register - WIN
- o 02 Other WIN Sanction
- o 03 Work Rule Sanction
- o 04 Work Relief Sanction
- o 27 Failure to Conduct Active Work Search
- o 28 Failure to Participate in Employability Development

Page 6 - Under MA Coverage Codes section:

1. Added the following code:

- o *17 Health Insurance Continuation Only

2. Changed the following codes:

- o From "07 Emergency Services Only (Case Type 20 Only)" to "07 Emergency Services Only"
- o From "08 Presumptive Eligibility - Home Care (Case Type 20 Only)" to "08 Presumptive Eligibility - Home Care"
- o Deleted the asterisk from Code 10

Page 7 - Under Method of Payment codes section, deleted the following code:

- o 12 Post to Authorized Payment - HEAP

Page 9 - Under All Denials PA Reason Codes section:

1. Added the following codes:

- o 249 Refuses to Comply with Drug/Alcohol Treatment Requirement

- o 259 Refusal to participate in Education, Employment or Training Program

2. Deleted the following codes:

- o 240 Refuses to register or seek work
- o 245 Refuses NYSES referral
- o 250 Refuses other source of employment offered
- o 255 Refuses to accept training or education

Page 10

1. Under Undercare Maintenance/Recertification PA Reason Codes section:

a. Added the following code:

- o 957 Refusal to participate in Education, Employment or Training Program

b. Deleted the following codes:

- o 952 Refusal to participate in WIN Program
- o 954 Refusal to accept or complete training, other than WIN

2. Under Closing/Recertification Closing PA Reason Codes section:

a. Added the following codes:

- o 149 Refused to comply with Drug/Alcohol Treatment Requirement
- o 159 Refusal to participate in Education, Employment or Training Program

HEAP ONLY CLOSING/DENIAL

- o 201 Excess Income
- o 285 Other
- o 295 Benefit Previously Authorized
- o 296 Subsidized Housing with Heat Included
- o 297 Did Not Complete Application/Incomplete Documentation

b. Deleted the following codes:

- o 152 Refused to register and seek work
- o 153 Refused to accept suitable employment from a NYSES referral
- o 154 Refused to accept suitable employment from a source or employment other than NYSES
- o 155 Refused to accept or complete training or education
- o 156 Other Employment Non-Compliance
- o 157 Refused to participate in WIN Program (ADC Only)

Page 11

1. Under Opening/Reopening MA Reason Codes Section, added the following title and code:

PCP GUARANTEE

- o 710 Begin PCP Guaranteed Eligibility Period (Cannot be used without PA Case Closing)

2. Under Undercare Maintenance/Recertification MA Reason Codes section, added the following codes:

- o 088 Beginning of extension of TMA eligibility after finding of ineligibility for PA resulting from employment
- o 089 Beginning of extension of TMA eligibility after finding of ineligibility for PA resulting from loss of 30 + 1/3 or the 30 dollar disregard

- Page 12 - Under Closing/Recertification Closing MA Reason Codes section, deleted the following code:

- o 156 Other Employment Non-Compliance

Page 13

1. Under AFA Age Codes section:

Changed the following codes:

- o From "+102 Individual Turning 6 Years" to "+102 Individual Turning 3 (PA)/6(MA)"
- o From "115 CAP Child Turning 2 Years" to "Important CAP Child Care Age"

2. Under AFA Eligibility Codes section:

a. Changed the following codes:

- o Categorical Claiming Code 305 from "End of Incapacity (30 Days)" to "End of Incapacity (180 Days)"
- o Categorical Claiming Code 350 from "Refugees, Cuban/Haitian Entrants - (ADC - 4 months)" to "Refugees, Cuban/Haitian Entrants - (ADC/FP-MA-4 Months)"
- o Categorical Claiming Code 351 from "Refugees, Cuban/Haitian Entrants - (HR-12 Months)" to "Refugees, Cuban/Haitian Entrants - (HR/FP-MA-12 Months)"
- o Categorical Claiming Code 401 from "End of Illness, 30 Days or Less" to "End of Illness, 90 Days or Less"

- o Financial Code 213 from "End of Higher Shelter Rate - Rebudget EARP" to "End of Higher Shelter Rate - Rebudget Rental Supplement (E-HSR-RR)"
- b. Deleted the following Employability code:
 - o 211 Review for WIN Enrollment
- 3. Under AFA Sanction Codes section:
 - a. Added the following codes:
 - o 216 Three Month Notice Due-Option to End Jobs Sanction
 - o 217 End of Education, Employment or Training Program Sanction
 - o 218 End of FS Sanction(IPV)
 - b. Deleted the following codes:
 - o 320 End of WIN Sanction
 - o 321 End of Work Rules Sanction
 - o 322 End of Work Relief Sanction

Page 14

- 1. Under Child Care Payment Type codes section:
 - a. Added the following code:
 - o R8 School Aged Child Care Program - Full-time
 - b. Changed the following code:
 - o R6 Added "Part-time" to the end of the code
 - c. Deleted the following code:
 - o C6 Transitional Child Care
- 2. Under HEAP Payment Type Codes section, added the following codes:
 - o H0 Other HEAP Benefit
 - o H9 HEAP Supplemental Benefit
 - o J1 HEAP Crisis Benefit
 - o J2 HEAP Reissue Benefit
- 3. Under Medical Assistance Payment type codes section, added the following codes:
 - o L4 Health Insurance Continuation - 185% Poverty
 - o L5 Health Insurance Continuation - 100% Poverty
 - o L6 Health Insurance Continuation - Expedited Payment

Page 15

1. Under Shelter Payment Type Codes section:
 - a. Added the following code:
 - o Q5 Security Deposit - Not Reported
 - b. Changed the following codes:
 - o From "E3 Emergency Assistance Rehousing Program (PA Only)" to "E3 Rental Supplement (RENT-SUP)"
 - o From "E5 Special Housing Allowance" to "E5 Emergency Shelter Allowance (EAA-ESA)"
2. Under Other Payment Type Codes section, deleted the following code:
 - o E8 Job Search Transportation

Page 17 - Under Medical Insurance Insurer Codes Section, deleted the following codes:

- o H10 HIP - Old Contract (HMO Plan for Recipient)
- o H12 HIP - New Contract (HMO Plan for Recipient)

Page 18 - Under Medical Insurance Insurer Codes section, added the following code:

- o QMB Qualified Medicare Beneficiary

Page A

1. Under Expanded Eligibility MBL Codes section, added the following codes:
 - o A AIDS Insurance
 - o H COBRA Insurance
 - o D Child(ren) 6 to 7 years
2. Under Additional Allowance MBL Codes section, added the following codes:
 - o 21 Dependent Member of Single Institutionalized Individual
 - o 23 Family Member Allowance
3. Under Chronic Care Budgeting Codes MBL Section:
 - a. Deleted the following Budget Screen Indicator code:
 - o 0 All Screens

b. Changed the following Personal Incidental Allowance code:

- o From "1 \$33.50" to "1 \$35.00"

c. Added the following Personal Incidental Allowance code:

- o 3 MA Level

Page C - Under Time Codes MBL Section, deleted the following code:

- o P Part Time

Page D - Deleted the entire Categorical Indicator - Resources Codes Section

Page F - Under System-Generated Anticipated Future Action Codes section, changed the following code:

- o From "102 Individual Turning 6 Years" to "102 Individual Turning 3(PA)/6(MA)"

Page G - Under Anticipated Future Action Codes:

1. Added the following codes:

- o 216 Three Month Notice Due-Option to End Jobs Sanction
- o 217 End of Education, Employment or Training Program Sanction
- o 218 End of FS Sanction (IPV)

2. Changed the following codes:

- o From "+102 Individual Turning 6 Years" to "+102 Individual Turning 3(PA)/6(MA)"
- o From "115 CAP Child Turning 2 Years" to "115 Important CAP Child Care Age"
- o From "213 End of Higher Shelter Rate - Rebudget EARP" to "213 End of Higher ShelterRate - Rebudget Rental Supplement (E-HSR-RR)"
- o From "305 End of Incapacity" (30 Days)" to "305 End of Incapacity (180 Days)"
- o From "350 Refugees, Cuban/Haitian Entrants - (ADC - 4 months)" to "350 Refugees, Cuban/Haitian Entrants - (ADC/FP-MA-4 Months)"
- o From "351 Refugees, Cuban/Haitian Entrants - (HR-12 Months)" to "351 Refugees, Cuban/Haitian Entrants - (HR/FP-MA-12 Months)"
- o From "401 End of Illness, 30 Days or Less" to "401 End of Illness, 90 Days or Less"

3. Deleted the following codes:

- o 211 Review for WIN Enrollment
- o 320 End of WIN Sanction
- o 321 End of Work Rules Sanction
- o 322 End of Work Relief Sanction

Page H - Under Payment Type Codes:

1. Added the following codes:

- o H0 Other HEAP Benefit
- o H9 HEAP Supplemental Benefit
- o J1 HEAP Crisis Benefit
- o J2 HEAP Reissue Benefit
- o L4 Health Insurance Continuation - 185% Poverty
- o L5 Health Insurance Continuation - 100% Poverty
- o L6 Health Insurance Continuation - Expedited Payment
- o Q5 Security Deposit-Not Reported
- o R8 School Age Child Care Program - Full-time

2. Changed the following codes:

- o R6 Added "Part-time" to the end of the code
- o From "E3 Emergency Assistance Rehousing Program (PA Only)" to "E3 Rental Supplement (RENT-SUP)"
- o From "E5 Special Housing Allowance" to "E5 Emergency Shelter Allowance (EAA-ESA)"

3. Deleted the following codes:

- o C6 Transitional Child Care
- o E8 Job Search Transportation

Pages J and K - The ABEL Codes pages were added to the Code Cards.

Page K

1. Under Earned Income Source Codes section, changed the following code:

- o From "44 Office Vocational Rehabilitation" to "44 Office for Vocational and Educational Services for Individuals with Disabilities"

2. Under ABEL Child Care Type Codes section, added the following code:

- o O School Age Child Care Program-Full Time

3. Under Other/Unearned Income Sources section, changed the following code:

- o From "51 OVR Training Allowance (PA Only)" to "51 OVESID Training Allowance (PA Only)"

4. Under ABEL Recoupment/Claim Types Code section, changed the following code:

- o From "4 Intentional Program Violation" to "4 PA Fraud/FS IPV"

Each district will automatically receive a supply of the WMS-94: Non-Services Code Cards, based on previous ordering practices. Upon receipt, please discard the current version (8/90) of the Code Cards.

Requests for additional copies of these code cards are to be submitted on Form WMS-47 (Rev. 9/89): "WMS Order Form", and should be sent to:

New York State Department of Social Services
Welfare Management System
P.O. Box 1990
Albany, New York 12201
Attention: Don Parker

Questions concerning ordering the code cards should be directed to Don Parker by calling 1-800-342-4100, extension 4-2702.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance

Due to recent policy revisions the following pen and ink changes should be made immediately to Page J of the WMS ABEL Codes:

- o Under FS EXPENSE INDICATOR CODES (HR/AC/UTIL/PHONE) add:

- 0 PA Co-op Case, No Heat Allowance
 - 1 PA Co-op Case, Heat Allowance

- o Under SHELTER TYPE delete:

- "(PA Only)" qualifiers from "Shelter Type" heading

add:

- 13 State Operated Community Residence (FS Only)
 - 98 Presumptively HEAP Eligible