

NEW YORK STATE

**DEPARTMENT OF SOCIAL SERVICES**

40 NORTH PEARL STREET, ALBANY, NEW YORK 12243-0001

MARY JO BANE  
Commissioner



(518) 474-9475

**LOCAL COMMISSIONERS MEMORANDUM**

**Transmittal No:** 92 LCM-83

**Date:** May 28, 1992

**Division:** Income Maintenance

**TO:** Local District Commissioners

**SUBJECT:** COPE (College Opportunity to Prepare for Employment) Survey

**ATTACHMENTS:** COPE Questionnaire - available on-line

The Department is currently negotiating an agreement with SUNY to develop a new program called COPE (College Opportunity to Prepare for Employment). SUNY funds will act as the match for federal JOBS funds, so that COPE will serve ADC JOBS participants in JOBS activities. COPE providers will include community colleges, schools of technology, and 4-year colleges which provide 2-year degree programs.

A specific program design for COPE has not yet been defined. We would like to take this opportunity to solicit your ideas, expertise and suggestions to guide the planning process. It is clear that a broad array of educational and job training programs already exist for ADC JOBS participants in most communities. The Department's objective is that COPE not become a duplication of those services already available. Rather, our intent is that COPE be designed with sufficient flexibility to be truly responsive to local needs and fill the service gaps that exist. For this reason, we ask that you complete the attached questionnaire to provide information on current college programs and on the types of services you would find valuable.

Please complete the questionnaire by June 19, 1992 and mail it to:

COPE Coordinator  
Bureau of Employment Programs  
40 N. Pearl Street - 7B  
Albany, NY 12243

Questions concerning this questionnaire or the COPE program should be addressed to Elaine Inman at 1-800-342-4100, extension 4-9101.

A handwritten signature in cursive script that reads "Oscar R. Best, Jr." written over a horizontal line.

Oscar R. Best, Jr.  
Deputy Commissioner  
Division of Income Maintenance

COPE Questionnaire

District \_\_\_\_\_

Agency Representative \_\_\_\_\_

Title \_\_\_\_\_

Telephone Number \_\_\_\_\_

1. Does a community college currently act as a service provider in your ADC JOBS program?

YES \_\_\_ NO \_\_\_

2. If your district is currently involved in PACE (Public Assistance Comprehensive Employment) at the community college, would you elect to see PACE continued under COPE?

YES \_\_\_ NO \_\_\_ N/A \_\_\_

3. If "yes" to the above, please comment on whether you would like to see PACE remain the same, expanded or changed in some way.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What programs (e.g. postsecondary ed, job skills training, case management, remedial educ.) does the college offer ADC JOBS participants?

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Which of the above do you believe to be of greatest value?

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\_\_\_\_\_

6. Please identify several specific types of courses offered by the college which are most likely to result in job placement.

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7. Please identify educational/training/job placement needs which are currently not being addressed in your district's JOBS program.

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8. Which of the above, if any, do you believe the college could provide?

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9. Comments

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