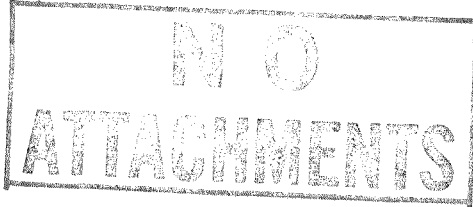




MARY JO BANE
Commissioner

(518) 474-9475

LOCAL COMMISSIONERS MEMORANDUM



Transmittal No: 92 LCM-125

Date: August 18, 1992

Division: Medical Assistance

TO: Local District Commissioners
SUBJECT: The Assisted Living Program

ATTACHMENTS: Assisted Living Program Applicant Letter
(available on-line)
Assisted Living Program Information
(available on-line)
Assisted Living Program Application Process
(available on-line)
Assisted Living Program Application
(not available on-line)
Proposed Assisted Living Program Regulations
(not available on-line)

The purpose of this memorandum is to inform the social services districts of the distribution of the attached application and informational packet to potential Assisted Living Program (ALP) sponsors and to advise the districts they may be contacted by potential Assisted Living Programs in their district to obtain a letter of intent to contract with approved applicants for the provision of ALP services.


The district's letter of intent to contract is a required component of the initial ALP application process. It serves to assure the State Departments of Health and Social Services that the local social services district supports the ALP sponsors application and will contract with that applicant should their application to become an ALP be approved. Prior to full Assisted Living Program approval, the ALP will be required to sign a contract with the social services district.

The purpose of the contract between the Assisted Living Program and the district is to establish the provision of Assisted Living Program services pursuant to Chapter 165 of the Laws of 1991 and New York State Department of Social Services Regulation 18 NYCRR 505.35 and/or other Department regulations. The ALP model contract, which will be included in the draft Assisted Living Program administrative directive being developed by the Division of Medical Assistance, establishes that the Assisted Living Program

is an independent contractor, responsible for the provision and overall case management of ALP services. It further establishes the role of the social services district in the review and authorization of services for Medicaid eligible residents of the ALP. The contract addresses all aspects of the administration, coordination, provision and termination of Assisted Living Program services. The ALP contract differs from district's personal care services contracts in that the State, through the nursing home bed need methodology, will be determining the qualifications of and the number of ALPs that will be approved. The ALP model contract primarily serves to assure the local district's continued involvement in the selection of Assisted Living Program applicants, and in the authorization of Medical Assistance (MA) funded home care services to recipients residing in approved Assisted Living Programs.

Districts are reminded that the Assisted Living Program was developed to offer a lower cost long term care alternative for individuals who are medically eligible for nursing facility placement but who can be served in a less restrictive environment. Chapter 41 of the Laws of 1992 also requires districts to utilize the ALP, when appropriate, as a cost-effective alternative in the development of Medical Assistance recipients home care services care plans. ALPs will serve as a new long term care placement resource for eligible MA recipients who may be in hospitals in alternate care status awaiting a nursing home bed or who are current home care recipients waiting for nursing facility placement because their home is no longer a suitable place to live or in which to receive services.

Any questions relating to the Assisted Living Program should be directed to Margaret O. Willard in the Division of Medical Assistance or Frank Rose in the Division of Adult Services. Any questions relating to the ALP model contract should be directed to Marcia Anderson in the Division of Medical Assistance. Their telephone numbers are 1-800-342-3715, extension 6-7480, or 432-2404 or extension 3-5490 respectively. They may also be reached directly at (518) 486-7480, 432-2404 or 473-5490.



Ann A. Costantino
Deputy Commissioner
Division of Medical Assistance