NEW YORK STATE
**DEPARTMENT OF SOCIAL SERVICES**
40 NORTH PEARL STREET, ALBANY, NEW YORK 12243-0001

MARY JO BANE
*Commissioner*

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**LOCAL COMMISSIONERS MEMORANDUM**

**Transmittal No:** 92 LCM-140

**Date:** September 9, 1992

**Division:** Income Maintenance

**TO:** **Local District Commissioners**

**SUBJECT:** Final AFDC Data Analysis Report for 10/1/90 through 9/30/91

**ATTACHMENTS:** Attachment I - Data Analysis Report - Final Report Statewide AFDC-QC Reviews, Overpayments and Ineligibles 10/1/90 through 9/30/91 Review period (With Upstate Case Detail) - not available on-line

The attached report details the AFDC Quality Control data for the annual 10/90-9/91 period. Questions regarding this release may be directed to Sandy Borrelli, Bureau of Field Operations by calling, 1-800-342-3715 ext. 4-4127.

The statewide AFDC error rate has decreased slightly from 5.8% for the Federal Fiscal Year (FFY) ending 9/90 to 5.6% for the FFY ending 9/91. Upstate, the error rate showed a slight increase from 6.0% to 6.2%. In New York City, the error rate decreased from 5.7% to 5.1%. It should be noted that conclusions about this period's final error rate cannot be based on this report. This report should be viewed as an indicator of potential problem areas and used for corrective action planning.

Upstate, Earned Income and Living Arrangements/Household Composition continue to be the principal error elements accounting for 23% and 15% of the total error dollars respectively. Further, there has been a dramatic increase in the number of client caused payment errors in both of these error elements. Client caused payment errors have increased from 52% to 90% for Earned Income and from 53% to 76% for Living Arrangements/Household Composition.

- For Earned Income, the principal agency error was failure to budget earned income. The principal client error was failure to report all earned income for the review month. To reduce these errors, supervisors and line staff should be encouraged to review 91 LCM-224 Attachment II - Model RFI Procedures.

- For Living Arrangements/Household Composition, the principal agency error continues to be failure by local district staff to properly identify those individuals who should have been included in the filing unit. The principal client error was failure to inform district of individuals entering or leaving the household. To reduce these errors, staff should focus on current case composition and household membership at recertification.

Additionally, you should be aware that there has been an increase in the number of cases lacking an SSN or SS-5. Staff should be encouraged to review the WINR 5126 report and take immediate action on cases identified as having no SSN.

I want to commend you and your staff on your commitment to the Corrective Action planning process. I am confident that continued cooperative efforts will enable us to achieve our error reduction goals.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance