NEW YORK STATE
DEPARTMENT OF SOCIAL SERVICES
40 NORTH PEARL STREET, ALBANY, NEW YORK 12243-0001

MARY JO BANE
Commissioner

(518) 474-9475

LOCAL COMMISSIONERS MEMORANDUM

DSS-4037EL (Rev. 9/89)

Transmittal No: 92 LCM-150

Date: September 28, 1992

Division: Administration

TO: Local District Commissioners

SUBJECT: RF5-HEA Reporting

ATTACHMENTS: Attachment I - "HEA 0185 Report" Reply Form on Line

This is to inform you that the filing of the Schedule RF-5 (Adjustment Claim for Additional State Aid on Expenditures for Energy Grants) is no longer required. This change is being made due to the fact there is no longer enhanced State reimbursement for the portion of the recurring grant identified as the Home Energy Allowance (HEA). The normal state share is capped. Please refer to 92 LCM 93 for your cap amount.

With the implementation of the new HEA cap however, the total HEA amounts must still be identified to determine if a district has exceeded its ceiling. For Upstate districts, this information will be based on the WMS generated reports that will be produced in Albany. No local district claim submission will be required for the State to derive this information.

Districts other than New York City:

The HEA (WIN 0185) Report was automatically transmitted to your district through BICS to aid in HEA claiming. Since the filing of the RF-5 is no longer required, we will be cancelling the transmission of this report. If your district would like to continue to receive the report, to track your ceiling, please return the attached reply form to the indicated address by October 10.

New York City:

The WMS information displayed on the Monthly Composites should continue to be produced and used to obtain HEA expenditure information. This information will be gathered directly from the Composite Rolls by Bureau of Local Financial Operations staff during their monthly review of New York City's claims.

If you have any questions related to this issue, please contact Roland Levie (Upstate) at 1-800-342-3715 extension 4-7549 (OFM030) or Marvin Gold (Metro) at (212) 804-1108 (OFM270).

Nelson Weinstock
Deputy Commissioner
for Administration

Date September 28, 1 2

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Attachment I

HEA 3185 Report Reply Form

Reply to: Bureau of Local Financial Operations
Office of Financial Management
40 N. Pearl Street, 8-C
Albany, NY 12243
Attention: Bob Greenson

County: _____

We would like to continue to receive the transmission of the HEA 3185 Report.

Check Box