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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 93 INF-24

TO: Commissioners of
 Social Services

DIVISION: Services and
 Community
 Development

DATE: June 11, 1993

SUBJECT: Family Type Homes for Adults: Model Fire/Safety
 Inspection Report

SUGGESTED

DISTRIBUTION: Directors of Services
 Adult Services Staff
 Family Type Home Coordinators
 Staff Development Coordinators

CONTACT PERSON: Thomas Burton, Office of Housing and Adult Services,
 1-800-342-3715, extension 432-2987

ATTACHMENTS: DSS-4388: Fire/Safety Inspection Report for Family
 Type Homes for Adults (Not Available On Line)

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
86 INF-18		Part 489	Article 7, SSL		New York State Uniform Fire Pre- vention and Building Code
86-INF-37					
88-INF-17					
90-INF-12					

The purpose of this release is to provide the local social services districts with a copy of a model fire/safety inspection report form that the Department has developed for the Family Type Home for Adults (FTHA) program.

As part of the application process for Family Type Homes for Adults, Section 489.4(b)(v) of the Department's regulations requires that a fire inspection report be submitted at the time of initial application and recertification. This requirement has been met in a variety of ways. Some local social services districts developed their own fire/safety inspection reports which are utilized by the local fire departments. Some districts have been submitting inspection forms developed by local fire or building department officials. Others have been submitting letters from appropriate authorities who state that the home has been inspected and found to be in compliance with the New York State Uniform Fire Prevention and Building Code.

Some districts have encountered problems in obtaining the required fire/safety inspections. They have reported that some inspectors are unfamiliar with the Family Type Home program and are uncertain as to what codes apply to these homes. Other inspectors are hesitant to conduct inspections without having a formal instrument to utilize during the inspection. The attached model fire/safety inspection report was developed to address these concerns.

Local social services districts which have been encountering problems in obtaining fire/safety reports are encouraged to share the model form with fire departments and others who may be conducting the required inspections. Although the form is optional, the Department expects that it will assist in assuring that the fire/safety inspections cover the fire and safety standards set forth in Section 489.12 of the Department's regulations.

Peter R. Brest
Acting Associate Commissioner
Office of Housing and Adult Services