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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-29

Date: March 23, 1993

Division: Management Support &
Quality Improvement

TO: Local District Commissioners

SUBJECT: Request for Training Proposals 1993-1994 (RFP)

ATTACHMENTS: Request for Training Proposals 1993-1994

Attached for your information is a copy of the Department's Request for Training Proposals 1993-1994 for training Department, local district and provider agency staff. Training programs advertised in this RFP are scheduled to begin October 1, 1993.

The RFP was developed in consultation with Department staff using information collected through the budget process as well as the State and local training needs assessment and the results of focus groups held in conjunction with the Department's reorganization initiative. The draft RFP was reviewed and approved by Department program area and administrative staff and a panel of local staff developers.

If you have any questions about the RFP, please call Bruce Muller, Director, Bureau of Training Resources & Local Staff Development, Office of Human Resource Development, at (518) 474-8550.

Nelson M. Weinstock
Deputy Commissioner for Management
Support & Quality Improvement