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| LOCAL COMMISSIONERS MEMORANDUM |  
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Transmittal No: 93 LCM-80

Date: July 13, 1993

Division: Economic  
Security

TO: Local District Commissioners

SUBJECT: AFDC Data Analysis Report with Upstate Detail for 10/1/91 -  
9/30/92

ATTACHMENTS: Data Analysis Report: Final Report Statewide AFDC-QC  
Reviews (10/1/91 - 9/30/92) - not available on-line

The attached report details the AFDC Quality Control data for the annual 10/91 - 9/92 period.

In the AFDC program the Statewide error rate decreased slightly from 5.6% to 5.4% for the annual period ending 9/92. The upstate error rate decreased from 6.2% to 5.9% while the NYC error rate remained at 5.1% for the same period. It should be noted that conclusions about this period's final error rate cannot be based on this report. This report should be viewed as an indicator of problem areas and used for corrective action planning.

Upstate, earned income remains the principal error element accounting for 35% of the total error dollars. Additionally, it should be noted that there was an increase in agency caused earned income errors from 10% to 39% with the principal error being failure to budget reported income. For corrective action we suggest that you have supervisors focus on errors attributed to the examiners' failure to take appropriate action on information reported by the client.

The Quality Control reviews also found a significant increase in SSN enumeration/reporting errors over the past twelve months from 7.4% to 11% upstate. The majority of these errors were caused by client failure to apply for an SSN card for a dependent child and client failure to report receipt of an SSN in a timely manner.

In an effort to address this error, New York State is in the process of working with the Social Security Administration (SSA) to develop an automated Social Security Enumeration Process, which would include an automatic feedback mechanism from SSA to WMS thereby eliminating dependence on the client to report receipt of an SSN in a timely manner. In the meantime, for corrective actions we suggest that supervisors review the WINR 5126 report and distribute to appropriate line staff for follow-up with the clients identified as not having an SSN. If an SS-5 has been completed for these individuals, workers should be instructed to contact them to see whether or not an SSN has been received.

Any questions regarding the attached report may be directed to Jim McTague (EROQCA) the ADC QC Coordinator for Eligibility and Quality Assurance, by calling 1-800-342-3715, ext. 3-8609.

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Deputy Commissioner  
Division of Economic Security