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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 94 LCM-31

Date: March 22, 1994

Division: Office of Field  
Operations  
Office of Employment  
Programs

TO: Local District Commissioners

SUBJECT: Information Forums on Employment

ATTACHMENTS: None.

A number of activities are underway in relation to the implementation of the Jobs FIRST Program. Teams consisting of State and local employees have begun their efforts in counties selected for an intensive Jobs FIRST implementation effort. These counties are Albany, Erie, Monroe, Niagara, Oneida, Rensselaer and Schenectady. We expect that significant results from this activity will be seen by the end of this summer. We have planned, as you know, a major statewide conference for May 2, 3, and 4. Following that conference, the Office of Field Operations, with technical support from the Office of Employment Programs will assist local districts in their efforts to operationalize a Jobs FIRST strategy in their county.

In an attempt to facilitate these efforts, we are planning a series of regional information forums in each upstate region which will focus on the Jobs FIRST Program and the best practices of local districts in moving welfare clients into employment. The tentative schedule for these forums is shown below.

<u>Region</u>	<u>Location</u>	<u>Date</u>
I & II	Batavia, NY	Tuesday, May 17
III	Syracuse, NY	To Be Determined
IV	Lake George, NY	Tuesday, June 14
V	White Plains, NY	Thursday, June 9

Each forum will include presentations by State and local staff which will focus on the operational details for implementation of Jobs FIRST and include descriptions of the assistance and support which the State will provide to the local district to achieve the objective of increasing the number of public assistance recipients who are participating in the work force.

Please mark the relevant date on your calendar and look for the specific announcement covering the regional forum in your area. Local districts that wish to assist with the preparation of these forums or to make presentations regarding their efforts within the context of the program should contact their relevant OFO team leader or regional director. We would welcome such support and assistance.

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William E. Gould  
Director  
Office of Field Operations

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Jack Ryan  
Assistant Commissioner  
Office of Employment Programs