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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 95 LCM-77

Date: July 20, 1995

Division: Management Support and
Quality Improvement

TO: Local District Commissioners

SUBJECT: Teleconference: "Safety: A Shared Responsibility"
September 14, 1995, 9:30 AM - 12:00 Noon

ATTACHMENTS: List of Teleconference Downlink Sites with Addresses
(available on-line)

The Department of Social Services is pleased to present a teleconference entitled, "Safety: A Shared Responsibility" on Wednesday, September 14, 1995. This live broadcast will feature presentations by recognized safety experts who will show staff how to be aware of trouble and remain safe in the office, in their car, and on the street. Participants will learn:

- how to recognize the signs of anger
- how to deal with hostility
- how to de-escalate a situation
- how to identify your safety risk
- how to contribute to the development of an office safety plan
- strategies to avoid becoming a victim
- specific safety tips used everyday in all types of situations

Increasing personal safety awareness will decrease the risk of becoming a victim. Personal safety in the workplace is a shared responsibility between employer and employee. This teleconference will also include a panel discussion on how your agency can address safety issues through the establishment of a tenant safety organization. Taking responsibility for safety provides a safer workplace, peace of mind and more productive staff. The topics discussed in this teleconference will enable staff to develop prevention strategies that can be incorporated into our daily lives.

There will be 37 downlink sites throughout New York State which should be convenient for most local districts. This program will also be broadcast in New York City on Crosswalks Cable Channel 74. A list of downlink sites and addresses is attached.

A formal teleconference announcement is forthcoming. If you have any questions, please refer them to Janice Daley at (518) 486-6400 (ID 38A335), or Dave McGann at (518) 473-8380 (ID AW2950).

David P. Avenius
Deputy Commissioner
Division of Management Support
& Quality Improvement

"Safety: A Shared Responsibility"

September 14, 1995

Downlink Sites

Region I

Niagara County Cornell Cooperative Extension 4487 Lake Avenue Lockport	Erie County Western New York Children's Psychiatric Center 1010 East and West Road West Seneca
Wyoming County DSS 466 Main Street Warsaw	Jamestown Community College Community Education Center Theatre Falconer Street Jamestown
Cattaraugus County DSS 1701 Lincoln Ave Olean	Cattaraugus County Building Civil Defense Room Bsement Little Valley

Region II

Yates County Cornell Cooperative Extension 110 Court Street Penn Yan	Chemung County Cornell Cooperative Extension 425 Pennsylvania Avenue Room 110 Elmira
Monroe County Cornell Cooperative Extension 249 Highland Street Auditorium Rochester	Genesee Valley BOCES Conference Room 27 Lackawanna Avenue Mt. Morris

Region III

Broome County Cornell Cooperative Extension 840 Upper Front Street Binghamton	Onondaga County Cornell Cooperative Extension 1050 West Genesee Street Syracuse
Oneida/Herkimer BOCES 1900 Bleeker Street Utica	Cortland County DSS 60 Central Avenue Cortland
Cayuga County Cornell Cooperative Extension 248 Grant Avenue Auburn, NY	Jefferson County Cornell Cooperative Extension 223 J.B. Wise Place Watertown
Oswego County Cornell Cooperative Ext Mexico	St. Lawrence-Lewis BOCES Outer State Street Canton
Lewis County Cornell Coop Ext Outer Stowe Street Lowville	

Region IV

SUNY Oneonta Morris Complex Conference Craven Room Oneonta	Franklin County Cornell Cooperative Extension 63 West Main Street Malone
Clinton Community College Main Campus Building, Room 111 Plattsburg	SUNY Albany Performing Arts Center Recital Hall
Washington County Cornell Cooperative Extension Meeting Room Lower Level Ext. 1 Building Lower Main St. Hudson Falls	Albany County Cooperative Cornell Cooperative Extension Martin Road Voorhesville

Region V

Orange County Cornell Cooperative Extension Dillon Drive Community Campus Middletown	Westchester Community College Administration Building Room C200 75 Grasslands Road Valhalla
SUNY New Paltz 75 Manheim Blvd. LC 3 New Paltz	Sullivan County Cornell Cooperative Extension 69 Ferdale - Loomis Road Liberty
Nassau County Cornell Cooperative Extension 1425 Old Country Road Plainview	Suffolk Cty Comm College Huntington Library Walt Whitman Room Selden

Region VI

Brooklyn Health Science Center Lecture Hall 6 450 Clarkson Brooklyn, NY 11203	Fashion Institute of Technology Ampitheatre / Alcove 8th Ave. and 27th Street New York, NY
NYC Department of Personnel 2 Washington Street Room 1980	Bronx Community College University Ave. and W. 181 St. (University Heights) Schwindler Auditorium
NYC Department of Information Technology and Telecomm. 11 Metrotech Center (downtown Brooklyn) 4th Floor Conference Room	Office of the Queens Borough President 120-55 Queens Boulevard Queens Borough Hall - Kew Gardens Room 213