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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 95 LCM-128

Date: November 28, 1995

Division: MSQI

TO: Local District Commissioners

SUBJECT: Additional Office of Administrative Hearings Staff Chargeback

ATTACHMENTS: None

The State Budget under Chapter 53 of the Laws of 1995 includes up to \$3 million in funding to support the hiring of additional staff necessary to process any increases in the administrative hearing caseload that are associated with enacted welfare cost containment measures. Consistent with the budget, the Department is required to ensure that local districts financially participate in the non-Federal share of any expenditures made from this appropriation.

To implement these requirements, the Department has established a base number of employment related welfare hearings for each local district and will allocate the chargeback by measuring district specific increases in employment hearings. The measurement of the administrative hearings caseload increase in New York City will include hearings related to the Eligibility Verification Review (EVR) process. The actual chargeback will be calculated by proportionately allocating 50 percent of the gross cost of the additional staff and related expenditures among the districts. The Statewide amount of the chargeback is estimated to be less than \$500,000.

The chargeback will be effected as a below-the-line adjustment to your district's December, 1995 State share settlement for Income Maintenance Local Assistance which is scheduled for processing in March, 1996. The chargeback should be charged to your administrative appropriation.

Since there are numerous chargebacks to local social services districts, we are listing all chargebacks now in effect:

1. Medicare Parts A & B Premiums
2. Training Fees
3. Centralized Support Collections/Child Support Management System
4. Child Support Fees Tax Refund Offset and UIB Intercept
5. QA&A Audit Activity
6. Fair Hearings
7. Department of Labor
8. Office Automation
9. EBICs Transaction Fees
10. Client Notices Subsystem
11. Client Benefit Identification Card Production
12. Legal Advocacy for Disabled Clients Contracts
13. WMS (NYC only)
14. Administrative Hearings
15. Automated Finger Imaging System Transaction Fees

If you have any questions regarding this memorandum, please contact the Bureau of Local Financial Operations.

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