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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 96 INF-22

TO: Commissioners of
 Social Services

DIVISION: Temporary
 Assistance

DATE: June 7, 1996

SUBJECT: Revision of DSS-4398: "WMS Non-Services Code Cards"
 (October 1995 Update) (Upstate Only)

SUGGESTED

DISTRIBUTION: Income Maintenance Directors
 Food Stamp Directors
 Medical Assistance Directors
 Welfare Management System Coordinators
 Accounting Supervisors
 Staff Development Coordinators
 Forms Coordinators

CONTACT PERSON: TA/New Technology
 Bob Gullie User ID - (AV1060)
 1-800-343-8859, extension 4-6055

ATTACHMENTS: DSS-4398: WMS Non-Services Code Cards (10/95) -
 not available on-line

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
94 INF-39	94 INF-39				

The purpose of this release is to introduce the 10/95 revision of the DSS-4398: "WMS Non-Services Code Cards". The code cards are designed to assist upstate local district examiners in locating WMS data-entered and system-generated codes.

The latest update (10/95) to the code cards reflects additions, deletions and changes in codes which have occurred since the last update (4/94).

Listed below is a detailed summary of the changes which were incorporated into this revision.

- I. GENERAL - The revision date on every page was changed to 10/95.
- II. PAGES i, ii & iii - The INDEX was modified as a result of changes in text and paging.
- III. PAGE 1
 - A. The page references in the PA REASON CODE - REASON CODE section were changed to:

(See PA Reason Code Cards Pages 9, 10, 11, 12, K and L).
 - B. The page references in the MA REASON CODE - REASON CODE section were changed to:

(See MA Reason Code Cards Pages 13, 14, 15, M and N)
 - C. The page references in the FS REASON CODE - REASON CODE section were changed to:

(See FS Reason Code Cards Pages 16, 17, and O)
 - D. The page references in the ANTICIPATED FUTURE ACTION CODES - ANTIC. FUT. ACT. (PA,MA,FS) section were changed to:

(See Anticipated Future Action Code Cards - Page 18 and H)
 - E. The page references in the MA EXTENSION REASON CODES section were changed to:

(See MA Reason Codes Pages 13, 14 and 15 for Definitions of Codes)
- IV. PAGE 3 - The INDIVIDUAL CATEGORICAL CODE definition for code 30 was changed from HR/FP Father to:

30 HR/FP Parent

V. PAGE 4

- A. The following new PA INDIVIDUAL REASON CODES and definitions were added to the "PA Resources" category:

N49 Offer of a Home: ADC (No Health/Safety Claim)
N50 Offer of a Home: ADC (Health/Safety Claim Denied)

- B. The following new PA INDIVIDUAL REASON CODE and definition was added to the "PA Living Arrangements" category:

P91 HR New Resident of NYS

- C. The following new PA INDIVIDUAL REASON CODES and definitions were added to the "PA Other Failures" category:

EX1 HR Rehab Sanction (SSI/SSD) - 1st Occurrence (CT 07, 08)
EX2 HR Rehab Sanction (SSI/SSD) - 2nd Occurrence (CT 07, 08)
EX3 HR Rehab Sanction (SSI/SSD) - 3rd Occurrence (CT 07, 08)

- D. The page reference numbers in the "MA INDIVIDUAL REASON CODES" section were changed to:

MA Individual Reason Codes Are the Same as MA Case Reason Codes
(See Pages 13, 14, 15, M and N)

VI. PAGE 5

- A. The following new PA INDIVIDUAL REASON CODES and definitions were added to the "PA Other Failures" category:

NX1 HR Rehab Sanction (SSI/SSD) - 1st Occurrence (CT 03)
NX2 HR Rehab Sanction (SSI/SSD) - 2nd Occurrence (CT 03)
NX3 HR Rehab Sanction (SSI/SSD) - 3rd Occurrence (CT 03)

- B. The PA INDIVIDUAL REASON CODE definition for code Y98 in the "PA Other" category was changed to:

Y98 Other - Manual Notice Required - No MA Extension/E

VII. PAGE 7

- A. The page reference numbers in the PAYMENT TYPE CODES section were changed to:

(See Payment Type Code Cards Pages 19, 20, I and J).

- B. The following METHOD OF PAYMENT CODE and definition was deleted:

13 Associated HEAP Vendor

VIII. PAGE 8 - The following new ASSOCIATED NAME NOTICE INDICATOR (CNS PILOTS ONLY CODE) and definition was added:

3 Attachments to Associated Name Only

IX. PAGE 9 - The following clarification was added to the PA ALL DENIALS (03) heading:

ALL DENIALS (03) (For EAF Cases Only)

X. PAGE 10

A. The following PA UNDERCARE MAINTENANCE (05)/RECERTIFICATION (06) definition for code 985 in the "Transferred from Other Program" category was changed to:

985 Transferred from PG-ADC (to ADC)

B. The following new PA UNDERCARE MAINTENANCE (05)/RECERTIFICATION (06) codes and definitions were added to the "Other Undercare Maintenance Actions" category:

946 Change in Medicaid/Managed Care Coverage
947 Training Related Expense Payment
948 Special Housing Payments
949 Non-Primary Worker Action

C. The following clarification was added to the PA CLOSING (07)/RECERTIFICATION CLOSING (08) heading:

CLOSING (07)/RECERTIFICATION CLOSING (08) (For EAF Cases Only)

XI. PAGE 11

A. The reason code definition for code E30 in the "Income Related" category of the PA DENIAL (03) REASON CODES section was changed to:

E30 Excess Income (Sep. Deter. if appropriate)

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- B. The following new reason codes and definitions were added to the "Other Failures" category of the PA DENIAL (03) REASON CODES section:
- M15 HR Failure to Sign Repayment Agreement/Earnings Assignment
 - N16 Failure to Contact Agency
 - Y40 Failure/Refusal to Become Employable (Manual Notice Required)
- C. Reason code R10 was changed to W10 in the "Other Failures" category of the PA DENIAL (03) REASON CODES section. The definition remains the same.
- D. The case type references at the end of the reason code definition for M99 in the "Other" category of the PA DENIAL (03) REASON CODES section was changed as this reason code is now applicable for all case types.
- E. The case type references at the end of the reason code definition for M88 in the "Other Failures" category of the PA DENIAL (03) REASON CODES section was changed as this reason code is now applicable for all case types.
- F. The following reason code definitions for codes E30 and E32 in the "Income Related" category of the PA CLOSING (07) REASON CODES section were changed to:
- E30 Excess Income (1 mo. MA ext. if appropriate)
 - E32 Excess Income - Increased Support Collection - MA Extension (4 Months)
- G. The following definition for code G61 in the "Living Arrangements" category of the PA CLOSING (07) REASON CODES section was changed to:
- G61 Not a Resident of District
- H. The following new reason codes and definitions were added to the "Other Failures" category of the PA CLOSING (07) REASON CODES section:
- M15 HR Failure to Sign Repayment Agreement/Earnings Assignment
 - N16 Failure to Contact Agency
 - Y40 Failure/Refusal to Become Employable (Manual Notice Required)
- I. The case type references at the end of the reason code definition for M88 in the "Other Failures" category of the PA CLOSING (07) REASON CODES section were changed since this reason code is now applicable for all case types.
- J. The reason code R10 was changed to W10 in the "Other Failures" category of the PA CLOSING (07) REASON CODES section. The definition remains the same.

XII. PAGE 12

- A. The following PA CLOSING (07) reason code and definition was added to the "Other" category of the PA CLOSING (07) REASON CODES section:

M99 Finger Imaging Match

- B. The following PA Reason code and Definition was deleted from the "Other" category of the PA CLOSING (07) REASON CODES section:

Y88 Finger Imaging Match - No Notice (CT 16, 17)

- C. The following reason code definitions in the "Income Related" category of the PA RECERTIFICATION CLOSING (08) REASON CODES section were changed to:

E30 Excess Income (1 mo. MA ext. if appropriate)

E32 Excess Income - Increased Support Collection - MA Extension (4 Months)

- D. The following definition for G61 in the "Living Arrangements" category of the PA RECERTIFICATION CLOSING (08) REASON CODES section was changed to:

G61 Not a Resident of District

- E. The following new reason codes and definitions in the "Other Failures" category of the PA RECERTIFICATION CLOSING (08) REASON CODES section were changed to:

M15 HR Failure to Sign Repayment Agreement/Earnings Assignment

N16 Failure to Contact Agency

Y40 Failure/Refusal to Become Employable (Manual Notice Required)

- F. The case type references at the end of the reason code definition for M88 in the "Other Failures" category of the PA RECERTIFICATION (08) REASON CODES section were changed as this reason code is now applicable for all case types.

- G. Reason code R10 was changed to W10 in the "Other Failures" category of the PA RECERTIFICATION CLOSING (08) REASON CODES section. The definition remains the same.

- H. The following reason code and definition in the "Other" category of the PA RECERTIFICATION CLOSING (08) REASON CODES section was changed to:

M99 Finger Imaging Match

XIII. PAGE 13

A. The "Failure To Provide Verification" category of the MA CASE AND INDIVIDUAL DENIAL (03) REASON CODE section was put in alpha/numeric order.

B. In the MA CASE AND INDIVIDUAL DENIAL (03) REASON CODE section, a new category was added after the "FAILURE TO PROVIDE VERIFICATION" category and before the EXCESS INCOME AND RESOURCES category. The new category is titled:

EXCESS INCOME AND RESOURCES (HR RELATED)

C. The following MA CASE AND INDIVIDUAL DENIAL (03) reason codes and definitions were moved from the EXCESS INCOME AND RESOURCES category to the new EXCESS INCOME AND RESOURCES (HR RELATED). The definitions were revised as follows:

- U30 HR Related Single or Childless Couples Denial Over Income and/or Resources
- U31 HR-FNP Parents Over Income and/or Resources
- U53 HR-Related Transfer of Resources

D. The word "denial" was deleted from the following "MA Case and Individual Denial (03)" reason code definition in the EXCESS INCOME AND RESOURCES (HR RELATED) category:

U53 HR-Related Transfer of Resources

E. The original EXCESS INCOME AND RESOURCES category was retitled to:

EXCESS INCOME AND RESOURCES (FP) EXCLUDING HR FNP PARENTS

F. The "MA Case and Individual Denial (03) Reason Codes" in the EXCESS INCOME AND RESOURCES (FP) EXCLUDING HR FNP PARENTS category were put in alpha/numeric order.

G. Reason code V20 was changed to F20 in the "Other Failures" category of the MA CASE AND INDIVIDUAL DENIAL (03) REASON CODES section. The definition remains the same.

H. The MA CASE AND INDIVIDUAL DENIAL (03) REASON CODES in the "Other Failures" category were put in alpha/numeric order.

XIV. PAGE 14

A. The definition for the following code X50 in the MA CASE AND INDIVIDUAL CLOSING (07)/RECERTIFICATION CLOSING (08) REASON CODE in the "Health Insurance" category was changed to:

X50 COBRA Continuation Coverage of Group Health Insurance Premium Regular Discontinuance

B. The following MA CASE AND INDIVIDUAL CLOSING (07)/RECERTIFICATION CLOSING (08) reason code and definition was moved from the "Excess Income and Resources (FP) Excluding HR-FNP Parents" category to the EXCESS INCOME AND RESOURCES (HR RELATED) category. The code and definition should also be revised to read:

U31 HR-FNP Parents Discontinuance Over Income and/or Resources

XV. PAGE 15 - The following new MA CASE AND INDIVIDUAL CLOSING (07)/RECERTIFICATION CLOSING (08) REASON CODES and definitions were added to the "Living Arrangements" category:

E13 OMH/OMR/OXF Home (CT 20) Disch to Comm Art 28 and 31
E14 OMH/OMR (CT 22) Disc to Comm Art 28 or 31
E15 Loss Elig. due to Age 22 in Psych CTR. or Resid. Trtmt. Facility

XVI. PAGE 16 - The following new FS CASE REASON CODES were added to the "Other Failures" category of the DENIAL (03) section:

E10 Failure to Appear/Complete Interview, No Appointment Scheduled
E75 Refusal of Everyone to Apply
M88 Refusal To Comply with Finger Imaging Requirement (PA/FS Only)

XVII. PAGE 17 - The following new FS CASE REASON CODE and definition was added to the "Other Failures" category of the RECERTIFICATION CLOSING (08) section:

E75 Refusal of Everyone To Apply

XVIII. PAGE E - The following new WMS SUBSYSTEM code and definition was added to the "RFI - RESOLUTION CODES" category:

9 SSA Validation Data Acknowledged

XIX. PAGE K - A new page with PA REASON CODES listed in Alpha/Numeric order was added to the WMS NON-SERVICES CODE CARDS.

XX. PAGE L - A new page with the remainder of the PA REASON CODES listed in Alpha/Numeric order was added to the WMS NON-SERVICES CODE CARDS.

- XXI. PAGE M - A new page with MA CASE AND INDIVIDUAL REASON CODES listed in Alpha/Numeric order was added to the WMS NON-SERVICES CODE CARDS.
- XXII. PAGE N - A new page with the remainder of the MA CASE AND INDIVIDUAL REASON CODES listed in Alpha/Numeric order was added to the WMS NON-SERVICES CODE CARDS.
- XXIII. PAGE O - A new page that lists FS CASE REASON CODES in Alpha/Numeric order was added to the WMS NON-SERVICES CODE CARDS.
- XXIV. PAGE R - A new page that lists the WMS ABEL CODES for FORMER STATES OF RESIDENCE was added to the WMS NON-SERVICES CODE CARDS.

Requests for additional copies of these code cards are to be submitted on Form DSS-876 (Rev. 2/96): "Request for Forms or Publications", and should be sent to:

New York State Department of Social Services
Bureau of Forms and Print Management
P.O. Box 1990
Albany, New York 12201

Questions concerning ordering the code cards should be directed to Don Parker by calling 1-800-343-8859, extension 4-2702.

Patricia A. Stevens
Deputy Commissioner
Division of Temporary Assistance